



OFFICE OF THE COUNTY EXECUTIVE

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Essex County Executive

Important Message for Essex County Employees:

Effective June 29, 2020, employees will be recalled to return to work according to a schedule created by their Department Director which is based upon their Department's staffing demands, public interaction, and work from home capabilities.

In an abundance of caution to keep its workforce safe and healthy, the County has decided to require mandatory PCR (viral) testing of **ALL** County employees prior to June 29th. **This mandatory testing applies to all employees, including employees who have been home from work during the covid-19 pandemic and employees who have continued to report to work on a full-time/part-time basis or even on a staggered schedule during this time.**

While the County will offer testing for employees on eight (8) separate test dates at various locations throughout the County, employees also have the option to seek PCR (viral) testing through a private Health Care Professional or a non-Essex County testing site. The PCR (viral) test can be done through either a nasal swab or saliva test; serology tests results will not be accepted.

Employees can make appointments for viral testing by accessing the "employee" tab on the County testing website, www.EssexCovid.org. Any employee who is experiencing issues with the website or who needs assistance with registration can contact: **Lily Mchale, Amy Chen, or Jacob Mchale at (973) 324-9950 between 9:00am to 2:00pm Monday through Friday; or Maya Lordo or Sharon Guerrero at (862) 881-1138.**

Employees are required to be **tested** by June 29th. However, if an employee is still awaiting results on June 29th, they should return to work on that date if they are asymptomatic and provided Human Resources with proof of testing and that they are awaiting test results.

Any employee who was tested before June 15th will need to be retested.

There will be no cost to the employee associated with the mandatory testing.

If an employee did not test or schedule an appointment to test prior to June 29th, the employee will not be permitted in the workplace and will be required to use accrued benefit time or be docked pay until testing is scheduled.

Thank you for your continued cooperation during this very difficult time.