



2019 Annual Action Plan

CARES ACT AMENDMENT

CDBG-CV, ESG-CV1 & ESG-CV2

Essex County^[L]_[SEP]

Division of Housing and Community Development
20 Crestmont Road^[L]_[SEP] Verona, New Jersey 07044^[L]_[SEP]

CARES Act Amendment to add ESG-CV1,ESG-CV2 & CDBG-CV CARES Act funds in the FY2019 AAP to fund activities that prevent, prepare for and respond to the coronavirus (COVID-19) pandemic

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Essex County expects to receive \$5,196,315 from HUD through the CDBG program, \$1,081,898 through the HOME program and \$440,579 through the ESG program in FY 2019. These funds, along with any program income earned and prior year resources, will be used to leverage other public and private resources for housing, public facilities, public services, and eliminating homelessness.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

There were no public comments received on the 2019 Action Plan.

7. Summary

The County will utilize HUD resources to address the needs of the Urban County and HOME Consortium.

CARES Act funds allocated to the County were in the amount of \$3,218,062 for CDBG -CV, \$1,574,441 for ESG -CV1 and \$2,974,183 for ESG -CV2, with provisions to waive the citizen participation process requirements for ESG CV and allows HUD to waive further program requirements if necessary. At this time, the FY2019 AAP will be amended with CDBG CV, ESG -CV1 and ESG CV2 funds. This AAP has been amended to reflect the additional ESG CV funds, and how those funds will be used to help people living in Essex County.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator		ESSEX COUNTY	Division of Housing & Community Development
HOME Administrator		ESSEX COUNTY	Division of Housing & Community Development
ESG Administrator		ESSEX COUNTY	Division of Housing & Community Development

Table 1 – Responsible Agencies

Narrative

Consolidated Plan Public Contact Information

George F. Serio, Jr., Director

Essex County Division of Housing & Community Development

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Division interfaces with the CEAS committee executive board and helps to administer, monitor, and evaluate CoC and other homeless funds that are being utilized in the County. There is consistent dialogue between the CoC and the Division needs and goals, especially in the realm of how to best accomplish the ending of homelessness. This committee meets twice a month, once as an executive board and once as a full body, with the objective of reviewing and discussing outstanding and upcoming issues, concerns and opportunities for funding, such as the CoC NOFA.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

During the application process, the Division conducts a preliminary review of all applicants for project eligibility and consistency with the Consolidated and Action Plans as well as the County and Federal homeless 10 year plans. After this preliminary review is performed the Division commissions an ESG review committee, which is comprised of any CoC members who are not current applicants but would like to be a part of the review process for ESG dollars. This committee convenes and reviews the applications and affirms or makes comment to any draft funding allocations. If there are no remaining un-curable concerns or faults then the entire CEAS body is made aware of the recommendations the same month that the Division's yearly public hearing is held.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	MENTAL HEALTH ASSOCIATION OF ESSEX COUNTY, INC.
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Mental Health Association volunteered to participate on the County's 5 Year Plan sub-committee on affordable housing. The organization represents individuals and families diagnosed with mental health conditions and is a service provider as well as a housing provider.
2	Agency/Group/Organization	The ARC of Essex County
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The ARC of Essex County participated on the County's 5 Year Plan sub-committee on affordable housing. The ARC represents individuals with special needs including developmental disabilities. The ARC is a service provider and housing provider that operates in the Essex County jurisdiction.

3	Agency/Group/Organization	ESSEX COUNTY TENANT RESOURCE CENTER
	Agency/Group/Organization Type	Housing Services - Housing Service-Fair Housing Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Essex County Division of Community Action is an agency that provides a wide array of services to tenants in Essex County. The Division serves as the County's anti-poverty agency and provides a number of valuable emergency assistance and social services to individuals facing crisis situations. The Tenant Resource Center is located within the Division and Offers Emergency and Home Energy Assistance (NJ Shares) Promotes Homelessness Prevention, Offers Basic Social Services, Offers Tenant Counseling, Provides Advocacy to Essex County Residents and handles fair housing complaints which may be referred to the Fair Housing Council for review.
4	Agency/Group/Organization	The Salvation Army
	Agency/Group/Organization Type	Services-homeless Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Salvation Army operates a shelter facility in the Township of Montclair and provided data on homeless individuals in the area as well contributing to the needs analysis. The Salvation Army is a member of Essex County's Continuum of Care and operates a drop in center as well as providing street outreach and case management services.
5	Agency/Group/Organization	Integrity, Inc.
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Integrity, Inc. is a homelessness care provider that offers housing with supportive services and specializes in addiction serves.

6	Agency/Group/Organization	COPE Center Inc.
	Agency/Group/Organization Type	Services-Children Services-Health Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Cope Center was a part of our Non-Homeless Special Needs Subcommittee tasked with identifying the needs of those populations.
7	Agency/Group/Organization	EIES of New Jersey
	Agency/Group/Organization Type	Services-Persons with Disabilities Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	EIES is a non-profit agency who administers a radio reader program for sight impaired people. EIES provides assists County residents that have disabilities and helps communicate news and information.
8	Agency/Group/Organization	Township of Nutley
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Market Analysis non-housing community development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Township of Nutley provided information on the needs of its infrastructure including roadway reconstruction needs, ADA compliant needs and public facility needs as well as the needs of its business community including its existing shopping district.

9	Agency/Group/Organization	City of Orange
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Health Services-Education Other government - Local
	What section of the Plan was addressed by Consultation?	non-housing community development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Orange Township provided information on the needs of its infrastructure including roadway reconstruction needs, ADA compliant needs and public facility needs including the needs of its parks.
10	Agency/Group/Organization	TOWNSHIP OF BELLEVILLE
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	non-housing community development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Township of Belleville provided information on the needs of its infrastructure including roadway reconstruction needs, ADA compliant needs and public facility needs. The Township of Belleville also provided information on the needs of its downtown shopping district.
11	Agency/Group/Organization	Borough of Glen Ridge
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	non-housing community development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Borough of Glen Ridge provided information on the needs of its infrastructure including roadway reconstruction needs, ADA compliant needs and public facility needs.
12	Agency/Group/Organization	Township of Montclair
	Agency/Group/Organization Type	Services - Housing Services-Children Services-homeless Services-Health Services-Education Services-Employment Other government - Local
	What section of the Plan was addressed by Consultation?	non-housing community development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Township of Montclair provided insight into the needs of social services within the community as well as infrastructures needs.
13	Agency/Group/Organization	Covenant House/Homeless Youth Street Outreach
	Agency/Group/Organization Type	Housing Services-homeless Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Covenant House is a Homeless Provider and was a part of the Essex County Continuum of Care tasked with identifying the needs of those populations

14	Agency/Group/Organization	Jewish Family Service of MetroWest New Jersey
	Agency/Group/Organization Type	Services-Elderly Persons Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	JFS services frail, elderly adults and provided information with identifying the needs of those populations.
15	Agency/Group/Organization	Township of West Orange
	Agency/Group/Organization Type	Services-Children Services-Health Other government - Local
	What section of the Plan was addressed by Consultation?	non-housing community development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on the infrastructure and social service needs of the community.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Essex County CEAS	The common goals between the Continuum of Care and the Essex County Division of Housing & Community Development are the shared vision of further establishing a coordinated assessment system.

Table 3 – Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The county developed and followed its citizen participation plan with the creation of its 2015-2019 Consolidated Plan. The plan has been updated in 2019; however, the framework is essentially the same. The county held a minimum of two public hearings to solicit input. Monthly meetings were held to provide a forum for the county, communities, non-profits and the public to establish goals for the 2019 action plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	The responses were limited to confirmation of time and place of the public hearing.	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	The Division held a public hearing in October 2018 to discuss the process and timeline for the development of the One-Year Action Plan. The hearing was attended by municipal partners, non-profit community based organizations and members of the public.	No public comments were received.	N/A	
3	Internet Outreach	<p>Minorities</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p>	The County advertises all public hearings and monthly Community Development Representative's meetings on the County website, essexcountynj.org	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>The County held a public hearing on June 10, 2019 to present the 2019 One Year Action Plan to the public. The Plan and activities within the plan were discussed along with the results of the data gathered by the Division of Housing & Community Development's sub-committees. The public hearing was attended by municipal partners, non-profit community based organizations, homeless shelter and service providers and the public.</p>	No public comments were received.	N/A	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The County of Essex FY 2019 entitlement amount is **\$6,718,792**. While HUD allocations are critical, they are not sufficient to overcome the barriers and address the community needs that low-income individuals and families face in attaining self-sufficiency.

The FY 2019 entitlement funding for the County of Essex is broken down as follows:

CDBG \$5,196,315

HOME \$1,081,898

ESG \$440,579

CARES Act Amendment On March 27, 2020 the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law which included supplemental formula allocations to HUD's CPD programs. The additional CARES Act funds allocated to the County were in the amount of \$3,218,062 for CDBG-CV, \$1,574,441 for ESG-CV1 and \$2,974,183 for ESG-CV2. At this time, the FY2019 AAP will only be amended with ESG-CV1 and ESG -CV2 funds. This AAP has been amended to reflect the additional ESG -CV funds, and how those funds will be used to help people living in Essex County. The CARES Act funds will be identified in this plan as ESG-CV.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	5,196,315	141,143	0	5,337,458	0	The Division expects to receive program income from its Home Improvement Program. The Division secures its investment with a 10 year 0% non-amortizing lien (prior to 2009 funding was secured with a 20 year lien).
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,081,898	111,563	1,961,627	3,155,088	0	The Division expects to receive program income from loans issued to developers via interest payments that are received quarterly or annually, and subsequently deposited in the County's local account. For larger projects, these payments are generally collected once the project site yields a positive cash flow.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	440,579	0	0	440,579	0	The Division does not receive program income from its ESG program.
Other ESG-CV2	public - federal	Admin and Planning Public Services Rapid re-housing (rental assistance) Rental Assistance Other- To prevent, prepare for and respond to the coronavirus	2,974,183	0	0	2,974,183	0	The CARES Act allocation for ESG-CV2 is \$2,974,183

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other CDBG CV	public - federal	Admin and Planning Public Services Services Other To prevent, prepare for and respond to the coronavirus	3,218,062	0	0	3,218,062	0	The CARES Act allocation for CDBG-CV is \$3,218,062
Other	public - federal	Admin and Planning Rapid re-housing (rental assistance) Rental Assistance Services Other- To prevent, prepare for and respond to the coronavirus	1,574,441	0	0	1,574,441	0	The CARES Act allocation for ESG-CV1 is \$1,574,441

Table 2 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds will be leveraged in the following manner: CDBG funds will be leveraged with municipal, state and private dollars for a myriad of activities. All non-profits assisted with CDBG funds leverage these resources with funding from foundations, donations and other philanthropic

contributions. Local governments leverage CDBG with funding from NJ Department of Transportation funds as well as municipal taxes.

For larger HOME projects, funds are generally leveraged with Low Income Housing Tax Credit (LIHTC) investments, and loans from the New Jersey Housing and Mortgage Finance Agency (NJHMFA), banks and other lending resources. For projects of 1 – 4 units, many of which are developed by service agencies dedicated to creating affordable housing for persons with special needs, non federal funding may be comprised of private bank loans, housing funds from local municipalities, or funding from support agencies such as the NJ Division of Developmental Disabilities.

Matching requirements are primarily satisfied from local tax abatements and favorable interest loans from the NJHMFA and other lenders that are not sourced from federal funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The County plans to use publically owned land or property located within the jurisdiction to address the needs identified in the plan during the 2015-2019 period.

Discussion

The County will use the anticipated resources of the CDBG, HOME and ESG programs to fund the projects identified in the 2019 One Year Action Plan. In addition, the County anticipates that the Federal Housing Finance Agency's will direct Fannie Mae and Freddie Mac to begin allocating funds to the Housing Trust Fund and the Capital Magnet Fund pursuant to the Housing and Economic Recovery Act of 2008. Beginning in 2019 it is expected that 65% of these funds will be allocated to HUD and ultimately to States and participating jurisdictions. These funds, 80% of which will be made available to rental housing activities and 10% to homeownership activities, could leverage existing HOME funds in 2019.

Additionally, the County will utilize other government grant programs such as the Green Acres and Open Space programs to improve and preserve existing public park facilities.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Create and Retain Affordable Housing Units	2015	2019	Affordable Housing	Essex County HOME Consortium Essex Urban County	Affordable Housing	CDBG: \$747,332 HOME: \$1,081,898 ESG: \$0	Rental units constructed: 15 Household Housing Unit Rental units rehabilitated: 2 Household Housing Unit Homeowner Housing Rehabilitated: 10 Household Housing Unit Direct Financial Assistance to Homebuyers: 1 Households Assisted
2	Homelessness	2015	2019	Homeless	Essex Urban County	Chronic Homelessness Homeless Prevention Rapid Re-Housing	ESG: \$440,579 ESG-CV2: \$2,974,183 ESG-CV: \$1,574,441	Tenant-based rental assistance / Rapid Rehousing: 100 Households from ESG-CV Homeless Prevention 132 Households Assisted Homeless Person Overnight Shelter: 435 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 300 Beds Homelessness Prevention: 132 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Public Improvements	2015	2019	Non-Housing Community Development	Essex Urban County	Public Improvements	CDBG: \$2,400,045	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 22932 Persons Assisted
4	Public Facilities Creation and Retention	2015	2019	Non-Housing Community Development	Essex Urban County	Public Services	CDBG: \$392,995	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 16909 Persons Assisted
5	Public Services	2015	2019	Non-Housing Community Development	Essex Urban County	Public Services	CDBG: \$525,660 CDBG-CV: \$3,218,062 ESG-CV2: \$2,974,183 ESG-CV: \$1,574,441	Public service activities other than Low/Moderate Income Housing Benefit: 13552 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 158 Households Assisted

Table 3 – Goals Summary

Goal Descriptions

1	Goal Name	Create and Retain Affordable Housing Units
	Goal Description	

2	Goal Name	Homelessness
	Goal Description	<p>The county will use ESG resources to fund non-profit homeless provider agencies. A variety of services will be offered including shelter operation support, homeless prevention services and rapid re-housing assistance.</p> <p>CARES ACT Amendment: An estimated additional 132 Households will be assisted with Homeless Prevention, 100 households with Rapid Rehousing through Neighborly Software and non-profit organization Project Live, Inc.</p>
3	Goal Name	Public Improvements
	Goal Description	The county will use CDBG to fund public improvement activities including roadway reconstruction and ADA improvements.
4	Goal Name	Public Facilities Creation and Retention
	Goal Description	The county will use CDBG to fund public facility improvements.
5	Goal Name	Public Services
	Goal Description	The county will use CDBG to fund a wide array of public services through various non-profit agencies.

AP-35 Projects - 91.420, 91.220(d)

Introduction

Essex County has identified activities that will receive CDBG and ESG funds that are consistent with the 5 year Consolidated Plan.

CARES Act Amendment: CDBG-CV, ESG V1 and ESG CV2 funds will be allocated to create a new ESG project that will work to prevent, prepare for and respond to the coronavirus (COVID 19) pandemic for individuals and families experiencing homelessness through ESG-CV and households requiring public services through CDBG-CV.

#	Project Name
1	Belleville - Water Main Relining & Valve Replacement Project
2	Cedar Grove - ADA Ramps at Various Intersections
3	Fairfield - Sand Road ADA Sidewalk Extension Section 3
4	Glen Ridge - ADA Ramps at Various Intersections
5	Millburn - ADA Access to Short Hills Train Station
6	Maplewood- ADA Curb Ramps Various Locations
7	Montclair - Maple & Woodland Avenue Sewer Improvement
8	Montclair - Interfaith Hospitality Network: Home for Good
9	Montclair - Strategic Mentoring: Youth Mentoring & Enrichment Program
10	Montclair - S.O.F.I.A.: Soar to Success
11	Montclair - Succeed2gether: After School Tutoring/Summer Enrichment
12	Montclair - COPE Center: Families Empowered Counseling Program
13	Montclair - MNDC: Project Oasis Youth Empowerment
14	Nutley - ADA Pathway at Father Glotzbach Park
15	Nutley - Roadway Reconstruction Witherspoon Street
16	Orange - Central Park Playground Improvements
17	Orange - Colgate Park Pool Improvements
18	Orange - ADA Accessible Senior Bus
19	Orange - Main Street Counseling - Expanding Mental Health Services
20	Roseland - ADA Ramp at First Aid Building
21	South Orange - ADA Baird Center Elevator
22	Verona - ADA & Pavement Improvements at Community Development Center
23	Verona - ADA Ramps at Various Intersections
24	West Caldwell - ADA Restroom at Town Civic Center
25	West Orange - Bethany Center: Outreach for At-Risk Youth
26	West Orange - Main Street Counseling - Expanding Mental Health Services
27	West Orange - Roadway Reconstruction Watchung Avenue
28	West Orange - Walkway Improvements

#	Project Name
29	COUNTYWIDE - 1st Cerebral Palsy of NJ: Early Intervention Therapy Group
30	COUNTYWIDE - The ARC of Essex County: Accessible Vehicle
31	COUNTYWIDE - Big Brothers Big Sisters: Mentoring Program
32	COUNTYWIDE - Essex County Dept. of Citizen Services: Vehicle Acquisition
33	COUNTYWIDE - Family Connections: HVAC Zone B & D Renovations
34	COUNTYWIDE - Family Service League: Sexual Assault/Domestic Violence Victim Services
35	COUNTYWIDE - Jewish Family Service of MetroWest NJ: Services to Frail Adults
36	COUNTYWIDE - Mental Health Association of Essex & Morris: Vehicle Replacement
37	COUNTYWIDE - National Council of Jewish Women: Job Readiness
38	COUNTYWIDE - NJ Citizen Action Education Fund: Housing & Foreclosure Prevention & Counseling
39	COUNTYWIDE - Northwest Essex Community Healthcare: ADA Ramp at Entrance
40	COUNTYWIDE - The North Ward Center: Casa Israel Medical Day Program
41	COUNTYWIDE - Opportunity Project: Pre-Vocational Program
42	COUNTYWIDE - Planned Parenthood: HIV Prevention, Testing & Counseling
43	COUNTYWIDE - Tenant Resource Center: Tenant/Landlord Counseling
44	COUNTYWIDE - The Bridge, Inc: Behavioral Health Counseling
45	COUNTYWIDE - Wynona's House: Family Resource Center Renovations
46	COUNTYWIDE - DPW Roadway Reconstruction
47	Home Improvement Program
48	Home Improvement: Program Delivery Costs
49	HESG Activities
50	HOME Affordable Housing Development Program
51	HOME CHDO Reserve
52	HOME Program Administration
53	Planning & Administration
54	ESG-CV 20 Essex County
55	CDBG-CV Tenant Assistance
56	CDBG-CV Food Pantries/Soup Kitchens
57	CDBG-CV Public Services Non-Profit COVID Related Services
58	CDBG-CV Planning and Administration

Table 4 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The county's 5 year plan priorities were utilized in the analysis and drafting of the annual action plan document. The allocation priorities are consistent with those identified in the 2015-2019 document. The county has \$82,756 in ESG funds available to allocate to eligible activities due to not receiving eligible applications during the competitive process. The Division of Housing & Community Development has made these funds available through the issuance of the public notice and will accept

applications accordingly on a rolling basis until all funds have been allocated.

AP-38 Project Summary
Project Summary Information

1	Project Name	Belleville - Water Main Relining & Valve Replacement Project
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Improvements
	Funding	CDBG: \$334,760
	Description	Provide adequate water service to the community's low and moderate income residents.
	Target Date	9/1/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 168 persons and 67 households will benefit from this activity
	Location Description	Arthur Street, Center Street, Charles Street, Chestnut Street, Delia Terrace, Entwistle Avenue, Franklin Avenue, Gless Avenue, Harvard Place, Hickory Court, Hilton Street, Jefferson Street, Joralemon Street, Liberty Avenue, Ligham Street, Madison Street, Moore Place, Newark Place, Passaic Ave, South Wilber Street, Sycamore Drive, Wilber Street, Acme Street, Bellevue Ave, Brighton Ave, Canella Court, Clara Maass Drive, Harrison Street, Magnolia Street, Maple Ave, Mill Street, Montgomery Street, Newark Ave, Newcombe Street, Rocco Street, Sanford Ave & Wallace Street, Belleville NJ 07109
2	Planned Activities	This project will rehabilitate existing water mains in the area by cleaning the walls of the pipes and then relining them with a cement mortar lining mix. All insufficient valves will be replaced as well as any deficient fire hydrants. Where applicable, roadways are to be excavated for the project and then reconstructed.
	Project Name	Cedar Grove - ADA Ramps at Various Intersections
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Improvements
	Funding	CDBG: \$51,862
	Description	ADA ramps will eliminate barriers and comply with current standards.
	Target Date	8/15/2019

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 445 persons / 185 households will benefit.
	Location Description	Summit & Cedar Streets, Summt & Union Streets, Eastwood & Union Streets, Eastwood & Cedar Streets, Garret & Cedar Streets, Garret & Union Streets, Ira Road & Sweetwood, Ira Rd. & Clara, David & Clara, Rose & David, Rose & Ira, South Mountain Ave. & Birch
	Planned Activities	
3	Project Name	Fairfield - Sand Road ADA Sidewalk Extension Section 3
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Improvements
	Funding	CDBG: \$45,379
	Description	This project involves the 3rd phase of the addition of sidewalks on Sand Road.
	Target Date	1/1/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Sand Road from Charles Drive to Shaw Court
	Planned Activities	The new sidewalk will be approximately 700 LF in length. The project will meet ADA requirements. The scope of the project includes design, grading, construction, landscaping and pavement markings. It is estimated that a total of 400 SY of new sidewalk will be constructed along with 4 handicap curb ramps and 2 crosswalks.
4	Project Name	Glen Ridge - ADA Ramps at Various Intersections
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Improvements
	Funding	CDBG: \$38,763
	Description	installation of ADA curb ramps and sidewalks at various intersections
	Target Date	12/31/2019

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 421 persons will benefit from this activity
	Location Description	Astor Place, Chestnut Hill Road, Reynolds Road, Cross Street, Willow Street, Cross Place
	Planned Activities	Provide design, inspections and construction services for the installation of 6 new concrete handicapped ramps and sidewalks. 34 LF of curbing, 50 SY of 5" concrete sidewalk, 1.5 SY of detectable warning surface and 6 SY of topsoil.
5	Project Name	Millburn - ADA Access to Short Hills Train Station
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$34,055
	Description	
	Target Date	1/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1,195 persons will benefit from this activity
	Location Description	1 Station Plaza, Short Hills, NJ 07078
	Planned Activities	Construct a barrier free access ramp in accordance with ADA requirements. Currently the platform is only accessible via stairs which limits or prohibits access by handicapped individuals to the westbound NJ Transit railway platform. The proposed new ramp consists of approximately 190 sq. ft. of sidewalk, 120 LF of aluminum handrails, area lighting and some landscaping.
6	Project Name	Maplewood- ADA Curb Ramps Various Locations
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Improvements
	Funding	CDBG: \$164,840
	Description	

	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	1150 disabled adults
	Location Description	
	Planned Activities	
7	Project Name	Montclair - Maple & Woodland Avenue Sewer Improvement
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Improvements
	Funding	CDBG: \$196,580
	Description	Flushing, scoping and lining 100 year old sewer pipes
	Target Date	4/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 2,467 persons and 776 households will benefit from this activity
	Location Description	Woodland Avenue and Maple Avenue, Montclair, NJ 07042
	Planned Activities	Flushing, scoping and lining of 1,925 LF of a 24" sewer pipe. This pipe is a major collection point for the sewer system that serves this neighborhood. The pipe will be cleaned using high pressure water hoses and video cameras to inspect the pipe condition. Crews will place flexible liner into the existing sewer. Steam or heated water will be forced into the liner, pushing the liner tightly against the existing sewer walls. The heat causes the liner material to cure, creating a new pipe within the existing sewer that is free of cracks and holes. Crews will cut open the existing lateral pipes serving each home, using a remote operated cutter and video camera. Crews will then use pumps and hoses to re-route sewer flows, ensuring sanitary service to residents.
8	Project Name	Montclair - Interfaith Hospitality Network: Home for Good
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services

	Funding	CDBG: \$19,600
	Description	Shelter and case management, rental and prevention services, emphasis on housing stabilization of at-risk families and individuals.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 38 persons and 8 households will benefit from this activity
	Location Description	46 Park Street, Montclair, NJ 07042
	Planned Activities	Provide case management and prevention services to homeless and at risk homeless Montclair residents to help them maintain housing stability. Provide 8 families/households with case management plans for stabilization of income, housing and children's educational needs. Also, provide those families with healthy living programs and community experiences to increase both health and overall well being.
9	Project Name	Montclair - Strategic Mentoring: Youth Mentoring & Enrichment Program
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$9,680
	Description	Mentoring enrichment activities for low to moderate income youth and their families.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 60 persons and 25 households will benefit from this activity
	Location Description	11 Pine Street, Montclair, NJ 07042

	Planned Activities	The goal of the program is to enhance the safety and well-being of Montclair area youth through social, educational and recreational activities. Recreation activities are crucial to the program as a way to motivate the youth to increase their physical activity and develop goal setting habits while also teaching them the benefits of physical activity. Social activity goals include the development of higher self esteem, avoidance of substance abuse and to learn appropriate behavior in a variety of social situations. Education goals for the youth to get higher grades, to have less discipline issues and to increase their awareness of the need to work hard for educational success.
10	Project Name	Montclair - S.O.F.I.A.: Soar to Success
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$7,840
	Description	Individual, family and group counseling, crisis counseling, safety planning and assessment, referrals for temporary emergency shelter, relocation and legal assistance, self defense for women and children and motivational, financial and skill design workshops for those affected by domestic violence.
	Target Date	5/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 310 households will benefit from this activity
	Location Description	11 Pine Street, Montclair, NJ 07042
11	Planned Activities	Workshops designed to empower clients with new practical skill sets and emotional healing tools as they work towards establishing independence. Workshops help build self esteem and financial skills they will need to support their households.
	Project Name	Montclair - Succeed2gether: After School Tutoring/Summer Enrichment
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$19,600

	Description	Educational and human needs services which include tutoring, workshops and coat drives.
	Target Date	5/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 295 persons and 205 households will benefit from this activity
	Location Description	Montclair Public Library, 50 South Fullerton Street & 11 Pine Street, Montclair, NJ 07042
	Planned Activities	Provide skills, services and resources necessary for the well-being and economic success of those most in need. After school tutoring, summer enrichment program and related algebra, math fundamentals, reading literacy, empowerment and parent support workshops.
12	Project Name	Montclair - COPE Center: Families Empowered Counseling Program
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$19,600
	Description	State of the art, evidence based counseling and outreach services and programs for adults, children, teens and families.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 476 persons will benefit from this activity
	Location Description	104 Bloomfield Avenue, Montclair, NJ 07042
	Planned Activities	Provide specialized counseling programs for low income Montclair residents with a goal of strengthening family functioning and reducing and/or eliminating the consequences of substance abuse and family violence. This program will assist Montclair residents to gain or maintain meaningful employment thereby reducing the likelihood of becoming homeless.
13	Project Name	Montclair - MNDC: Project Oasis Youth Empowerment
	Target Area	Essex Urban County

	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$19,600
	Description	Various programs and activities geared towards 13-18 year olds and 18-21 year olds to address and assist in educational goals, improve physical fitness through recreation, provide cultural awareness, character building and steps to employment.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 230 persons will benefit from this activity
	Location Description	Various sites in Montclair, NJ 07042
	Planned Activities	Winter Oasis is a free tutorial program offered to elementary and middle school students to ensure that those students set and meet their individual academic goals. The Summer Program is a free program designed to offer youth an alternative to juvenile delinquent behavior during summer recess. This program gives participants an opportunity to embrace leadership skills, practice teamwork and the ability to balance curricular activities with academia. Other programs provided are Steps to Employment Academy, Career Development Institute, Summer Youth Empowerment, and Culinary Career Institute.
14	Project Name	Nutley - ADA Pathway at Father Glotzbach Park
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Improvements
	Funding	CDBG: \$31,350
	Description	Adding sidewalk along the street side of the park to allow handicap individuals access to the park.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 3000 persons and 1000 households will benefit from this activity
	Location Description	Quarry Street, Nutley, NJ 07110

	Planned Activities	Remove asphalt, widen path 320x13 ft., grade 110x10 ft. area, new path to parking lot 80x20 ft. and asphalt prep 110x10 ft.
15	Project Name	Nutley - Roadway Reconstruction Witherspoon Street
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Improvements
	Funding	CDBG: \$125,450
	Description	Resurfacing of Witherspoon Street from Hancox Avenue to Conover Avenue.
	Target Date	6/15/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1000 persons and 500 households will benefit from this activity
	Location Description	Witherspoon Street from Hancox Avenue to Conover Avenue, Nutley, NJ 07110
	Planned Activities	The project will consist of milling and resurfacing of the existing roadway. Curbs, sidewalks and driveway aprons are to be reconstructed where found to be in poor and deteriorating condition and within responsibility of the township. Installation of ADA compliant/detectable warning surfaces are proposed at all existing sidewalk curb ramps within project limits. Stormwater structures including inlets and manholes will be removed and reset as applicable.
16	Project Name	Orange - Central Park Playground Improvements
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Improvements
	Funding	CDBG: \$140,000
	Description	The park currently has a playground along the Central Avenue frontage that is very old and in need of replacement.
	Target Date	5/31/2020

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 8250 persons will benefit from this activity
	Location Description	Central Avenue, Orange, NJ 07050
	Planned Activities	Various improvements including resurfacing the tennis courts and installation of a handball court will be a part of this project. The goal is to have one theme for the entire playground area for children to enjoy. Recent improvements at this park have been the installation of an artificial turf field and resurfacing of basketball and volleyball courts, as well as the installation of a splash park.
17	Project Name	Orange - Colgate Park Pool Improvements
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Improvements
	Funding	CDBG: \$140,500
	Description	Colgate Park pool rehabilitation.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 945 persons will benefit from this activity
	Location Description	New Street between North Day Street and North Center Street, Orange, NJ 07050
	Planned Activities	The pool rehabilitation will consist of sandblasting and resurfacing the gunite pool, as well as making sure all equipment, plumbing and chemical tanks are upgraded to the latest standards. Any part of the concrete sidewalk surrounding the pool that is in poor shape will be repaired and any recommended amenities to increase the usage of the pool to be accessible will be made.
18	Project Name	Orange - ADA Accessible Senior Bus
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services

	Funding	CDBG: \$70,000
	Description	Provide Orange seniors with transportation to various social service and entertainment activities yearly.
	Target Date	5/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 3728 persons and 1445 households will benefit from this activity
	Location Description	29 North Day Street, Orange, NJ 07050
	Planned Activities	Purchase of an 18-22 passenger seating and ADA wheelchair accessible lift senior transportation bus. This allows seniors to remain mobile and keep their social independence with friends and family. The routes established take about 120 seniors daily to the town shopping center and supermarket. There is also a medical transportation route to assist the seniors to get to their doctor appointments.
19	Project Name	Orange - Main Street Counseling - Expanding Mental Health Services
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$20,000
	Description	Main Street Counseling provides mental health services to children, adults and families. Most commonly, they address impacts of trauma (i.e., depression, anxiety and anger), helping clients improve their overall quality of life.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	This is a direct benefit activity to service 153 individuals and 52 households that are low to moderate income.
	Location Description	8 Marcella Avenue, West Orange, NJ 07052

	Planned Activities	Funding will be used to increase hours of 2 part time and culturally competent therapists, one of them will be spanish speaking. All new hours will be spent in additional sessions providing direct services. Clients will be Orange residents who attend the main facility. Main St. Counseling removes barriers to mental health care by accepting Medicaid and Medicare, offering income based fees for the uninsured. They provide a handicap accessible facility near public transportation, night hours and an array of services that refelcts the needs of the community. Main St. Counseling will service families, children and teens, adults and seniors that suffer from countless unfortunate circumstances such as violence, domestic violence, crime, anxiety, depression and anger.
20	Project Name	Roseland - ADA Ramp at First Aid Building
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$25,000
	Description	Installation of a new ADA compliant concrete access ramp to the main entry to the Roseland Volunteer First Aid Building.
	Target Date	9/15/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 5819 persons and 2415 households will benefit from this activity
	Location Description	300 A Eagle Rock Avenue, Roseland, NJ 07068
	Planned Activities	This building houses 2 voting districts therefore ADA compliant accessibility is essential to this location. The project will remove the barrier and permit easy access to the public and all those under the ADA Disability Act. The improvement will serve any and all handicapped persons using the building for meetings and special events. Ramp will be 12x5 ft. long wide pitched 1 on 12 (square feet), walkway tie-in to grade slabs will be 12x5 ft. (60 square feet) and a landing that will be 8x5 ft. (40 sqaure feet) for a 160 square feet total.
21	Project Name	South Orange - ADA Baird Center Elevator
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Facilities

	Funding	CDBG: \$102,900
	Description	Provide ADA accessibility improvements to the Recreational and Cultural Affairs building, both a recreation hub as well as an arts destination and senior community center for residents of South Orange and surrounding communities.
	Target Date	5/1/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1409 persons and households will benefit from this activity
	Location Description	5 Meade Street, South Orange, NJ 07079
	Planned Activities	Update and install a shaft and new elevator replacing the existing one which will include the ability to open on half floors, include compliant safety sensors, specific ADA hardware and emergency system compliant with current code and meet all the size requirements for ADA & elevator safety.
22	Project Name	Verona - ADA & Pavement Improvements at Community Development Center
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$55,020
	Description	Bring the sidewalks and crosswalks up to current ADA standards and ensure the accessible route is within the required grade.
	Target Date	12/1/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1236 persons will benefit from this activity
	Location Description	880 Bloomfield Avenue, Verona, NJ 07044

	Planned Activities	The Verona Community Center serves municipal offices for the health, recreation, registrar and senior services and their transportation. There are also a series of sports fields and a playground for elementary school aged children. There is currently limited ADA access in and around the complex. This will provide a ramp to the field levels and lower level parking lot. An ADA ramp at the drop off area, which currently creates problems, will be widened. The overall bituminous pavement surfaces are in poor condition with numerous cracks and large potholes which continuously need to be filled. Milling the existing paveent surface down to 3 inches and replace with new hot mix asphalt will help minimize maintenance costs as well.
23	Project Name	Verona - ADA Ramps at Various Intersections
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Improvements
	Funding	CDBG: \$49,412
	Description	Install ADA compliant curb ramps at various intersections through the township.
	Target Date	12/1/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1236 persons will benefit from this activity
	Location Description	Ann & Cypress Streets, Ann & Stevens Streets, Chestnut & Harrison, Hillside & Mountain, Grove & Ozone, Elmwood & Overhill Roads, Fairview & Cresthill, Fairview & Kenwood, Floyd Road, Lanning & Elmwood, Otsego & Linden, South Prospect & Parsons Court, Valley View & Fairview, Woodland Ave & Woodland Place, Verona, NJ 07044
	Planned Activities	
24	Project Name	West Caldwell - ADA Restroom at Town Civic Center
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$42,750

	Description	To make the township's civic center restroom up to ADA standards and compliance.
	Target Date	10/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 300 persons will benefit from this activity
	Location Description	713 Bloomfield Avenue, West Caldwell, NJ 07006
	Planned Activities	The civic center currently hosts 8 programs that include over 300 participants, 290 days out of the year. The variety of programs offered are geared towards seniors and residents with developmental disabilities. The civic center has also been identified as a future polling location for regular elections. The grant will allow the township to eliminate any barriers and make the restroom compliant with ADA standards.
25	Project Name	West Orange - Bethany Center: Outreach for At-Risk Youth
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$49,000
	Description	The Bethany Center for Champions provides delinquency prevention activities for West Orange, NJ youth through educational, recreational, life-skills, mentoring and summer camp opportunities so that youth can be equipped in mind, body and spirit for a more productive life.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 321 persons will benefit from this activity
	Location Description	30 Ashwood Terrace, West Orange, NJ 07052
	Planned Activities	The staff responsibilities are to support all aspects of preparation and oversight to ensure that the mission of BCC is maintained. This includes academic assistance, open-gym opportunities, focus groups, individual and group mentoring, life skills development, sports, arts programming and transportation.

26	Project Name	West Orange - Main Street Counseling - Expanding Mental Health Services
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$20,000
	Description	Provide accessible mental health services to children, adults and families. Most commonly addressing impacts of trauma (depression, anger and anxiety), helping clients improve their overall quality of life.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 148 persons and 48 households will benefit from this activity
	Location Description	8 Marcella Avenue, & James A. Degnan House, West Orange, NJ 07052
	Planned Activities	To expand mental health services for low-income residents in West Orange. Support a variety of clients suffering from trauma, including children, families, and seniors. Specifically, Main St. Counseling will increase the hours of 2 part time and culturally competent therapists, choosing at least one who speaks spanish fluently. All new hours will be spent in session providing services directly to clients. The James A. Degnan House will provide services to seniors with things like managing medications, coping with the loss of a spouse and staying connected with friends and family members.
27	Project Name	West Orange - Roadway Reconstruction Watchung Avenue
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Improvements
	Funding	CDBG: \$191,500
	Description	Roadway reconstruction and improvement of Watchung Avenue.
	Target Date	10/15/2019

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 645 persons will benefit from this activity
	Location Description	Watchung Avenue from Washington Street to Wigwam Brook, West Orange, NJ 07052
	Planned Activities	Watchung Avenue will receive ADA compliant ramps at intersections, new roadway pavement (2" milling and hot mix asphalt finish paving course), re-installation of speed tables, reconstruction of manholes and inlets and pavement striping. 140 linear feet of concrete curb, 110 square yards of 6" thick concrete sidewalk, 6,200 square yards of mill, 800 tons of new pavement and 4 new handicapped ramps will be constructed.
28	Project Name	West Orange - Walkway Improvements
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Improvements
	Funding	CDBG: \$64,600
	Description	The deteriorated concrete walkway will be replaced with a new brick paver walkway.
	Target Date	10/15/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 395 persons will benefit from this activity
	Location Description	34-38 Main Street, West Orange, NJ 07052
29	Project Name	COUNTYWIDE - 1st Cerebral Palsy of NJ: Early Intervention Therapy Group
	Target Area	Essex Urban County
	Goals Supported	Public Services

	Needs Addressed	Public Services
	Funding	CDBG: \$11,340
	Description	Early intervention groups for disabled children and their families. The groups will focus on social and emotional development, while providing the opportunity to sample various assisted technology. The program will be run by speech, occupational and physical therapists. They will be assisted by one aide.
	Target Date	5/15/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 30 persons and 20 households will benefit from this activity
	Location Description	9 Sanford Avenue, Belleville, NJ 07109
	Planned Activities	Develop an outline for early intervention services; advertise program to the public; interview parents/guardians and review goals of the program; provide services 3 times a week for 1.5 hours over 8 weeks; review with staff effectiveness of sessions; exit interview with parents/guardians and modify as needed.
30	Project Name	COUNTYWIDE - The ARC of Essex County: Accessible Vehicle
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$29,400
	Description	Purchase of a 12 passenger van would feature state of the art track system that affords greater flexibility. With this new system, passenger seats can easily be taken on and off the van to accommodate up to 3 wheelchairs with tie downs on each vehicle. Since the van is to be used for several programs, this will allow for van configuration specialized for each particular group maximizing the riders.
	Target Date	11/1/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 218 persons will benefit from this activity
	Location Description	555 Main Street & 46-56 Oakwood Avenue, Orange, NJ 07050

	Planned Activities	The van would be used Monday-Friday to transport adults intellectual and developmental disabilities to one of The ARC's day programs. The Main Street site gets participants involved in prevocational and supportive employment services and often have mobility issues. The Oakwood site is comprised of seniors and some of The ARC's most medically involved individuals. The vehicle would also be used to transport children and consumers on Saturday's to recreational and respite activities.
31	Project Name	COUNTYWIDE - Big Brothers Big Sisters: Mentoring Program
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$10,000
	Description	Community and Site based mentoring that will serve 30 youth, ages 5-18, in mentoring relationships and their parent/guardian who meet the income guidelines throughout Essex County.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 30 persons will benefit from this activity
	Location Description	500 Broad Street, Newark, NJ 07102
	Planned Activities	Big Brothers & Big Sisters engages the parents/guardians and their communities. There is a 4 part multi-layer screening process for volunteers which includes in person interview/assessment, references and background checks. Upon satisfactory completion of the screening process, Enrollment Specialists thoughtfully propose a mentor to pair with each youth based on preferences, expectation, needs and experiences of the youth, parent and mentor using both community based and site based mentoring. At the time of match, a Match Support Specialist is assigned to the mentoring relationship. The MSS provides ongoing supervision and support of each mentoring relationship through regular contact with the youth, parent/caregiver and mentor.
32	Project Name	COUNTYWIDE - Essex County Dept. of Citizen Services: Vehicle Acquisition
	Target Area	Essex Urban County

	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$79,200
	Description	This is a continuation of the Essex County Special Transportation System serving senior citizens and persons with disabilities.
	Target Date	9/1/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 500 persons will benefit from this activity
	Location Description	900 Bloomfield Avenue, Verona, NJ 07044
	Planned Activities	Purchase of a 12 passenger vehicle with a wheelchair lift/ramp. This vehicle will increase transportation services to the thousands of Essex County senior citizens and persons with physical and/or mental disabilities. The Special Transportation System operates Monday-Friday from 6 AM to 6 PM. Exceptions include transportation for dialysis which can begin as early as 4 AM and end as late as 11 PM. Saturday transportation services are also available for dialysis, chemotherapy radiation treatments, specially arranged group trips and other contracted transportation services.
33	Project Name	COUNTYWIDE - Family Connections: HVAC Zone B & D Renovations
	Target Area	Essex Urban County
	Goals Supported	Public Facilities Creation and Retention
	Needs Addressed	Public Facilities
	Funding	CDBG: \$18,400
	Description	Services provided at this location are outpatient mental health and substance abuse treatment. The HVAC zones that are being renovated were not properly designed when it was installed 22 years ago. The furnace, lower, and condensing units have outlived their life expectancy. Clients complain of the system as offices are very uncomfortable throughout the year.
	Target Date	5/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 670 persons will benefit from this activity
	Location Description	395 South Center Street, Orange, NJ 07050
	Planned Activities	Work to be completed in Zone B: New insulated galvanized steel trunk supply to be installed; New flex ductwork to be installed to offices from the trunk; Removal and disposal of old equipment and ductwork. Work to be completed in Zone D: Rheem 5.0 ton 13 SEER, condensing unit to be installed on roof; Rheem furnace to be installed in attic; Rheem 5 ton evaporator coil to be installed in the attic; New insulated galvanized steel trunk supply to be installed; New flex ductwork to be installed in offices from the trunk; Removal and disposal of old equipment and ductwork.
34	Project Name	COUNTYWIDE - Family Service League: Sexual Assault/Domestic Violence Victim Services
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$11,000
	Description	Family Service League consists of 2 programs: the Counseling Program and SAVE of Essex County Program, the State of NJ designated sexual violence program for Essex County. SAVE provides a 24-hour emergency hotline, victim accompaniments and counseling for sexual violence/domestic violence survivors and their significant others.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 375 persons will benefit from this activity
	Location Description	60 South Fullerton Avenue, Suite 109, Montclair, NJ 07042

	Planned Activities	Operation of a free and confidential 24-hour hotline for sexual violence victims and their families as well as health care and law enforcement professionals staffed by confidential sexual violence advocates. Information, referrals and guidance to victims about rights and responsibilities, medial and legal procedures, victim's compensation, privacy, safety and other issues are provided to callers. Bilingual advocates are also always available. Accompaniment of victims of sexual violence to hospital emergency departments to help provide emotional support through the evidence collection processes. Victims are provided with a rape care package which consists of clothing, toiletries, feminine products, snacks, etc., in order to replace what the police take as evidence and to help restore a victim's dignity after an assault. Counseling for sexual and domestic violence victims with specially trained therapists. Counseling clients, regardless if they are a victim or not, are never denied treatment as a result of financial constraints.
35	Project Name	COUNTYWIDE - Jewish Family Service of MetroWest NJ: Services to Frail Adults
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$7,800
	Description	HouseCalls is an integrated approach to the provision of case management, mental health, health education and healthcare services for frail, homebound older adults. Most are isolated - single, without caregivers or with relatives that live out of state. The social workers develop personalized care plans for each older adult with input from the client and his/her family. The plan is monitored and adapted to meet the evolving needs of the aging client.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 166 persons will benefit from this activity
	Location Description	219 South Orange Avenue; 750 Northview Avenue, West Orange, NJ 07052 & 110 Vose Avenue, South Orange NJ 07079

	Planned Activities	To ensure clients can access all entitled benefits, that they engage in appropriate self care including medication management and needed medical attention and that they participate in social activities that combat loneliness. The services are carried out by JFS licensed, clinical social workers with expertise in geriatric issues and a geriatric nurse practitioner from Saint Barnabas Medical Center as needed.
36	Project Name	COUNTYWIDE - Mental Health Association of Essex & Morris: Vehicle Replacement
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$9,700
	Description	The replacement vehicle will be used to provide transportation for individuals with severe and persistent mental illness (all whom live in poverty) to treatment programs and associated activities in Essex County.
	Target Date	11/15/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 712 persons and households will benefit from this activity
	Location Description	Throughout the County of Essex
	Planned Activities	The current automobiles are old and in ill repair as a result of city driving. The new automobile will transport individuals with severe and persistent mental illnesses to treatment programs, recreational activities, community development activities as well as provide support for activities of daily living (i.e., shopping, banking, picking up prescriptions, etc.).
37	Project Name	COUNTYWIDE - National Council of Jewish Women: Job Readiness
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$9,700

	Description	Individual care planning, resume writing and interview skills, job placement assistance and computer classes. Reaching Into Self-Empowerment (RISE) workshops that help clients overcome barriers to employment. Legal guidance, job clubs - opportunities for clients to meet with local employers and learn job readiness skills. Career closet - provides work appropriate clothing for interviews and offer grant opportunities for certificate programs.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 66 persons and 64 households will benefit from this activity
	Location Description	70 South Orange Avenue, Livingston, NJ 07039
	Planned Activities	These vital programs assist women who face unique challenges and barriers in addition to their need for employment skills and job development. The staff works with clients on all facets related to seeking employment and securing appropriate job placement. The additional hours that the funding supports will increase the ability to outreach to the local business community for jobs and to expand our program development capacities. Clients receive "hard skills" training they previously lacked, including computer classes, linked-in classes, mock interviewing, job strategies, resume writing skills, and access to the agencies career closet.
38	Project Name	COUNTYWIDE - NJ Citizen Action Education Fund: Housing & Foreclosure Prevention & Counseling
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$19,600
	Description	Free one-on-one HUD-certified housing and foreclosure counseling as well as free education and outreach to promote fair and affordable housing and the availability of free counseling services and Essex County first-time homebuyer grant program.
	Target Date	5/31/2020

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 150 persons/households will benefit from this activity
	Location Description	625 Broad Street, Suite 270, Newark, NJ 07102
	Planned Activities	Coordinate and conduct 15 workshops and/or outreach events for 150 LMI families in targeted areas across the county. Provide housing and foreclosure counseling to 150 LMI homebuyers and homeowners across the county. Refer eligible homeowners to and provide counseling for Essex County's homebuyer assistance program.
39	Project Name	COUNTYWIDE - Northwest Essex Community Healthcare: ADA Ramp at Entrance
	Target Area	Essex Urban County
	Goals Supported	Public Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$35,000
	Description	Replace the entrance ramp and railing to ensure stairs and ramp remains fully functional and safety compliant.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 880 persons and household will benefit from this activity
	Location Description	570 Belleville Avenue, Belleville, NJ 07109
	Planned Activities	Remove entire front steps and dispose. Install new steps with new bricks and limestone treads. Remove the existing railing, entire concrete top of the ramoa and entire walls. Construct new wall all around ramp. Pour new 4000 PSI concrete on the ramp. Install new expansion joint every 4 feet. Reinstall existing railing.
40	Project Name	COUNTYWIDE - The North Ward Center: Casa Israel Medical Day Program
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$48,000

	Description	Casa Israel Adult Medical Day Program provides preventative, therapeutic, rehabilitative, nutrition and social services for older and physically impaired adults. The care the nursing staff provides allows clients to remain in their homes and age in place. The nursing staff work as a team to meet the medical and clinical needs of the clients.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 195 persons will benefit from this activity
	Location Description	288-298 Mt. Prospect Avenue, Newark, NJ 07104
	Planned Activities	The registered nurses maintain overall responsibility for the clinical care plans of the 192 clients who attend annually. The nursing assistants provide assistance in the activities of daily living (toileting, feeding, ambulating and dressing) to those in need.
41	Project Name	COUNTYWIDE - Opportunity Project: Pre-Vocational Program
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$14,000
	Description	To increase Opportunity Project's specialized vocational program for adults who are severely disabled and sustained a brain injury.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 59 persons will benefit from this activity
	Location Description	60 East Willow Street, Millburn, NJ 07041

	Planned Activities	The vocational counselor, along with the Occupational Therapist, offer evaluation and adaptive tools to ensure vocational success. There is a structured day which resembles a true work environment which trains the members for future employment opportunities. Members will also receive adjustment counseling services assisting them on becoming adjusted to the significant challenges and changes after a brain injury. The vocational counselor also spends a considerable amount of time educating the employers about brain injury. This knowledge and support ensure a successful transition into the vocational arena.
42	Project Name	COUNTYWIDE - Planned Parenthood: HIV Prevention, Testing & Counseling
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$9,800
	Description	PPMNJ provides vital reproductive health services and education with a high standard of care that has at its core, the rights and dignity of the clients. These services include testing and treatment for sexually transmitted infections, HIV testing, low cost birth control, condoms, emergency contraception and pregnancy testing.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 5120 persons will benefit from this activity
	Location Description	29 North Fullerton Avenue, Montclair, NJ 07042

	Planned Activities	Funding will allow PPMNJ to continue incorporating universal HIV screening for men and women as a routine part of care at its Montclair health center. Universal screening is an "opt-out" method of testing whereby all new clients are tested as a part of a routine exam unless they specify they do not wish to have the test. By coupling the routine opt-out HIV testing with our well established family planning, STI testing and reproductive health services, the need to increase testing and prevention strategies is addressed. No site makes HIV screening a routine part of family planning services other than PPMNJ. Funding also allows the continued use of rapid HIV testing. This technology provides results in 20 minutes allowing patients to learn their test results in the same visit. More effective prevention messages are explained to negative resulters and those found positive the patient is sent into care before leaving the health center. By identifying patients who test positive at the the time of care, care can be provided sooner, prevent new infections and more effectively reduce HIV transmissions.
43	Project Name	COUNTYWIDE - Tenant Resource Center: Tenant/Landlord Counseling
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$91,200
	Description	The Essex County Tenant Resource Center provides information, counseling and referrals to consumers as to their rights. Our focus is dedicated to promoting positive relations between rental housing consumers and landlords throughout Essex County. This information will enable our citizens to preserve and maintain decent, affordable housing by ensuring that tenants and landlords are aware of their rights and what to do when a violation and problem occurs.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 335 persons will benefit from this activity
	Location Description	50 South Clinton Street, Suite 3201, East Orange, NJ 07018

	Planned Activities	Provide counseling on rent increases that are illegal and the proper steps to be taken; Building and maintaining maintenance and code enforcement issues when landlords are derelict with health and safety violations; Direct consumers who are illegally evicted from their apartment including referrals for legal advice; Counseling consumers on preventing themselves from becoming homeless; Provide information to consumers on what they should know about housing discrimination; Provide information to consumers regarding the state laws on security deposits; Provide direct utility assistance for NJ Shares when funds are available; Provide direct utility assistance for the Page Program; Refer consumers to various provider agencies for rental assistance, relocation assistance and shelter placement.
44	Project Name	COUNTYWIDE - The Bridge, Inc: Behavioral Health Counseling
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$11,200
	Description	The Bridge offers mental health counseling for low income Essex County residents. The continuation of this program will be a safety net for he many residents who would otherwise lose critical services due to fee-for-free service, that enable them to remain in the community, progress toward wellness and recovery.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 26 persons will benefit from this activity
	Location Description	860 Bloomfield Avenue, West Caldwell, NJ 07006

	Planned Activities	Provide mental health assessment and counseling services for extremely low to low income families and individuals who can benefit from behavioral health services but cannot afford to pay for their services. These funds would also support psychiatric evaluations and medication monitoring for those whose behavioral health needs warrant such services. Treatment modalities include: individual, couples and family counseling. Issues include: anxiety, depression, family conflicts, work/school challenges or involvement with the court system. Treatment plans are developed after careful client evaluations. Individual treatment plans therefore vary from client to client and are dependent upon clinical criteria.
45	Project Name	COUNTYWIDE - Wynona's House: Family Resource Center Renovations
	Target Area	Essex Urban County
	Goals Supported	Public Facilities Creation and Retention
	Needs Addressed	Public Facilities
	Funding	CDBG: \$48,500
	Description	Rehab the reclaimed basement storage space for building a Family Resource Center that will increase access to support for child victims of abuse and neglect in Essex County.
	Target Date	12/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 2400 persons and 800 households will benefit from this activity
	Location Description	185 Washington Street, Newark, NJ 07102
	Planned Activities	Install an appropriate flooring material that is child-friendly, suitable for a basement and is easy to clean and maintain in both of the rooms and landing area at the bottom of stairs from the first floor. Repair and repaint the walls and ceiling in the second room. Install a passive airflow system to improve ventilation and circulation of heat/air conditioning in the space. Purchase and install appropriate fixtures, rack, tables and bins for the storage and display of donated goods for dignified experience for families in need. Perform all clean-up required to complete the project to specifications including the removal of all debris from the site.
46	Project Name	COUNTYWIDE - DPW Roadway Reconstruction
	Target Area	Essex Urban County

	Goals Supported	Public Improvements
	Needs Addressed	Public Improvements
	Funding	CDBG: \$856,399
	Description	
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
47	Project Name	Home Improvement Program
	Target Area	Essex Urban County
	Goals Supported	Create and Retain Affordable Housing Units
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$580,087
	Description	Provide deferred loans for eligible home improvements to qualified low and moderate income homeowners. Assistance will be provided to 1 to 3 family homes.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Estimated that 10 homes will participate in the program during PY 2019.
	Location Description	Countywide (18 Communities in the urban county)
48	Planned Activities	Rehabilitation of homeowner units in the 18 participating communities which may include code violations, energy efficiency improvements and emergency repairs. Funding includes \$467,172 of 2019 entitlement funds in addition to \$141,143 generated from program income. 20% of the program income (28,228) will be utilized for program delivery costs.
	Project Name	Home Improvement: Program Delivery Costs
	Target Area	Essex Urban County
	Goals Supported	Create and Retain Affordable Housing Units

	Needs Addressed	Affordable Housing
	Funding	CDBG: \$308,228
	Description	
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	The program delivery costs enable the division to administer the home improvement program which will benefit at least 10 households.
	Location Description	countywide (18 municipalities in the urban county)
	Planned Activities	Costs necessary to administer the home improvement program which is a foregiveable loan program. These costs include salaries of the loan advisor, cost estimator/inspector, lead based paint consultant, title search fees, mortgage recording fees, appraisals, loan servicing and loan collections.
49	Project Name	HESG Activities
	Target Area	Essex Urban County
	Goals Supported	Homelessness
	Needs Addressed	Homeless Prevention Chronic Homelessness Public Services Rapid Re-Housing
	Funding	ESG: \$440,579
	Description	Essex County's HESG funds will be used to operate shelters for the homeless, provide emergency rental assistance to prevent homelessness, implement rapid rehousing strategies, for program administration, as well as data collection through HMIS and street outreach to persons living on the streets.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Street Outreach: 50 persons Shelter Operations: 435 persons Homeless Prevention: Up to 95 persons/families Rapid Re-Housing: 15 persons/families
	Location Description	

	<p>Planned Activities</p>	<p>Street Outreach:</p> <p>Salvation Army (Montclair)(\$20,000): To provide residents that are literally homeless case management, social services, and referrals/linkage (50 clients).</p> <p>Shelter Operations:</p> <p>Salvation Army (Montclair)(\$20,000): Adults and children who are literally homeless will have access to a variety of activities and services including: case management, employment assistance, and referrals to specialized providers for mental and physical health treatment (50 clients).</p> <p>YMCA of Newark & Vicinity (\$73,000), provide emergency shelter care, comprehensive case management to families and individuals who are homeless to support transition into permanent housing, coordination of intake and referral procedures, safe, comfortable residence, referrals to social service agencies (275 clients).</p> <p>Interfaith Hospitality Network(\$26,500.00): To provide emergency shelter beds to homeless families with case management, coordinate support services (36 clients).</p> <p>Integrity House (\$20,000.00): To provide emergency shelter housing to women and women with children (46 clients)</p> <p>Isaiah House (\$20,000.00): To assist 4 families who are homeless or at risk of becoming homeless by providing shelter nights and services to aid in the transition to permanent housing.</p> <p>Turning Point (\$23,280) To provide emergency shelter and case management services based on detailed assessments (24 families)</p> <p>Homeless Prevention:</p> <p>Salvation Army (Montclair)(\$10,000) : Provide homeless prevention support services to 10 families/individuals including comprehensive case management assessment and assistance to determine eligibility for funding</p> <p>Salvation Army (Newark)(\$12,000): Provide 5 to 10 individuals and families who are at imminent risk of homelessness with financial assistance and case management to increase housing stability</p> <p>United Community Corporation (\$10,000) Homeless prevention services for 75 families, covering direct assistance, intake/access, and housing search/placement services</p> <p>Rapid Re-Housing</p> <p>Salvation Army (Montclair) (\$10,000). Provide rapid re-housing to 10 individuals and families with case management services, short/medium term rent/mortgage assistance, security deposits, utility deposits in order to promote housing stabilization.</p>
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50	Project Name	HOME Affordable Housing Development Program
	Target Area	Essex County HOME Consortium
	Goals Supported	Create and Retain Affordable Housing Units
	Needs Addressed	Affordable Housing
	Funding	HOME: \$811,424
	Description	HOME funds will be used to subsidize affordable housing development in conjunction with other funding sources. Projects may consist of new rental construction, rental rehabilitation or first time homebuyer activities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Based on anticipated Entitlement Funds of \$811,424, it is estimated that 10 units will be constructed for low to very low income families and two First Time Home Buyers will receive direct financial assistance for their HOME purchases. In conjunction with existing HOME reserves, it is anticipated an additional 10 affordable units will be made available to income eligible families.
	Location Description	
	Planned Activities	Provide funding for the rehabilitation of existing units of housing and construction of new units of housing.
51	Project Name	HOME CHDO Reserve
	Target Area	Essex County HOME Consortium
	Goals Supported	Create and Retain Affordable Housing Units
	Needs Addressed	Affordable Housing
	Funding	HOME: \$162,284
	Description	Provide HOME funds to eligible CHDOS for affordable housing development.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 4 units will be rehabilitated to house income eligible families and/or persons with disabilities using the available CHDO Reserve funds for PY 2019.
	Location Description	
	Planned Activities	Provide HOME funds to eligible CHDOS for affordable housing development.

52	Project Name	HOME Program Administration
	Target Area	Essex County HOME Consortium
	Goals Supported	Create and Retain Affordable Housing Units
	Needs Addressed	Affordable Housing
	Funding	HOME: \$108,190
	Description	Pay for staff responsible for administering the HOME program.
	Target Date	5/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Administer the HOME program including the application review process, underwriting and monitoring.
53	Project Name	Planning & Administration
	Target Area	Essex Urban County
	Goals Supported	Create and Retain Affordable Housing Units Homelessness Public Improvements Public Facilities Creation and Retention Public Services
	Needs Addressed	Affordable Housing Homeless Prevention Chronic Homelessness Public Improvements Public Facilities Public Services Rapid Re-Housing
	Funding	CDBG: \$1,039,263
	Description	This activity encompasses the planning, execution of projects, program coordination, evaluation and monitoring of the CDBG program which include the preparation of the 2019 One Year Action Plan, review of applications, preparation of documents to administer the program, and oversight.
	Target Date	5/31/2020

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
54	Project Name	ESG-CV 20 Essex County
	Target Area	Essex County HOME Consortium Essex Urban County
	Goals Supported	Homelessness
	Needs Addressed	Homeless Prevention Rapid Re-Housing
	Funding	ESG-CV2: \$2,974,183 ESG-CV: \$1,574,441
	Description	ESG-CV1 and ESG-CV2 will fund rapid re-housing and homeless prevention serviceactivities that will work to prevent, prepare for and respond to the coronavirus(COVID-19) pandemic.
	Target Date	5/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Homeless Prevention and Rapid Re-housing estimated to assist 200 households.
	Location Description	countywide
	Planned Activities	ESG-CV1 and ESG-CV2 funding will provide funding for: Admin of the program (less 10% for admin): \$157,441 Homeless Prevention and Rapid Re-housing for homeless individuals and families: Admin for the program \$157,441 Essex County Homeless Prevention \$2,001,883 Essex County Rapid Re-housing \$2,001,883 Project Live, Inc.: \$90,000
55	Project Name	CDBG-CV Tenant Assistance
	Target Area	Essex Urban County

	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$1,500,000
	Description	Public services to include assistance on behalf of tenants who have been impacted by COVID-19.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 200 households.
	Location Description	50 South Clinton Street, East Orange, NJ
	Planned Activities	Short term subsistence payments for tenants who have been impacted by COVID-19.
56	Project Name	CDBG-CV Food Pantries/Soup Kitchens
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$600,000
	Description	Public Services- Food Pantries and Soup Kitchens who will provide meals to households impacted by COVID-19.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	2500 people
	Location Description	Various Essex County locations serving the 18 municipalities comprising the urban county.
	Planned Activities	Providing food related services to households impacted by COVID-19.
57	Project Name	CDBG-CV Public Services Non-Profit COVID Related Services
	Target Area	Essex Urban County
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$474,450

	Description	Public Services that provide assistance to households impacted by COVID-19.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	400 low and moderate income people.
	Location Description	Various locations Essex County locations that serve the urban county.
	Planned Activities	Public services to households impacted by COVID-19.
58	Project Name	CDBG-CV Planning and Administration
	Target Area	Essex Urban County
	Goals Supported	Homelessness Public Services
	Needs Addressed	Homeless Prevention Public Services Rapid Re-Housing
	Funding	CDBG-CV: \$643,612
	Description	Planning and Administration for the administration of COVID-19 supplemental funds.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Countywide.
	Planned Activities	Planning and administration for the COVID-19 supplemental funds.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The County consists of 22 municipalities of which 18 comprise the urban county. The county will continue to invest in activities that serve low-income and minority concentrated areas including public improvements and facilities throughout the county. A project utilizing the area benefit criteria must be located in a HUD defined low-moderate income block group. The most recent data provided by HUD will be used until newer data is released. Funds are applied for by each municipality participating in the Urban County and are scored by the Division of Housing & Community Development.

Geographic Distribution

Target Area	Percentage of Funds
Essex County HOME Consortium	100
Essex Urban County	100

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

All project applications reviewed by the Essex County Division of Housing & Community Development for funding through the CDBG, HOME and ESG programs were consistent with the needs identified by the Urban County partner municipalities, Continuum of Care and HOME Consortium.

Discussion

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

The HOME program will be used to provide subsidies to eligible affordable housing projects in the Essex County Consortium. Projects may consist of rental rehabilitation, new housing construction or first time homebuyer's assistance. The CDBG program will be utilized to fund a homeowner rehabilitation program which will provide up to \$25,000 in assistance for necessary improvements to sustain affordable housing in the County.

One Year Goals for the Number of Households to be Supported	
Homeless	232
Non-Homeless	0
Special-Needs	4
Total	236

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	232
The Production of New Units	19
Rehab of Existing Units	10
Acquisition of Existing Units	1
Total	262

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

CARES Act Amendment: An additional 232 homeless individuals and families will be assisted with homeless prevention and rapid re-housing assistance (Neighborly Software application process & Project Live, Inc.)

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

As noted in discussions with the Orange PHA, the creation of new public housing units will be an incremental process, due in part to funds availability and the time required to bring a project to completion. However, by working with private developers via tax credits and other financing mechanisms, more decent affordable housing can be developed.

Actions planned during the next year to address the needs to public housing

To increase the number of affordable housing units, the Orange PHA is committed to redeveloping non-performing and non-tax paying properties. The agency is also seeking to increase Section 8 lease up rates by marketing its' programs to building owners and landlords throughout the City.

Ongoing projects for the Orange Public Housing Authority, in conjunction with the Orange Housing Development Corporation, include the following:

Dr. Walter G. Alexander Village - Phase I and Phase II

The Orange Housing Authority in conjunction with the Orange Housing Development Corporation seek to redevelop the Walter G. Alexander public housing complex by providing safe and affordable homes for seniors and neighborhood families, while attracting new mixed income renters.

The Dr. Walter G. Alexander Village was originally a public housing complex built in 1952. This site is 3.8-acres, bounded by Central Place, Parrow Street, Wilson Place and Oakwood Avenue. The site now consists of 48 affordable housing units for seniors and 66 affordable housing family developments.

Dr. Walter G. Alexander Village - Phase III

Wilson Place and Parrow Street are the locations where WGA Village Phase III developments will be built. When completed there will be a total of 42 tax credit units available.

Oakwood Avenue Redevelopment Project

As an effort to rehabilitate the community surrounding the Dr. Walter G. Alexander Village, OHA has acquired several properties on Oakwood Avenue, which were vacant and dilapidated due to a fire that took place in 2011. The project is completed, there is a total of 28 homes for low income people.

Plans are underway to redevelop North Parrow Street. When completed there will be 20 – 30 town homes available to families interested in purchasing a home in the city of Orange.

Actions to encourage public housing residents to become more involved in management and

participate in homeownership

The Orange Public Housing Authority will promote the potential opportunity for enhanced quality of life and economic stability for those that participate in home ownership, and deliver supportive services that enhance the ability of residents to manage a home and family budget. The Agency is seeking to procure grants that will fund enhanced marketing activities and customer service operations.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The single Public Housing Authority in the County Consortium is the Orange Housing Authority. As per the PHA Plan for Orange, it is designated as a High performing PHA.

Discussion

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Addressing the emergency shelter and transitional housing needs of homeless persons

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Discussion

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

In general, the County will continue to provide its comments and observations regarding affordable housing to agencies and organizations that manage and/or impact public policy for affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The County will assist in addressing any issues that may arise between local municipalities, developers and citizens. More specifically, the County will work with towns and developers/owners/service agencies to ensure that property tax obligations and other property costs are reasonable and that residents have access to affordable housing.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Essex County is an urban county with a diverse population consisting of aging infrastructure, high living costs and great social service needs. The CDBG, HOME and ESG programs certainly alleviate the burden on local governments to provide all the necessary programs to address the communities' needs. After several years of level or reduced funding for these programs, the 2019 allocations are a much needed source of funds that will be used to address the demand for affordable housing. As costs of living continue to rise so do the needs, and continued resources will be needed to alleviate the burden on County and local governments to provide services. Although, CDBG, HOME and ESG cannot solve all community development problems, they have a positive impact in addressing these issues. All HUD programs administered by the county have a positive impact in addressing housing issues and contribute to an improved quality of life for its residents. The programs leverage local resources with federal grants that improve neighborhoods and stimulate economic development through the creation of jobs.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting underserved needs is the lack of resources. There is a lack of staff resources both at the County and local level to analyze needs and potential resources, to package potential projects for consideration, and to implement projects. State programs including the Open Space Trust Fund that provides grants for local park facilities have been depleted. The costs of construction continue to rise thereby compromising the ability of local governments to fund new projects.

There is also a lack of financial resources to institute programs and projects that address all the needs identified in the Action Plan. The Tax and Jobs Act of 2017 may have a negative effect on the low income housing tax credit program which in turn may lead to less investment and creation of affordable units.

Actions planned to foster and maintain affordable housing

1. Continue to promote housing programs to local municipalities, service agencies and developers
2. Promote the Affordable Housing Trust Fund program and encourage developers to access these funds as well as inform the community about this new resource

Actions planned to reduce lead-based paint hazards

1. Continue to require that lead based paint issues be identified and remediated before a project is completed.
2. When applicable, utilize the Home Improvement Program to assist eligible home owners to remediate lead based paint issues

Actions planned to reduce the number of poverty-level families

The County will continue to communicate with active housing and service agencies, as well as recruit new agencies that may not be fully aware yet of our programs, via workshops, community meetings, newspaper advertisement, etc. We will also interact with local officials to assess where we may be able to help in their development plans.

Actions planned to develop institutional structure

Essex County as an urban county, is well positioned to coordinate the work of public, private, and non-profit organizations through which it will carry out the Consolidated Plan and Annual Action Plan. Essex County is the lead agency responsible for overseeing the development of the plan for the Essex County Urban County Consortium.

The Essex County Urban County Consortium, as of 2019, includes 18 participating municipalities. The Essex County HOME Consortium, as of 2019, includes 19 participating municipalities. Together, these cities, villages, boroughs and towns along with various departments in Essex County will be the major public agencies responsible for administering programs covered by the Consolidated Plan.

The Division of Housing & Community Development will continue to work with County non-profit organizations to promote and educate the community on a myriad of community issues such as affordable housing, social services and poverty. The Division will foster coordination among all stakeholders to pursue solutions to the needs of the communities, which it serves.

The Division of Housing & Community Development will also continue to participate in the CEAS committee to coordinate efforts to address the needs of the homeless. The County will continue to organize workgroups as needed to address different projects.

Private non-profit agencies that help to carry out the Annual Plan are typically selected as sub-recipients through an application process.

The program is overseen by the Essex County Division of Housing & Community Development and the U.S. Department of Housing and Urban Development (HUD).

Actions planned to enhance coordination between public and private housing and social service agencies

The County in an effort to coordinate with public and private housing agencies has increased its outreach efforts. Previously, the County advertised its programs in the Star Ledger, local newspapers and the County website. The County has expanded its marketing to include advertising funding opportunities through the Housing and Community Development Network of New Jersey. The Housing and Community Development Network of New Jersey is an organization that non-profit developers access information on affordable housing, legislation and funding opportunities. The County also has attended homeownership seminars sponsored by the NJHMFA to promote its programs.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	141,143
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	141,143

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Essex County will provide a deferred payment loan to assist homebuyers to purchase eligible properties through a First Time Home Buyer's program. The homebuyer's loan is due if the buyer (1) sells and/or transfers title to the property to a person other than the Borrower and their spouse or partner, (2) upon the buyers ceasing to use the property as their primary residence, (3) upon buyers default under any terms of the Loan Agreement, Mortgage, Promissory Note and/or Deed Restriction or (4) upon buyers death within (15) fifteen years or the duration of the required affordability period. In compliance with 24 CFR 92.254(a)(5)(ii)(A), the County will limit the actual amount recaptured from homebuyers to net proceeds. Per 24 CFR 92.254(a)(5)(ii)(A), the County will seek to recapture the entire amount of the HOME investment that directly subsidized the homeowner to purchase the property, including but not restricted to down payment assistance or closing costs, but limit the actual amount recaptured from the homebuyer to no more than net proceeds from a sale of the property (net proceeds = the sales price minus superior loan repayments and any closing costs.) This policy applies to all HOME recapture transactions, including those involving legal documents executed prior to adoption of this policy and specifying that the entire HOME investment will be re-captured.

For all Homebuyer activities completed with HOME funds, a deed restriction in the following form shall be incorporated in the Deed or other Deed Restriction Covenant to be recorded, and on the loan agreement upon acquisition of the subject premises:

"The grantee hereunder does acknowledge that the cost of acquisition of the property has been satisfied in part out of the proceeds of a certain loan from the County of Essex under the Federal HOME program and that the premises shall be subject to the affordability requirements contained in 24 Code of Federal Regulation, Part 92. The provisions thereof may be enforced by the County of Essex by an action for specific performance, foreclosure of mortgage or suit on the promissory note, mortgage filed in a Court having jurisdiction. The premises to be acquired shall be subject to the specific provisions of the Loan Agreement dated (Closing Date), the Mortgage, the Promissory Note and for affordability contained in 24 CFR 92.504 for a period of fifteen years from the date of acquisition for the property by the Borrower."

The Deed restriction placed by the Lender on the property shall terminate upon foreclosure, or transfer in lieu of foreclosure by the First Mortgage. The amount provided in this loan will be paid from the net proceeds of sale of the property, subject to the terms and conditions herein including expressly the provisions and terms of the HOME program and the regulations thereunder 24 CFR Part 92.254(a)(5)(ii)(A)(1).

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired

with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

In addition to the First Time Home Buyer program, the County funds developer initiated projects for public, nonprofit and for-profit developers who provide affordable housing opportunities to income eligible households via new construction and/or the acquisition/rehabilitation of existing residential properties. For example, a service agency may acquire a property to provide rental units for persons with disabilities, or a developer may develop and sell a home to an eligible buyer at an affordable price. For these projects, the County will exercise a recapture provision with the developer and/or the final homeowner to ensure the affordability of units acquired with HOME funds.

The acquisition loan for the Borrower would be due and payable prior to the expiration of the Affordability Period or any change in use of the HOME assisted units as defined in the Loan Agreement; a sale or title transfer of the property by the Borrower; a failure by the Borrower to be in compliance with HOME requirements; or upon any specified condition for default.

In compliance with 24 CFR 92.254(a)(5)(ii)(A), the County will seek to recapture the entire amount of the HOME investment that directly subsidized the homeowner to purchase the property, including but not restricted to down payment assistance or closing costs, but limit the actual amount recaptured from the homebuyer to no more than net proceeds from a sale of the property (net proceeds = the sales price minus superior loan repayments and any closing costs.) In addition, the County would allow the homebuyer to recover his/her down payment and capital improvements made after the home purchase before recapturing the HOME investment.

For a developer initiated project involving the acquisition of a property using HOME funds, a deed restriction that includes language similar to that presented below would be referenced in the loan agreement and recorded as part of the Deed or a separate instrument upon acquisition of the subject premises: "The grantee hereunder does acknowledge that the cost of acquisition of the property has been satisfied in part out of the proceeds of a certain loan from the County of Essex under the Federal HOME program and that the premises shall be subject to the affordability requirements contained in 24 Code of Federal Regulation, Part 92. The Affordability Period will be 20 years, and will be enforced through a Deed Restriction that runs with the land to be executed by the Borrower. The Affordability Period will not commence until a Certificate of Occupancy (C of O) and a project completion report has been submitted by the Borrower to the Lender, and the Project has met the requirements for Project Completion outlined in 24 CFR 92.2, which will require that the property acquisition be executed; all HOME funds have been disbursed by the County and drawn from the US Treasury; the project site is fully leased up; and required completion data has been entered in HUD's IDIS system. The County will notify Borrower of the actual date of completion and the exact date of the expiration of the Affordability Period, which shall be calculated based on the date of completion. If necessary, the Borrower shall execute an amendment to the deed or corrective deed that extends the affordability restrictions of 24 CFR 92.252 to the exact date of expiration of the Affordability Period. The Affordability Period shall remain in force despite any prepayment of this Loan. The provisions thereof may be enforced by the County of Essex by an

action under the Mortgage in foreclosure, Mortgage Note, the Developer's Written Agreement, or this Loan Agreement for acceleration of the loan as provided in paragraph 4 of the Loan Agreement. The HOME-assisted units must be occupied by an Income Eligible Household tenant within 18 months of the project completion date."

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Emergency Solutions Grant (ESG)

1. Include written standards for providing ESG assistance (may include as attachment)
2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.
3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.
5. Describe performance standards for evaluating ESG.

