



DEPARTMENT OF CORRECTIONS
ESSEX COUNTY CORRECTIONAL FACILITY
354 Doremus Avenue – Newark, New Jersey 07105
Visitor Lobby 973-274-6246

Friends & Family Visits
Window Visit Schedule and Rules

All visitors **MUST** wear a **FACE MASK**, provide **VALID ID** and meet the **DRESS CODE**. There are a limited number of visitation slots available. Visits are first come first served. Those who come late may not be able to visit due to a lack of available slots. It is recommended you come as early as possible.

WINDOW VISIT SCHEDULE

Use the Inmate Lookup tool to locate the person you want to visit

Buildings 2 & 5

Wednesday & Saturday; 10:00 AM – 1 PM / 2:30 PM – 5:00 PM

Buildings 3 & 4

Thursday & Sunday; 10:00 AM – 1 PM / 2:30 PM – 5:00 PM

Infirmery

Friday; 10:00 AM – 1 PM / 2:30 PM – 5:00 PM

Visitor Identification Requirements for Adults

Adults must present a valid government issued photo identification with your current address. If you use a passport you must also provide another document like a current phone, cable or utility bill to prove your address. You must show the passport and current bill with your address every time you visit.

Visitor Identification Requirements for Minors under 18 years of age

A **birth certificate** is required for ALL MINORS being brought into the jail to visit someone and they must be accompanied by an adult who must meet the adult ID requirements above. You must show the birth certificate every time you bring a minor to visit.

NOTE: If you are not the parent or legal guardian you must also provide a **NOTORIZED** letter from the parent or legal guardian giving you permission to bring the minor child to visit the jail in addition to the child's birth certificate. You must

show both the birth certificate AND the notarized letter every time you visit with a minor.

Security Requirements / Searches

ALL VISITORS BOTH ADULTS AND MINORS MUST CLEAR THE METAL DETECTORS TO ENTER THE JAIL. NO EXCEPTIONS!

Please review the Dress Code Requirements below for more information about garments that will clear the metal detector.

ALL PERSONS ENTERING THE JAIL ARE SUBJECT TO SEARCHES

Including but not limited to:

- Metal Detector walk through (Those with prosthetics or medical devices MUST have a medical card for the medical device)
- Wand Scan
- Physical Pat Search
- Belts and other accessories that will trigger the metal detector including shoes and boots must be removed and will be searched.
- Pockets will be turned inside out for inspection.

* Visitors may not exchange any article or property with an inmate/detainee.

* Visitors who appear to be under the influence of alcohol or drugs, or display unruly behavior or use obscenities or profanity will not be admitted.

* Visitors who do not comply with the rules and regulations of the facility will not be permitted to visit.

DRESS CODE

- All visitors MUST WEAR A FACE MASK. You have to bring your own mask. The jail does NOT supply masks for visitors. NO MASK – NO VISIT – NO EXCEPTIONS.
- No bare feet.
- Hats and scarves are NOT permitted EXCEPT for religious head coverings.
- Visitors are advised to wear **SPORT BRAS** when visiting the jail. **Underwire bras WILL NOT CLEAR the metal detector** and you will not be permitted to visit.
- **Visitors may not wear garments or halter tops which unduly expose the shoulders, chest, back, stomach, midriff or underarms.**
- No crop tops are permitted.
- Visitors may not wear clothing made of sheer, net, mesh or any see through material.
- Dresses, skirts, jumpers, culottes, and shorts cannot be above the knee, **these must be knee length.**
- **Shirts must be below the waist line.**
- Crew neck sweaters are permitted.
- No ripped jeans are permitted.
- No hoodies or jackets permitted.

- Clothing that resembles attire worn by inmates/detainees is NOT permitted.
- Adornments or jewelry that could be used as a weapon are NOT permitted.
- Clothing that has gang signs, obscenities, or drug or alcohol designs is NOT permitted.
- No one-piece body suits.
- Nothing that accentuates the body.