

# Essex County, NJ

## 2015-2019 Consolidated Plan 2018 One Year Action Plan

CDBG – HOME – ESG



---

Containing information of all programs and projects administered by:

*Putting Essex County First*  
The Department of Economic Development, Training & Employment  
The Division of Housing & Community Development

Joseph N. Di Vincenzo, Jr., County Executive  
Robert D. Jackson, County Administrator  
Anibal Ramos, Jr., Department Director  
George F. Serio, Jr., Division Director

Sí necesitan ayuda entendiendo documento llamen (973) 655-0200  
y pregunten por Rafael Romero



# County of Essex

## New Jersey

**Joseph N. Di Vincenzo, Jr.**  
Essex County Executive

**Robert D. Jackson**  
Essex County Administrator

### **Board of Chosen Freeholders**

Brendan W. Gill, President

Wayne L. Richardson, Vice President – District II

Patricia Sebold – Freeholder At-Large

Rufus I. Johnson – Freeholder At-Large

Lebby C. Jones – Freeholder At Large

Robert Mercado – Freeholder, District I

Janine G. Bauer – Freeholder, District III

Leonard M. Luciano – Freeholder, District IV

Carlos M. Pomares – Freeholder, District V

Deborah Davis Ford – Clerk of the Board

Department of Economic Development Training & Employment  
Anibal Ramos, Jr., Department Director

Division of Housing and Community Development  
George F. Serio, Jr, Division Director

# Table of Contents

## Executive Summary

AP-05 Executive Summary.....1

## The Process

PR-05 Lead & Responsible Agencies.....3

AP-10 Consultation.....4

AP-12 Participation.....13

## Annual Action Plan

AP-15 Expected Resources.....17

AP-20 Annual Goals and Objectives.....21

AP-35 Projects.....24

AP-38 Project Summary.....26

AP-50 Geographic Distribution.....65

AP-55 Affordable Housing.....66

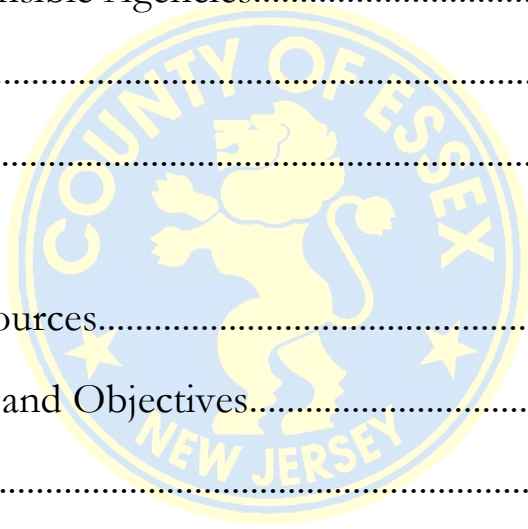
AP-60 Public Housing.....67

AP-65 Homeless and Other Special Needs Activities.....69

AP-75 Barriers to Affordable Housing.....71

AP-85 Other Actions.....72

AP-90 Program Specific Requirements.....84



*Putting Essex County First*

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- Preapplication  
 Application  
 Changed/Corrected Application

**\* 2. Type of Application:**

- New  
 Continuation  
 Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

B-18-UC-34-0101

5b. Federal Award Identifier:

B-18-UC-34-0101

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name:

County of Essex

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

22-6002433

\* c. Organizational DUNS:

1333345860000

**d. Address:**

\* Street1:

20 Crestmont Road

Street2:

\* City:

Verona

County/Parish:

\* State:

NJ: New Jersey

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

07044

**e. Organizational Unit:**

Department Name:

Economic Development, Training

Division Name:

Housing & Community Development

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

Mr.

\* First Name:

George

Middle Name:

F.

\* Last Name:

Serio

Suffix:

Jr.

Title:

Director

Organizational Affiliation:

\* Telephone Number:

973-655-0200

Fax Number:

973-655-0982

\* Email:

gserio@essexhod.com

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Community Development Block Grant Program

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

N/A

**13. Competition Identification Number:**

N/A

Title:

N/A

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Community development activities including homeowner rehabilitation, public improvements, public facilities and public services designed to principally benefit low and moderate income people.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

\* a. Start Date:

\* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="5,192,314"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="1,179,166"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="200,000"/>
* g. TOTAL	<input type="text"/>

\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

\* First Name:

Middle Name:

\* Last Name:

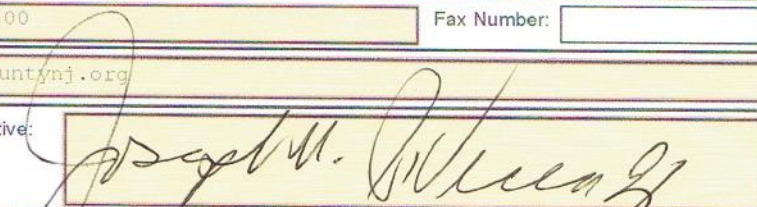
Suffix:

\* Title:

\* Telephone Number:

Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
 Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	County Executive
APPLICANT ORGANIZATION	DATE SUBMITTED
County of Essex	7/18/18



## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing --** The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan --** It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Anti-Lobbying --** To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction --** The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan --** The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3 --** It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date 7/18/18

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2018, 2019, 2020 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its


jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature/Authorized Official

7/18/18  
Date

✓ County Executive  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

**\* 2. Type of Application:**

- New
- Continuation
- Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

M-18-DC-34-0231

5b. Federal Award Identifier:

M-18-DC-34-0231

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name:

County of Essex

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

22-6002433

\* c. Organizational DUNS:

1333345860000

**d. Address:**

\* Street1:

20 Crestmont Road

Street2:

\* City:

Verona

County/Parish:

\* State:

NJ: New Jersey

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

07044

**e. Organizational Unit:**

Department Name:

Economic Development, Training

Division Name:

Housing & Community Developmen

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

Mr.

\* First Name:

George

Middle Name:

F.

\* Last Name:

Serio

Suffix:

Jr.

Title:

Director

Organizational Affiliation:

\* Telephone Number:

973-655-0200

Fax Number:

973-655-0982

\* Email:

gserio@essexhcd.com

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.239

CFDA Title:

HOME Investment Partnership Program

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

N/A

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Development and rehabilitation of affordable housing throughout Essex County.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

\* a. Start Date:

\* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,184,280.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="141,143.72"/>
* g. TOTAL	<input type="text"/>

\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

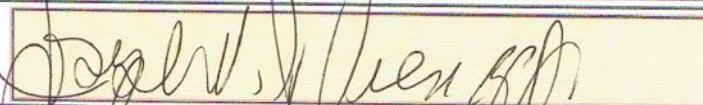
Authorized Representative:

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

# ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

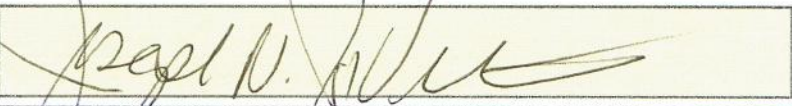
**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.



11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE County Executive
APPLICANT ORGANIZATION County of Essex	DATE SUBMITTED 7/18/10

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date 7/18/18

## Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature Authorized Official                      Date                      7/18/18

**County Executive**  
\_\_\_\_\_  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### Application for Federal Assistance SF-424

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>
---	---	--

<b>* 3. Date Received:</b> <input type="text"/>	<b>4. Applicant Identifier:</b> <input type="text"/>
--	---

<b>5a. Federal Entity Identifier:</b> <input type="text" value="E-18-UC-34-0101"/>	<b>5b. Federal Award Identifier:</b> <input type="text" value="E-18-UC-34-0101"/>
---	--

**State Use Only:**

<b>6. Date Received by State:</b> <input type="text"/>	<b>7. State Application Identifier:</b> <input type="text"/>
--	--

**8. APPLICANT INFORMATION:**

<b>* a. Legal Name:</b> <input type="text" value="County of Essex"/>		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input type="text" value="22-6002433"/>	<b>* c. Organizational DUNS:</b> <input type="text" value="1333345860000"/>	

**d. Address:**

<b>* Street1:</b>	<input type="text" value="20 Crestmont Road"/>
<b>Street2:</b>	<input type="text"/>
<b>* City:</b>	<input type="text" value="Verona"/>
<b>County/Parish:</b>	<input type="text"/>
<b>* State:</b>	<input type="text" value="NJ: New Jersey"/>
<b>Province:</b>	<input type="text"/>
<b>* Country:</b>	<input type="text" value="USA: UNITED STATES"/>
<b>* Zip / Postal Code:</b>	<input type="text" value="07044"/>

**e. Organizational Unit:**

<b>Department Name:</b> <input type="text" value="Economic Development, Training"/>	<b>Division Name:</b> <input type="text" value="Housing &amp;Community Development"/>
--	--

**f. Name and contact information of person to be contacted on matters involving this application:**

<b>Prefix:</b> <input type="text" value="Mr."/>	<b>* First Name:</b> <input type="text" value="George"/>
<b>Middle Name:</b> <input type="text" value="F."/>	
<b>* Last Name:</b> <input type="text" value="Serio"/>	
<b>Suffix:</b> <input type="text" value="Jr."/>	
<b>Title:</b> <input type="text" value="Director"/>	

**Organizational Affiliation:**

<b>* Telephone Number:</b> <input type="text" value="973-655-0200"/>	<b>Fax Number:</b> <input type="text" value="973-655-0982"/>
--	--

**\* Email:**

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.231

CFDA Title:

Emergency Solutions Grant

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

N/A

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Homeless Prevention, rapid re-housing services, case management services, street outreach and emergency shelter rehabilitation throughout Essex County to benefit homeless individuals and families.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="423,923.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="493,129.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="917,052.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

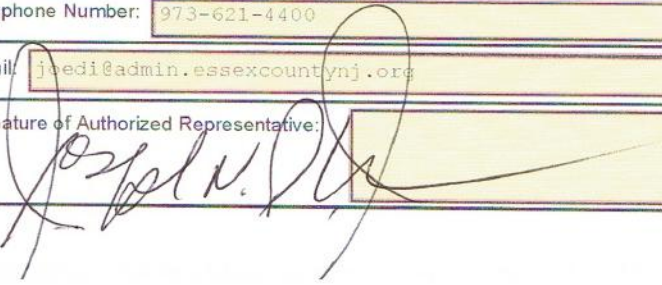
**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
 Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

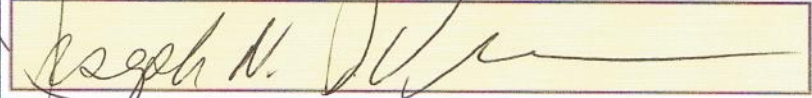
**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.



11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	County Executive
APPLICANT ORGANIZATION	DATE SUBMITTED
County of Essex	7/18/18

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature Authorized Official

Date

7/18/18

## ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

**Major rehabilitation/conversion** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services ( including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

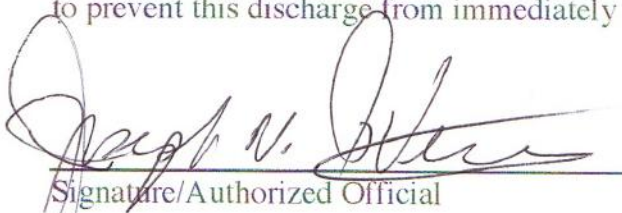
**Confidentiality** – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

**Discharge Policy** – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
\_\_\_\_\_  
Signature/Authorized Official

7/18/18  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
**County Executive**  
Title

## **APPENDIX TO CERTIFICATIONS**

### INSTRUCTIONS CONCERNING LOBBYING:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## **Executive Summary**

### **AP-05 Executive Summary - 91.200(c), 91.220(b)**

#### **1. Introduction**

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Essex County expects to receive \$5,192,314 from HUD through the CDBG program, \$1,184,280 through the HOME program and \$423,923 through the ESG program in FY 2018. These funds, along with any program income earned and prior year resources, will be used to leverage other public and private resources for housing, public facilities, public services, and eliminating homelessness.

#### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

## **7. Summary**

The County will utilize HUD resources to address the needs of the Urban County and HOME Consortium.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator	ESSEX COUNTY	Division of Housing & Community Development	
HOME Administrator	ESSEX COUNTY	Division of Housing & Community Development	
ESG Administrator	ESSEX COUNTY	Division of Housing & Community Development	

**Table 1 – Responsible Agencies**

**Narrative**

**Consolidated Plan Public Contact Information**

George F. Serio, Jr., Director

Essex County Division of Housing & Community Development



## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Division has an employee that interfaces with the CEAS committee executive board and helps to administer/monitor/evaluate CoC and other homeless funds that are being utilized in the County. There is consistent dialogue between the CoC and the Division needs and goals, especially in the realm of how to best accomplish the ending of homelessness. This committee meets twice a month, once as an executive board and once as a full body, with the objective of reviewing and discussing outstanding and upcoming issues, concerns and opportunities for funding, such as the CoC NOFA.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

During the application process, the Division conducts a preliminary review of all applicants for project eligibility and consistency with the Consolidated and Action Plans as well as the County and Federal homeless 10 year plans. After this preliminary review is performed the Division commissions an ESG review committee, which is comprised of any CoC members who are not current applicants but would like to be a part of the review process for ESG dollars. This committee convenes and reviews the applications and affirms or makes comment to any draft funding allocations. If there are no remaining un-curable concerns or faults then the entire CEAS body is made aware of the recommendations the same month that the Division's yearly public hearing is held.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	MENTAL HEALTH ASSOCIATION OF ESSEX COUNTY, INC.
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Mental Health Association volunteered to participate on the County's 5 Year Plan sub-committee on affordable housing. The organization represents individuals and families diagnosed with mental health conditions and is a service provider as well as a housing provider.
2	<b>Agency/Group/Organization</b>	The ARC of Essex County
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Persons with Disabilities Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The ARC of Essex County participated on the County's 5 Year Plan sub-committee on affordable housing. The ARC represents individuals with special needs including developmental disabilities. The ARC is a service provider and housing provider that operates in the Essex County jurisdiction.

3	<b>Agency/Group/Organization</b>	ESSEX COUNTY TENANT RESOURCE CENTER
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Service-Fair Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Essex County Division of Community Action is an agency that provides a wide array of services to tenants in Essex County. The Division serves as the County's anti-poverty agency and provides a number of valuable emergency assistance and social services to individuals facing crisis situations. The Tenant Resource Center is located within the Division and Offers Emergency and Home Energy Assistance (NJ Shares) Promotes Homelessness Prevention, Offers Basic Social Services, Offers Tenant Counseling, Provides Advocacy to Essex County Residents and handles fair housing complaints which may be referred to the Fair Housing Council for review.
4	<b>Agency/Group/Organization</b>	The Salvation Army
	<b>Agency/Group/Organization Type</b>	Services-homeless Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Salvation Army operates a shelter facility in the Township of Montclair and provided data on homeless individuals in the area as well contributing to the needs analysis. The Salvation Army is a member of Essex County's Continuum of Care and operates a drop in center as well as providing street outreach and case management services.
5	<b>Agency/Group/Organization</b>	Integrity, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Integrity, Inc. is a homelessness care provider that offers housing with supportive services and specializes in addiction serves.

6	<b>Agency/Group/Organization</b>	COPE Center Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Cope Center was a part of our Non-Homeless Special Needs Subcommittee tasked with identifying the needs of those populations.
7	<b>Agency/Group/Organization</b>	EIES of New Jersey
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	EIES is a non-profit agency who administers a radio reader program for sight impaired people. EIES provides assists County residents that have disabilities and helps communicate news and information.
8	<b>Agency/Group/Organization</b>	Township of Nutley
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis non-housing community development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Township of Nutley provided information on the needs of its infrastructure including roadway reconstruction needs, ADA compliant needs and public facility needs as well as the needs of its business community including its existing shopping district.

9	<b>Agency/Group/Organization</b>	City of Orange
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Health Services-Education Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	non-housing community development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Orange Township provided information on the needs of its infrastructure including roadway reconstruction needs, ADA compliant needs and public facility needs including the needs of its parks.
10	<b>Agency/Group/Organization</b>	TOWNSHIP OF BELLEVILLE
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	non-housing community development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Township of Belleville provided information on the needs of its infrastructure including roadway reconstruction needs, ADA compliant needs and public facility needs. The Township of Belleville also provided information on the needs of its downtown shopping district.
11	<b>Agency/Group/Organization</b>	Borough of Glen Ridge
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	non-housing community development

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Borough of Glen Ridge provided information on the needs of its infrastructure including roadway reconstruction needs, ADA compliant needs and public facility needs.
12	<b>Agency/Group/Organization</b>	Township of Montclair
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-homeless Services-Health Services-Education Services-Employment Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	non-housing community development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Township of Montclair provided insight into the needs of social services within the community as well as infrastructures needs.
13	<b>Agency/Group/Organization</b>	Covenant House/Homeless Youth Street Outreach
	<b>Agency/Group/Organization Type</b>	Housing Services-homeless Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Covenant House is a Homeless Provider and was a part of the Essex County Continuum of Care tasked with identifying the needs of those populations



14	<b>Agency/Group/Organization</b>	Jewish Family Service of MetroWest New Jersey
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	JFS services frail, elderly adults and provided information with identifying the needs of those populations.
15	<b>Agency/Group/Organization</b>	Township of West Orange
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	non-housing community development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided information on the infrastructure and social service needs of the community.

**Identify any Agency Types not consulted and provide rationale for not consulting**

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Essex County CEAS	The common goals between the Continuum of Care and the Essex County Division of Housing & Community Development are the shared vision of further establishing a coordinated assessment system.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative**

**AP-12 Participation - 91.401, 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

The county developed and followed its citizen participation plan with the creation of its 2015-2019 Consolidated Plan. The plan has been updated in 2018; however, the framework is essentially the same. The county held a minimum of two public hearings to solicit input. Monthly meetings were held to provide a forum for the county, communities, non-profits and the public to establish goals for the 2018 action plan.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	The responses were limited to confirmation of time and place of the public hearing.	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>The Division held a public hearing in October 2017 to discuss the process and timeline for the development of the One-Year Action Plan. The hearing was attended by municipal partners, non-profit community based organizations and members of the public.</p>	<p>No public comments were received.</p>	<p>N/A</p>	
3	Internet Outreach	<p>Minorities</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p>	<p>The County advertises all public hearings and monthly Community Development Representative 's meetings on the County website, <a href="http://essexcountynj.org">essexcountynj.org</a></p>	<p>N/A</p>	<p>N/A</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>The County held a public hearing on June 27, 2017 to present the 2017 One Year Action Plan to the public. The Plan and activities within the plan were discussed along with the results of the data gathered by the Division of Housing &amp; Community Development's sub-committees. The public hearing was attended by municipal partners, non-profit community based organizations, homeless shelter and service providers and the public.</p>	<p>No public comments were received.</p>	<p>N/A</p>	

**Table 4 – Citizen Participation Outreach**

## **Expected Resources**

## AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

### Introduction

The County of Essex FY 2018 entitlement amount is \$5,966,009. While HUD allocations are critical, they are not sufficient to overcome the barriers and address the community needs that low-income individuals and families face in attaining self-sufficiency.

The FY 2018 entitlement funding for the County of Essex is broken down as follows:

CDBG \$5,192,314

HOME \$1,184,280

ESG \$423,923

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	5,192,314	143,922	0	5,336,236	0	The Division expects to receive program income from its Home Improvement Program. The Division secures its investment with a 10 year 0% non-amortizing lien (prior to 2009 funding was secured with a 20 year lien).

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,184,280	111,000	0	1,295,280	0	The Division expects to receive program income from loans issued to developers. The payments are received quarterly and deposited in the County's local account. For larger projects, these payments are generally collected once the project site yields a positive cash flow.



Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	423,923	0	0	423,923	0	The Division does not receive program income from its ESG program.

**Table 2 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Federal funds will be leveraged in the following manner: CDBG funds will be leveraged with municipal, state and private dollars for a myriad of activities. All non-profits assisted with CDBG funds leverage these resources with funding from foundations, donations and other philanthropic contributions. Local governments leverage CDBG with funding from NJ Department of Transportation funds as well as municipal taxes.

For larger HOME projects, funds are generally leveraged with Low Income Housing Tax Credit (LIHTC) investments and loans from the New Jersey Housing and Mortgage Finance Agency (NJHMFA). For projects of 1 – 4 units, many of which are developed by service agencies dedicated to

creating affordable housing for persons with special needs, non federal funding may be comprised of private bank loans, housing funds from local municipalities, or funding from support agencies such as the NJ Division of Developmental Disabilities.

Matching requirements are primarily satisfied from local tax abatements and favorable interest loans from the NJHMFA and other lenders that are not sourced from federal funds.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The County plans to use publically owned land or property located within the jurisdiction to address the needs identified in the plan during the 2015-2019 period.

**Discussion**

The County will use the anticipated resources of the CDBG, HOME and ESG programs to fund the projects identified in the 2018 One Year Action Plan. In addition, the County anticipates that the Federal Housing Finance Agency's will direct Fannie Mae and Freddie Mac to begin allocating funds to the Housing Trust Fund and the Capital Magnet Fund pursuant to the Housing and Economic Recovery Act of 2008. Beginning in 2018 it is expected that 65% of these funds will be allocated to HUD and ultimately to States and participating jurisdictions. These funds, 80% of which will be made available to rental housing activities and 10% to homeownership activities, could leverage existing HOME funds in 2018.

Additionally, the County will utilize other government grant programs such as the Green Acres and Open Space programs to improve and preserve existing public park facilities.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Create and Retain Affordable Housing Units	2015	2019	Affordable Housing	Essex County HOME Consortium Essex Urban County	Affordable Housing	CDBG: \$955,131 HOME: \$1,184,280 ESG: \$0	Rental units constructed: 16 Household Housing Unit Rental units rehabilitated: 3 Household Housing Unit Homeowner Housing Rehabilitated: 15 Household Housing Unit
2	Homelessness	2015	2019	Homeless	Essex Urban County	Chronic Homelessness Homeless Prevention Rapid Re-Housing	CDBG: \$416,165	Tenant-based rental assistance / Rapid Rehousing: 62 Households Assisted Homeless Person Overnight Shelter: 474 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 300 Beds Homelessness Prevention: 47 Persons Assisted
3	Public Improvements	2015	2019	Non-Housing Community Development	Essex Urban County	Public Improvements	CDBG: \$1,306,887	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 16444 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Public Facilities Creation and Retention	2015	2019	Non-Housing Community Development	Essex Urban County	Public Services	CDBG: \$947,081	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 11522 Persons Assisted
5	Public Services	2015	2019	Non-Housing Community Development	Essex Urban County	Public Services	CDBG: \$467,020	Public service activities other than Low/Moderate Income Housing Benefit: 8700 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 823 Households Assisted

**Table 3 – Goals Summary**

### Goal Descriptions

1	<b>Goal Name</b>	Create and Retain Affordable Housing Units
	<b>Goal Description</b>	
2	<b>Goal Name</b>	Homelessness
	<b>Goal Description</b>	
3	<b>Goal Name</b>	Public Improvements
	<b>Goal Description</b>	
4	<b>Goal Name</b>	Public Facilities Creation and Retention
	<b>Goal Description</b>	

5	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

Essex County has identified activities that will receive CDBG and ESG funds that are consistent with year Consolidated Plan.

#	Project Name
1	Belleville- Center Street Reconstruction
2	Belleville- Smith Street & Union Terrace Reconstruction
3	Cedar Grove- Park Improvements
4	Fairfield- Sand Road Sidewalk
5	Glen Ridge- ADA Ramps Washing Street Intersection
6	Maplewood- ADA Improvements to Public Facilities
7	Millburn- Barrier Free Access Town Hall Bathroom
8	Montclair- Reconstruction of Woodland Avenue & Wheeler Street
9	Montclair- Fulton Street and Miller Street Reconstruction
10	Montclair- Interfaith Hospitality Network: Home For Good
11	Montclair- COPE Center: Families Empowered Counseling Program
12	Montclair- Succeed2gether: After School Tutoring
13	Montclair- Strategic Mentoring DBA Brother to Brother: Summer Youth Empowerment
15	Montclair- S.O.F.I.A. Soar to Success
16	Nutley- Ernest Street Reconstruction (Essex to Harrison)
17	Orange-High & Alden Street Park Restroom Facility
18	Orange- Colgate Park Expansion
19	Orange- Valley Arts Circle of Excellence
20	Orange- Main Street Counseling Program
21	Orange- CIAO: HVAC & Window Replacement
22	South Orange- ADA Senior Citizen Bus Purchase
23	Verona- Reconstruction of Linn Drive Section II
24	Montclair- MNDC Project Oasis Youth Empowerment
25	West Orange- Main Street Counseling: Building Window Installation
26	West Orange- Bethany Center: Outreach for At-Risk-Youth
27	West Orange- Tompkins Street Reconstruction
28	West Orange- Stockman Street Reconstruction
29	Countywide- 1st Cerebral Palsy of NJ: After School Enrichment Program
30	Countywide- ARC of Essex: ADA Accessible Vehicle Purchase
31	Countywide- Big Brothers and Big Sisters
32	Countywide-Essex County Department of Citizen Services: ADA Vehicle Purchase
33	Countywide- EIES of NJ: Radio Reader Program
34	Countywide- Family Connections: HVAC System Zone 1 Replacement

Annual Action Plan  
2018

#	Project Name
35	Countywide- Family Service League: Sexual Assault/Domestic Violence Victim Counseling
36	Countywide- Jewish Family Services: Program for Frail Adults
37	Countywide- Mental Health Association: ADA Vehicle Purchase
38	Countywide- National Council of Jewish Women: Job Readiness Program
39	Countywide- NJ Citizen Action: Foreclosure Prevention Program
40	Countywide- North Ward Center: Casa Israel Medical Day Program
41	Countywide- Northwest Essex (Belleville) ADA Entrance & Bathroom
42	Countywide- Northwest Essex (Montclair): Transition Services from Education to Work
43	Countywide- Opportunity Project: Pre-Vocational Training Program
44	Countywide- Tenant Resource Center
45	Countywide- The Bridge, Inc.: Behavioral Health Counseling
46	Countywide- Wynona's House: ADA entrance to facility
47	Home Improvement Program
48	Home Improvement: Program Delivery Costs
49	Planning & Administration
50	HESG Activities
52	HOME Affordable Housing Development Program
53	HOME CHDO Reserve
54	HOME Program Administration
55	Public Works - Public Facility Improvement Program Roberto Clemente Field

**Table 4 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**



**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	Belleville- Center Street Reconstruction
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$297,275
	<b>Description</b>	Reconstruction of Center Street
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,580 people
	<b>Location Description</b>	Center Street, Belleville
	<b>Planned Activities</b>	Excavation of 60 cubic yards of roadway, milling of 3,630 square yards of roadway; placement of 30 cubic yards of dense-graded aggregate base course; installation of 3,630 square yards of geotextiles; paving of 99 linear feet of roadway, reconstruction of 11 inlets' resetting of 330 square yards of driveway, repaving of 165 square yards of driveway, installation of detectable warning surface and the planting of 10 Amur Maple trees
<b>2</b>	<b>Project Name</b>	Belleville- Smith Street & Union Terrace Reconstruction
	<b>Target Area</b>	Essex County HOME Consortium
	<b>Goals Supported</b>	Public Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$55,104
	<b>Description</b>	Roadway reconstruction that will increase pedestrian and vehicular safety
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,530 people
	<b>Location Description</b>	Smith Street & Union Terrace, Belleville

	<b>Planned Activities</b>	Excavation of 70 cubic yards of roadway; milling of 4000 square yards of roadway; placement of 40 cubic yards of dense-graded aggregate base course; paving of 1250 linear feet of roadway; reconstruction of 12 inlets; resetting 10 castings; installation of 2,750 linear feet of curbing; installation of 1,275 square yards of sidewalk; installation of 550 square yards of reinforced driveway; installation of detectable warning surface and the planting of 21 Amur Maple trees.
<b>3</b>	<b>Project Name</b>	Cedar Grove- Park Improvements
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$52,920
	<b>Description</b>	Reconstruction of existing playground facility.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	235 low and moderate income people
	<b>Location Description</b>	Slattery Drive, Cedar Grove
<b>Planned Activities</b>	The existing park and playground will be reconstructed including new equipment, new surface and retaining walls.	
<b>4</b>	<b>Project Name</b>	Fairfield- Sand Road Sidewalk
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$46,305
	<b>Description</b>	ADA curb ramps on Sand Road
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	341 limited clientele

	<b>Location Description</b>	Sand Road, Fairfield
	<b>Planned Activities</b>	Four handicapped curb ramps with detectable warning surfaces will be constructed on Sand Road.
<b>5</b>	<b>Project Name</b>	Glen Ridge- ADA Ramps Washing Street Intersection
	<b>Target Area</b>	Essex County HOME Consortium
	<b>Goals Supported</b>	Public Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$39,200
	<b>Description</b>	Remove barriers at 6 intersections in the Borough.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	329 limited clientele
	<b>Location Description</b>	various locations: Washington Street & Hillside Avenue, Washington Street & Hawthorne Avenue, Washington Street & Midland Ave., Washington Street & Hawthorne Avenue, Washington Street & Evergreen Court
<b>Planned Activities</b>	Installation of 6 new concrete handicapped ramps at various intersections throughout the Borough.	
<b>6</b>	<b>Project Name</b>	Maplewood- ADA Improvements to Public Facilities
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$168,204
	<b>Description</b>	ADA improvements to Town Hall, Dehart Community Center, Borden Park Crosswalks, Dunnell road Crossing, Orchard Park, Hilton Library, Municipal Parking Lot 9, Police Building, Burgdorff Cultural Center, DPW building.
	<b>Target Date</b>	12/31/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1150 disabled adults
	<b>Location Description</b>	Various locations
	<b>Planned Activities</b>	The planned activities will include the elimination of barriers through out the Township of Maplewood. These include Town Hall, library, community center, park facility, municipal parking lot, Burgdorff Cultural Center, DPW building, Borden Park Crosswalks, Dunnell road Crossing.
<b>7</b>	<b>Project Name</b>	Millburn- Barrier Free Access Town Hall Bathroom
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$34,055
	<b>Description</b>	Existing restrooms at Town Hall are not ADA compliant. The activity consists of modifying the bathrooms to be compliant with current ADA requirements.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1195 limited clientele
	<b>Location Description</b>	375 Millburn Ave, Millburn
	<b>Planned Activities</b>	Renovation of 2 bathrooms in Millburn Town Hall, a public building, that is used by residents. The existing bathrooms constitutes a barrier to handicapped, disabled and elderly persons.
<b>8</b>	<b>Project Name</b>	Montclair- Reconstruction of Woodland Avenue & Wheeler Street
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Facilities Creation and Retention
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$112,340
	<b>Description</b>	Reconstruction of Woodland Avenue & Wheeler Street

	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1215 people
	<b>Location Description</b>	Woodland Ave. and Wheeler St., Montclair
	<b>Planned Activities</b>	Milling and resurfacing of the streets as well as concrete sidewalks and driveway aprons. ADA compliant corner ramps will be constructed.
<b>9</b>	<b>Project Name</b>	Montclair- Fulton Street and Miller Street Reconstruction
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$89,320
	<b>Description</b>	Reconstruction of Fulton and Miller Streets
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1456 people
	<b>Location Description</b>	Woodland Ave. & Wheeler Street, Montclair
	<b>Planned Activities</b>	Milling and resurfacing of the streets as well as concrete sidewalks and driveway aprons. ADA compliant corner ramps will be constructed.
<b>10</b>	<b>Project Name</b>	Montclair- Interfaith Hospitality Network: Home For Good
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$19,600
	<b>Description</b>	Implement longer term solution for all family members. Provide support services to achieve housing/economic stability and increased skills and education.
	<b>Target Date</b>	5/31/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	7 households consisting of 11 low income people
	<b>Location Description</b>	46 Park Street, Montclair
	<b>Planned Activities</b>	Case management services including: Individual case plan with goal setting, tasks, milestones and accomplishments for all family members. Assistance with basic needs such as food, clothing, transportation, child care. Medical care: physical exams, prevention and follow up care. Counseling: mental health counseling, addiction. Financial/Housing Counseling: credit repair, budgeting, priority setting and bills, savings. Skills/Career Building: GED prep, computer training, healthy living workshops, career planning and job skills training. Free after school children's program.
<b>11</b>	<b>Project Name</b>	Montclair- COPE Center: Families Empowered Counseling Program
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$19,600
	<b>Description</b>	Provide individualized evidence based counseling and outreach services.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	462 low and moderate income people.
	<b>Location Description</b>	104 Bloomfield Ave., Montclair

	<b>Planned Activities</b>	Provide specialized counseling program with the goal of strengthening family functioning and reducing the consequences of substance abuse and family violence. Includes adult, child, adolescent and family clinical assessments (including drug tests), outpatient counseling, prevention, intervention and treatment for both mental health, trauma and substance abuse issues, adolescent and adult stress management programs, family couples counseling, parenting workshops, psychiatric evaluations and medication monitoring services, HIV counseling and referral services, case management. Advocacy and linkage with primary care services, legal services, vocational services as well as other needed social services are an integral part of empowering and strengthening families.
<b>12</b>	<b>Project Name</b>	Montclair- Succeed2gether: After School Tutoring
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$19,600
	<b>Description</b>	Provides skills, services and resources necessary for the well being and economic success of those most in need.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	290 low and moderate income people.
	<b>Location Description</b>	Montclair Public Library, 50 South Fullerton Ave., Montclair & 11 Pine Street, Montclair
<b>Planned Activities</b>	After school tutoring program providing one on one help with individualized curriculum and differentiated learning. Provides classes in mathematics, language arts, computer coding and game design, nutrition, filmmaking and music.	
<b>13</b>	<b>Project Name</b>	Montclair- Strategic Mentoring DBA Brother to Brother: Summer Youth Empowerment
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services



	<b>Funding</b>	CDBG: \$12,100
	<b>Description</b>	Summer program targeting youth ages 6-12. The program will provide recreational activities.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	60 low and moderate income youth.
	<b>Location Description</b>	11 Pine Street
	<b>Planned Activities</b>	Activities will facilitate relationship building, coordinate with other services and supports as needed, support and involve parents and families, motivate youth to increase their physical activity and develop goal setting habits while also teaching them the benefits of physical activity.
<b>14</b>	<b>Project Name</b>	Montclair- S.O.F.I.A. Soar to Success
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$7,840
	<b>Description</b>	Provides a helpline, individual, family and group counseling, crisis counseling, safety planning and assessment, referrals to temporary emergency shelter, relocation and legal assistance, support groups.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	250 limited clientele.
	<b>Location Description</b>	11 Pine Street, Montclair
	<b>Planned Activities</b>	Program will serve those experiencing domestic violence and help them transition into a healthy and successful lifestyle. Provide skill and design workshops that offers the opportunity to learn new skills.
<b>15</b>	<b>Project Name</b>	Nutley- Ernest Street Reconstruction (Essex to Harrison)

	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$156,800
	<b>Description</b>	Reconstruction of Ernest Street.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,000 persons
	<b>Location Description</b>	Ernest Street from Essex to Harrison
	<b>Planned Activities</b>	Milling and resurfacing of the existing roadway. Curbs, sidewalks and driveway aprons are to be reconstructed where found to be in poor deteriorating condition. Installatin of ADA compliant/detectable warning surfaces will be at all existing sidewalk curb ramps within the project limits. Stormwater structures including inlets and manholes will be removed and reset.
16	<b>Project Name</b>	Orange-High & Alden Street Park Restroom Facility
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$120,000
	<b>Description</b>	Construct a restroom at the park facility.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1265 people

	<b>Location Description</b>	Installation of a modular restroom building with six individual stalls, two for men, two for women, one family bathroom stall and one stall accessible to people with disabilities. Site preparation as necessary, including site clearing, installation of six inch thick reinforced concrete pad, permanent fencing along the High Street and Alden Street park perimeter and delivering sanitary sewer service, water service and other utilities to the location.
	<b>Planned Activities</b>	
17	<b>Project Name</b>	Orange- Colgate Park Expansion
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Facilities Creation and Retention
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$150,000
	<b>Description</b>	
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	940 people
	<b>Location Description</b>	
	<b>Planned Activities</b>	
18	<b>Project Name</b>	Orange- Valley Arts Circle of Excellence
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$45,000
	<b>Description</b>	Serve student community in Orange and build confident students who acquire skills that lead to academic achievement, cultural competence and critical consciousness.
	<b>Target Date</b>	5/31/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	300 low & moderate income youth.
	<b>Location Description</b>	Lincoln Ave. School, 216 Lincoln Ave., Orange
	<b>Planned Activities</b>	Provide academic enhancement activities for children to ensure improvement. Provide academic enrichment lessons that are aligned with the curriculum students are currently learning.
<b>19</b>	<b>Project Name</b>	Orange- Main Street Counseling Program
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$45,000
	<b>Description</b>	
	<b>Target Date</b>	5/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 low & moderate income people.
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>20</b>	<b>Project Name</b>	Orange- CIAO: HVAC & Window Replacement
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Installation of HVAC system and replace 25 windows of the food pantry.
	<b>Target Date</b>	5/31/2018

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	450 low & moderate income people.
	<b>Location Description</b>	338 Oakwood Ave., Orange
	<b>Planned Activities</b>	Expand baseboard piping to the existing floors to better heat the facility. Replace 25 windows to ensure efficient environment.
<b>21</b>	<b>Project Name</b>	South Orange- ADA Senior Citizen Bus Purchase
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$105,000
	<b>Description</b>	Purchase an ADA bus to be used for Senior Citizen program.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,880 low & moderate income people.
	<b>Location Description</b>	5 Meade Street, South Orange
	<b>Planned Activities</b>	Purchase an ADA bus that will allow for a dedicated vehicle to permit expanded senior transport services to cover 5 days and into early evenings. The bus will be ADA compliant and will include features that will help ease of access on and off the bus.
<b>22</b>	<b>Project Name</b>	Verona- Reconstruction of Linn Drive Section II
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$106,563
	<b>Description</b>	Repaving of Linn Drive
	<b>Target Date</b>	12/31/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1020 low and moderate income people.
	<b>Location Description</b>	Linn Drive, Verona
	<b>Planned Activities</b>	Resurfacing of roadway existing of spalled bituminous pavement. The length of the roadway (section II) is 990 linear feet and having a paving width of 30 feet with parallel parking along one side. Milling and removal of up to 3 inches of the existing surface course pavement. The road will then be repaved with 570 tons of hot mixed asphalt 9.5mmH64 surface course, 2 to 3 inches thick as needed along the entire length. Reconstruction of 14 existing storm drain inlets and replacement of the inlet castings that conform to the most current NJDEP storm sewer regulations. 3 sanitary sewer manholes will be reconstructed and the existing castings replaced with new castings. 200 linear feet of curbing will be reconstructed along with 200 square yards of concrete sidewalk. 9 ADA curb ramps will be reconstructed.
<b>23</b>	<b>Project Name</b>	Montclair- MNDC Project Oasis Youth Empowerment
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$19,600
	<b>Description</b>	Develop youth ages 13-19 through the provision of classroom instruction and various activities.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	190 low and moderate income youth.
	<b>Location Description</b>	228 Bloomfield Ave., Montclair

	<b>Planned Activities</b>	The program will provide leadership skills, practice teamwork and balance curricular activities with academia. Provide 4 hours classroom instruction, 5 days a week for 6 weeks. Case management to participants and family. Improve self esteem, self-confidence and character building skills. Provide work etiquette, financial literacy, resume writing and employment research techniques.
24	<b>Project Name</b>	West Orange- Main Street Counseling: Building Window Installation
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Facilities Creation and Retention
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$17,200
	<b>Description</b>	Facility improvement: window replacement which will contribute to the facility's energy efficiency.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	850 low & moderate income people.
	<b>Location Description</b>	8 Marcella Ave., West Orange
	<b>Planned Activities</b>	Purchase and install 59 double hung, energy efficient windows at the 8 Marcella Avenue facility.
25	<b>Project Name</b>	West Orange- Bethany Center: Outreach for At-Risk-Youth
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$49,000
	<b>Description</b>	Provide a safe haven for area youth including programs that offer structured recreation and tutorial assistance.
	<b>Target Date</b>	5/31/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	250 low & moderate income youth.
	<b>Location Description</b>	30 Ashwood Terrace, West Orange
	<b>Planned Activities</b>	Provide academic assistance, open gym opportunities, focus groups, individual and group mentoring, life skills development, arts programming and transportation.
<b>26</b>	<b>Project Name</b>	West Orange- Tompkins Street Reconstruction
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$179,000
	<b>Description</b>	Reconstruction of Tompkins Street from Freeman Street to Mitchell Street
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	109 people
	<b>Location Description</b>	Tompkins Street, West Orange
	<b>Planned Activities</b>	New roadway pavement 2 inch milling and hot mix asphalt finish paving course, ADA compliant ramps at intersections, new granite block curb, new concrete sidewalk and driveway aprons, asphalt driveway, reconstruction of manholes and inlets, pavement striping
<b>27</b>	<b>Project Name</b>	West Orange- Stockman Street Reconstruction
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$186,000
	<b>Description</b>	Reconstruction of Stockman Street from Freeman Street to Mitchell Street.
	<b>Target Date</b>	12/31/2019



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	72 low & moderate income people
	<b>Location Description</b>	Stockman Street
	<b>Planned Activities</b>	New roadway pavement 2 inch milling and hot mix asphalt finish paving course, ADA compliant ramps at intersections, new granite block curb, new concrete sidewalk and driveway aprons, asphalt driveway, reconstruction of manholes and inlets, pavement striping
28	<b>Project Name</b>	Countywide- 1st Cerebral Palsy of NJ: After School Enrichment Program
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$13,203
	<b>Description</b>	Staff the After School Enrichment Program
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	60 limited clientele persons.
	<b>Location Description</b>	7 Sanford Ave., Belleville
	<b>Planned Activities</b>	Provide quality educational and recreational opportunities to disabled individuals, enhance the core values of advocacy, support, socialization and independence, provide a family bonding experience to improve the overall quality of lives.
29	<b>Project Name</b>	Countywide- ARC of Essex: ADA Accessible Vehicle Purchase
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$29,400
	<b>Description</b>	Purchase an ADA vehicle for the transportation program.
	<b>Target Date</b>	5/31/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	97 low & moderate income people.
	<b>Location Description</b>	46-56 Oakwood Ave., Orange
	<b>Planned Activities</b>	Purchase a handicapped accessible 12 passenger van. The vehicle will have a track system that can easily be reconfigured based on the scheduled van routes. The new vehicle would safely accommodate 3 wheelchairs along with additional passenger seating. The van will be used to transport adults with intellectual and developmental disabilities to one of the Arc's day program locations.
<b>30</b>	<b>Project Name</b>	Countywide- Big Brothers and Big Sisters
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$6,860
	<b>Description</b>	Provide mentoring program for youth and their parent/guardians.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	45 low & moderate income people.
	<b>Location Description</b>	500 Broad Street, Newark
	<b>Planned Activities</b>	Provide mentoring programs that adhere to a service delivery model which consists of both community based and site based mentoring. Pair a mentor with each youth, parent or guardian. The program will provide mentoring relationships that meet for a minimum of 4r hours per month for 12 months. During the time with the mentor the children gain new skills, explore new interests and test behaviors that expand their experience beyond their immediate surroundings.
<b>31</b>	<b>Project Name</b>	Countywide-Essex County Department of Citizen Services: ADA Vehicle Purchase
	<b>Target Area</b>	Essex Urban County

	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$83,300
	<b>Description</b>	Purchase an ADA vehicle for the Special Transportation program.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	500 senior citizens
	<b>Location Description</b>	900 Bloomfield Ave., Verona, NJ
	<b>Planned Activities</b>	The purchase of a 20 passenger vehicle with wheelchair lifts. The vehicle will be utilized as part of the Essex County Special Transportation System. The program provides curb to curb service to senior citizens and to all adults with disabilities age 18 and over. The transportation services include non-emergency medical appointments, dialysis, chemotherapy, radiation, physical and mental therapies, non-competitive employment workshops, nutrition sites, food shopping, veteran services, shopping, social and recreational activities. The system operates weekdays between the hours of 6 AM to 6 PM. Exceptions include transportation for dialysis transportation from 4:30 AM to 11:00 PM. Saturday transportation services are also available.
<b>32</b>	<b>Project Name</b>	Countywide- EIES of NJ: Radio Reader Program
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$7,742
	<b>Description</b>	Staff salaries to implement radio reader program.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1050 limited clientele
	<b>Location Description</b>	59 Scotland Road, South Orange

	<b>Planned Activities</b>	Operate a radio reader program for blind, visually impaired and disabled people. EIES provides free access to daily readings of newspapers, magazines and books.
<b>33</b>	<b>Project Name</b>	Countywide- Family Connections: HVAC System Zone 1 Replacement
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$18,430
	<b>Description</b>	Install HVAC system Zone 1
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 low and moderate income people.
	<b>Location Description</b>	395 South Center Street, Orange
	<b>Planned Activities</b>	Replace Zone One of the heating and air condition system. The system provides heating and air conditioning to the clinical offices.
<b>34</b>	<b>Project Name</b>	Countywide- Family Service League: Sexual Assault/Domestic Violence Victim Counseling
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$9,800
	<b>Description</b>	Sexual assault/domestic violence victim services and counseling.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	360 people who are classified as limited clientele.
	<b>Location Description</b>	60 South Fullerton Avenue, Suite 109, Montclair

	<b>Planned Activities</b>	Operation of a free and confidential, 24 hour hot line for sexual violence victims and their families as well as the health care and law enforcement professionals staffed by confidential sexual violence advocates. Information, referrals and guidance to victims about rights and responsibilities, medical and legal procedures (forensic exam and rape kit) victims' compensation, privacy, safety and other issues are provided to callers. Accompaniment of victims of sexual violence to hospital emergency departments to help provide emotional support through the evidence collection process. Provide clothing, toiletries, feminine products, snacks in order to replace what police take as evidence and to help a victim restore their dignity after an assault has occurred. Counseling for victims with specially trained therapists.
35	<b>Project Name</b>	Countywide- Jewish Family Services: Program for Frail Adults
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$7,742
	<b>Description</b>	Provide integrated approach to holistic care of frail, homebound residents of Essex County Senior Housing.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	165 low & moderate income people.
	<b>Location Description</b>	256 Columbia Turnpike, Suite 105, Florham Park
	<b>Planned Activities</b>	Provide case management to frail, elderly who are living in poverty and perilously close to crisis. Coordinate with nurses, doctors, attorneys and other specialists and family members, report and consultation with family members regarding clients status, in-home mental health counseling, psychosocial assessments, depression screening.
36	<b>Project Name</b>	Countywide- Mental Health Association: ADA Vehicle Purchase
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services

	<b>Funding</b>	CDBG: \$9,678
	<b>Description</b>	Purchase of a vehicle for transportation program.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	661 low and moderate income people.
	<b>Location Description</b>	33 South Fullerton Ave., Montclair
	<b>Planned Activities</b>	Purchase of a passenger van that will be used to transport individuals with severe and persistent mental illness to treatment programs, recreational activities, community development activities as well as provide support for activities of daily living(shopping, banking, medical prescriptions)
<b>37</b>	<b>Project Name</b>	Countywide- National Council of Jewish Women: Job Readiness Program
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$9,678
	<b>Description</b>	Individual career planning, resume writing and interview skills, job placement assistance and computer classes.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	63 low & moderate income women.
	<b>Location Description</b>	70 South Orange Avenue, Suite 120, Livingston
	<b>Planned Activities</b>	Staffing including the Career Services Manager and Case manager for the provision of job readiness and job placement services to clients. Program will include hard skills training, including computer classes, linked in classes, mock interviewing, job search strategies, resume writing skills and access to the career closet.
<b>38</b>	<b>Project Name</b>	Countywide- NJ Citizen Action: Foreclosure Prevention Program
	<b>Target Area</b>	Essex Urban County

	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$19,600
	<b>Description</b>	Housing and Foreclosure Prevention Education, Outreach & Counseling
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	150 low & moderate income people
	<b>Location Description</b>	625 Broad Street, Newark
	<b>Planned Activities</b>	Housing and foreclosure counseling services is a HUD-certified counseling program for LMI people seeking affordable housing or assistance preserving their assets. Promote fair and affordable housing and educate first time homebuyers. Affirmatively further fair housing opportunities for Essex County residents by empowering them to obtain information on affordable housing opportunities, foreclosure prevention services.
<b>39</b>	<b>Project Name</b>	Countywide- North Ward Center: Casa Israel Medical Day Program
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$48,020
	<b>Description</b>	Provide services to senior citizens and disabled adults to help them remain productive members of society through the provision of daily health and support services.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	190 limited clientele
	<b>Location Description</b>	288-298 Mt. Prospect Ave., Newark

	<b>Planned Activities</b>	Provide preventative, diagnostic, therapeutic and rehabilitative services for older and physically impaired adults. The program employs nursing staff that meet the medical needs of the clients.
40	<b>Project Name</b>	Countywide- Northwest Essex (Belleville) ADA Entrance & Bathroom
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Facilities Creation and Retention
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$35,000
	<b>Description</b>	Ramp entrance door to ADA compliant entrance door and ADA accessible bathroom.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	800 low & moderate income people.
	<b>Location Description</b>	570 Belleville Avenue, Belleville
<b>Planned Activities</b>	Renovate existing entrance/exit door to ensure ADA compliance; including relocating existing intercom system. Senior swint push automatic door, handicap push button mounting box, channel transmitter & receiver, altronix relay module. ADA bathroom including plumbing, toilet, sink, faucet, grab bar, new floor and finished plumbing.	
41	<b>Project Name</b>	Countywide- Northwest Essex (Montclair): Transition Services from Education to Work
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$37,240
	<b>Description</b>	Transition services from education to work and placement.
	<b>Target Date</b>	5/31/2019



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	158 low and moderate income people.
	<b>Location Description</b>	83 Walnut Street, Montclair
	<b>Planned Activities</b>	Vocational services provided include the following: Evaluation, skills development program, work adjustment program, extended employment, placement services, school to work transition services. General objectives are to place disabled adult in competitive employment and to provide a smooth transition from school to work for students aged 13-21. Provide a diversity of training options that are available to adult consumers and students to develop vocational skills. Enhance vocational revenue for consumers and students.
42	<b>Project Name</b>	Countywide- Opportunity Project: Pre-Vocational Training Program
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$14,700
	<b>Description</b>	Pre-vocational program designed to address the challenges and goals of adults who have suffered a brain injury.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	65 limited clientele
	<b>Location Description</b>	60 East Willow Street, Millburn
	<b>Planned Activities</b>	Administer a specialized vocational program for severely disabled adults who have sustained brain injury. A NJ licensed occupational therapist who assists evaluating specific adaptive or safety requirements along with the evaluation by the vocational counselor so that the client will be successful in their employment.
43	<b>Project Name</b>	Countywide- Tenant Resource Center
	<b>Target Area</b>	Essex Urban County

	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$91,140
	<b>Description</b>	Counseling services and referrals for tenants to enable consumers to preserve and maintain decent affordable housing. Ensure that tenants and landlords are aware of their rights and provide solutions when a violation occurs.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	330 low and moderate income households.
	<b>Location Description</b>	50 South Clinton Street, Suite 3201, East Orange
	<b>Planned Activities</b>	The Tenant Resource Center is an integral component of the Essex County one stop center and is the first stop for renters who are in need. Provide counseling on rent increases that are illegal and the proper steps to be taken. Building maintenance and code enforcement issues when landlords are derelict with health and safety violations. Direct individuals who are illegally evicted from their apartment including referrals for legal advice. Counseling consumers on preventing homelessness. Educate renters about housing discrimination and fair housing rights and refer allegations to the appropriate agenc. Provide information to consumers regarding state laws regarding security deposits. Refer renters to various agencies for rental assistance, relocation assistance, shelter and utility assistance. Provide direct utility assistance for NJ Shares program. Provide direct utility assistance for the Page program.
44	<b>Project Name</b>	Countywide- The Bridge, Inc.: Behavioral Health Counseling
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$11,760
	<b>Description</b>	Behavioral health counseling
	<b>Target Date</b>	5/31/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 low and moderate income people.
	<b>Location Description</b>	860 Bloomfield Ave., West Caldwell
	<b>Planned Activities</b>	Provide mental health assessment and counseling services for extremely low to low income families and individuals who can benefit from behavioral health services but cannot afford to pay for their services. Treatment modalities include individual, couples and family counseling. Issues include anxiety, depression, family conflicts, work/school challenges or involvement with the court system.
45	<b>Project Name</b>	Countywide- Wynona's House: ADA entrance to facility
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Facilities Creation and Retention
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$55,000
	<b>Description</b>	Create a fully ADA accessible entrance to the 185 Washington Street facility.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2550 limited clientele.
	<b>Location Description</b>	185 Washington Street, Newark
	<b>Planned Activities</b>	Design new entrance and ramp including the preparation of all drawings, permits and install an ADA ramp. Partial demolition of an exterior wall and installation of a new door including railings, safety posts and hardware.
46	<b>Project Name</b>	Home Improvement Program
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Create and Retain Affordable Housing Units
	<b>Needs Addressed</b>	Affordable Housing

	<b>Funding</b>	CDBG: \$548,071
	<b>Description</b>	Provide deferred loans for eligible home improvements to qualified low and moderate income homeowners. Assistance will be provided to 1 to 3 family homes.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	18 communities in Essex County that comprise the urban county.
	<b>Planned Activities</b>	Rehabilitation of homeowner units in the 18 participating communities which may include code violations, energy efficiency improvements and emergency repairs. Funding includes \$420,674.00 of 2018 entitlement funds in addition to \$143,922 generated from program income.
<b>47</b>	<b>Project Name</b>	Home Improvement: Program Delivery Costs
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Create and Retain Affordable Housing Units
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$308,784
	<b>Description</b>	
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	20 Crestmont Road, Verona
	<b>Planned Activities</b>	
<b>48</b>	<b>Project Name</b>	Planning & Administration
	<b>Target Area</b>	Essex County HOME Consortium Essex Urban County

	<b>Goals Supported</b>	Create and Retain Affordable Housing Units Homelessness Public Improvements Public Facilities Creation and Retention Public Services
	<b>Needs Addressed</b>	Affordable Housing Homeless Prevention Chronic Homelessness Public Improvements Public Facilities Public Services Rapid Re-Housing
	<b>Funding</b>	CDBG: \$1,038,462
	<b>Description</b>	This activity encompasses the planning, execution of projects, program coordination, evaluation and monitoring of the CDBG program which include the preparation of the 2017 One Year Action Plan, review of applications, preparation of documents to administer the program, and oversight.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	20 Crestmont Road, Verona, NJ
	<b>Planned Activities</b>	
49	<b>Project Name</b>	HESG Activities
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Facilities Creation and Retention Public Services
	<b>Needs Addressed</b>	Homeless Prevention Chronic Homelessness Public Services Rapid Re-Housing
	<b>Funding</b>	ESG: \$423,923

<b>Description</b>	Essex County's HESG funds will be used to operate shelters for the homeless, provide emergency rental assistance to prevent homelessness, implement rapid rehousing strategies, for program administration, as well as data collection through HMIS and street outreach to persons living on the streets.
<b>Target Date</b>	5/31/2019
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 1,157 homeless individuals will be provided shelter, case management and outreach. Approximately 29 families will be provided homeless prevention services. Approximately 39 families will be provided rapid re-housing services.
<b>Location Description</b>	Throughout Essex County

<p><b>Planned Activities</b></p>	<p>Street Outreach: Bridges Outreach - Project Connect Street Outreach will identify clients living on the street, complete intake on clients, prepare all documents for emergency shelter, coordinate assessments, provide clothing &amp; transport client to shelter (400 clients). Salvation Army (Montclair): To provide residents that are literally homeless case management, social services, and referrals/linkage (50 clients). Shelter Operations: Salvation Army (Montclair): Adults and children who are literally homeless will have access to a variety of activities and services including: case management, employment assistance, and referrals to specialized providers for mental and physical health treatment (50 clients). YMCA of Newark &amp; Vicinity, comprehensive case management to families and individuals who are homeless to support transition into permanent housing, coordination of intake and referral procedures, safe, comfortable residence, referrals to social service agencies (275 clients). Covenant House: Funds will be used to replace the flooring of the dayroom, a common area for the youth in the shelter and installation of new fence in parking lot and youth picnic area (300 clients). Interfaith Hospitality Network: To provide emergency shelter beds to homeless families with case management, coordinate support services (36 clients). Isaiah House: To assist 4 families who are homeless or at risk of becoming homeless by providing shelter nights and services to aid in the transition to permanent housing. Integrity Inc.: Funds will be used to fund a portion of the case manager's salary along with utility costs to operate the facility to serve 46 clients.</p> <p>Homeless Prevention: Salvation Army (Montclair) : Provide homeless prevention support services to families/individuals including comprehensive case management assessment and assistance to determine eligibility for funding (10 adults). Salvation Army (Newark): Provide individuals and families who are at imminent risk of homelessness with short-term rental assistance, utility assistance, and case management to increase housing stability (7 families). Integrity, Inc.: Provide rental assistance and case management for clients, to enable residents to remain in their current housing. This funding will provide rental assistance and case management to 12 adults and their children.</p> <p>Rapid Re-Housing: Salvation Army (Montclair) Provide rapid re-housing to 10 individuals and families including one month rent, case management services, short/medium term rent assistance, security deposits, utility deposits and linkage to promote long term housing stabilization. Interfaith Hospitality Network: Provide Rapid re-housing to (13) families including medium term rental assistance, for 12 months, moving expenses, affordable housing search, case management, utility deposits and payments. Covenant House: Provide rapid re-housing to 10 families including short/medium term rental assistance for 12 months, security deposits and payments. YMCA Provide rapid re-housing to 6 families including security deposits, rental payments and case management.</p>
----------------------------------	--

50	<b>Project Name</b>	HOME Affordable Housing Development Program
	<b>Target Area</b>	Essex County HOME Consortium
	<b>Goals Supported</b>	Create and Retain Affordable Housing Units
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$988,110
	<b>Description</b>	HOME funds will be used to subsidize affordable housing development in conjunction with other funding sources. Projects may consist of new rental construction, rental rehabilitation or first time homebuyer activities.
	<b>Target Date</b>	5/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Essex County HOME Consortium
	<b>Planned Activities</b>	Provide funding for the rehabilitation of existing units of housing and construction of new units of housing. T
51	<b>Project Name</b>	HOME CHDO Reserve
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Create and Retain Affordable Housing Units
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$177,642
	<b>Description</b>	
	<b>Target Date</b>	5/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3 low income households
	<b>Location Description</b>	Essex County HOME Consortium
	<b>Planned Activities</b>	Provide HOME funds to eligible CHDOS for affordable housing development.



52	<b>Project Name</b>	HOME Program Administration
	<b>Target Area</b>	Essex County HOME Consortium
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	HOME: \$129,528
	<b>Description</b>	Pay for staff responsible for administering the HOME program.
	<b>Target Date</b>	5/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	20 Crestmont Road, Verona
	<b>Planned Activities</b>	Administer the HOME program including the application review process, underwriting and monitoring.
53	<b>Project Name</b>	Public Works - Public Facility Improvement Program Roberto Clemente Field
	<b>Target Area</b>	Essex Urban County
	<b>Goals Supported</b>	Public Facilities Creation and Retention
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$750,000
	<b>Description</b>	Rehabilitate public facility in Essex County to include Roberto Clemente Field.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Branch Brook Park (South End)
	<b>Planned Activities</b>	Replacement of existing field turf, replacement of existing chain link fence, side lines and back stop area, provide new bottom rail to the 4' chain link fence, replacement of all existing gates.

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The County consists of 22 municipalities of which 18 comprise the urban county, the county will continue to invest in activities that serve low-income and minority concentrated areas including public improvements and facilities throughout the county. A project utilizing the area benefit criteria must be located in a HUD defined low-moderate income block group. The most recent data provided by HUD will be used until newer data is released. Funds are applied for by each municipality participating in the Urban County and are scored by the Division of Housing & Community Development.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Essex County HOME Consortium	100
Essex Urban County	100

**Table 5 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

All project applications reviewed by the Essex County Division of Housing & Community Development for funding through the CDBG, HOME and ESG programs were consistent with the needs identified by the Urban County partner municipalities, Continuum of Care and HOME Consortium.

### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing - 91.420, 91.220(g)

#### Introduction

The HOME program will be used to provide subsidies to eligible affordable housing projects in the Essex County Consortium. Projects may consist of rental rehabilitation, new housing construction or first time homebuyer's assistance. The CDBG program will be utilized to fund a homeowner rehabilitation program which will provide up to \$25,000 in assistance for necessary improvements to sustain affordable housing in the County.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	4
Total	4

**Table 6 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	11
Rehab of Existing Units	20
Acquisition of Existing Units	0
Total	31

**Table 7 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

## **AP-60 Public Housing - 91.420, 91.220(h)**

### **Introduction**

As noted in discussions with the Orange PHA, the creation of new public housing units will be an incremental process, due in part to funds availability and the time required to bring a project to completion. However, by working with private developers via tax credits and other financing mechanisms, more decent affordable housing can be developed.

### **Actions planned during the next year to address the needs to public housing**

To increase the number of affordable housing units, the Orange PHA is committed to redeveloping non-performing and non-tax paying properties. The agency is also seeking to increase Section 8 lease up rates by marketing its' programs to building owners and landlords throughout the City.

Ongoing projects for the Orange Public Housing Authority, in conjunction with the Orange Housing Development Corporation, include the following:

#### **Dr. Walter G. Alexander Village - Phase I and Phase II**

The Orange Housing Authority in conjunction with the Orange Housing Development Corporation seek to redevelop the Walter G. Alexander public housing complex by providing safe and affordable homes for seniors and neighborhood families, while attracting new mixed income renters.

The Dr. Walter G. Alexander Village was originally a public housing complex built in 1952. This site is 3.8-acres, bounded by Central Place, Parrow Street, Wilson Place and Oakwood Avenue. The site now consists of 48 affordable housing units for seniors and 66 affordable housing family developments.

#### **Dr. Walter G. Alexander Village - Phase III**

Wilson Place and Parrow Street are the locations where WGA Village Phase III developments will be built. When completed there will be a total of 42 tax credit units available.

#### **Oakwood Avenue Redevelopment Project**

As an effort to rehabilitate the community surrounding the Dr. Walter G. Alexander Village, OHA has acquired several properties on Oakwood Avenue, which were vacant and dilapidated due to a fire that took place in 2011. The project is completed, there is a total of 28 homes for low income people.

Plans are underway to redevelop North Parrow Street. When completed there will be 20 – 30 town homes available to families interested in purchasing a home in the city of Orange.

### **Actions to encourage public housing residents to become more involved in management and**

### **participate in homeownership**

The Orange Public Housing Authority will promote the potential opportunity for enhanced quality of life and economic stability for those that participate in home ownership, and deliver supportive services that enhance the ability of residents to manage a home and family budget. The Agency is seeking to procure grants that will fund enhanced marketing activities and customer service operations.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The single Public Housing Authority in the County Consortium is the Orange Housing Authority. As per the PHA Plan for Orange, it is designated as a High performing PHA.

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)**

### **Introduction**

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

**Addressing the emergency shelter and transitional housing needs of homeless persons**

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

### **Discussion**

## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

In general, the County will continue to provide its comments and observations regarding affordable housing to agencies and organizations that manage and/or impact public policy for affordable housing.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The County will assist in addressing any issues that may arise between local municipalities, developers and citizens. More specifically, the County will work with towns and developers/owners/service agencies to ensure that property tax obligations and other property costs are reasonable and that residents have access to affordable housing.

### **Discussion**

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

Essex County is an urban county with a diverse population consisting of aging infrastructure, high living costs and great social service needs. The CDBG, HOME and ESG programs certainly alleviate the burden on local governments to provide all the necessary programs to address the communities' needs. After several years of level reduced funding for these programs, the 2018 allocations are a much needed source of funds that will be used to address the demand for affordable housing. As costs of living continue to rise so do the needs, continued resources will be needed to alleviate the burden on County and local governments to provide services. Although, CDBG, HOME and ESG cannot solve all community development problems, they have a positive impact in addressing these issues. All HUD programs administered by the county have a positive impact in addressing housing issues and contribute to an improved quality of life for its residents. The programs leverage local resources with federal grants that improve neighborhoods and stimulate economic development through the creation of jobs.

### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle to meeting underserved needs is the lack of resources. There is a lack of staff resources both at the County and local level to analyze needs and potential resources, to package potential projects for consideration, and to implement projects. State programs including the Open Space Trust Fund that provides grants for local park facilities have been depleted. The costs of construction continue to rise thereby compromising the ability of local governments to fund new projects.

There is also a lack of financial resources to institute programs and projects that address all the needs identified in the Action Plan. The Tax and Jobs Act of 2017 may have a negative effect on the low income housing tax credit program which in turn may lead to less investment and creation of affordable units.

### **Actions planned to foster and maintain affordable housing**

1. Continue to promote housing programs to local municipalities, service agencies and developers
2. Promote the Affordable Housing Trust Fund program and encourage developers to access these funds as well as inform the community about this new resource

### **Actions planned to reduce lead-based paint hazards**

1. Continue to require that lead based paint issues be identified and remediated before a project is



completed.

2. When applicable, utilize the Home Improvement Program to assist eligible home owners to remediate lead based paint issues

### **Actions planned to reduce the number of poverty-level families**

The County will continue to communicate with active housing and service agencies, as well as recruit new agencies that may not be fully aware yet of our programs, via workshops, community meetings, newspaper advertisement, etc. We will also interact with local officials to assess where we may be able to help in their development plans.

### **Actions planned to develop institutional structure**

Essex County as an urban county, is well positioned to coordinate the work of public, private, and non-profit organizations through which it will carry out the Consolidated Plan and Annual Action Plan. Essex County is the lead agency responsible for overseeing the development of the plan for the Essex County Urban County Consortium.

The Essex County Urban County Consortium, as of 2016, includes 18 participating municipalities. The Essex County HOME Consortium, as of 2016, includes 19 participating municipalities. Together, these cities, villages, boroughs and towns along with various departments in Essex County will be the major public agencies responsible for administering programs covered by the Consolidated Plan.

The Division of Housing & Community Development will continue to work with County non-profit organizations to promote and educate the community on a myriad of community issues such as affordable housing, social services and poverty. The Division will foster coordination among all stakeholders to pursue solutions to the needs of the communities, which it serves.

The Division of Housing & Community Development will also continue to participate in the CEAS committee to coordinate efforts to address the needs of the homeless. The County will continue to organize workgroups as needed to address different projects.

Private non-profit agencies that help to carry out the Annual Plan are typically selected as sub-recipients through an application process.

The program is overseen by the Essex County Division of Housing & Community Development and the U.S. Department of Housing and Urban Development (HUD).

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The County in an effort to coordinate with public and private housing agencies has increased its outreach efforts. Previously, the County advertised its programs in the Star Ledger, local newspapers and the County website. The County has expanded its marketing to include advertising funding opportunities through the Housing and Community Development Network of New Jersey. The Housing and Community Development Network of New Jersey is an organization that non-profit developers access information on affordable housing, legislation and funding opportunities. The County also has attended homeownership seminars sponsored by the NJHMFA to promote its programs.

## **Discussion**

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

#### HOME Investment Partnership Program (HOME)

##### Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:
  
3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

In addition to the First Time Home Buyer program, the County funds developer initiated projects for public, nonprofit and for-profit developers who provide affordable housing opportunities to income eligible households via new construction and/or the acquisition/rehabilitation of existing residential properties. For example, a service agency may acquire a property to provide rental units for persons with disabilities, or a developer may develop and sell a home to an eligible buyer at an affordable price. For these projects, the County will exercise a recapture provision with the developer and/or the final homeowner to ensure the affordability of units acquired with HOME funds.

The acquisition loan for the Borrower would be due and payable prior to the expiration of the Affordability Period or any change in use of the HOME assisted units as defined in the Loan Agreement; a sale or title transfer of the property by the Borrower; a failure by the Borrower to be in compliance with HOME requirements; or upon any specified condition for default.

In compliance with 24 CFR 92.254(a)(5)(ii)(A), the County will seek to recapture the entire amount of the HOME investment that directly subsidized the homeowner to purchase the property, including but not restricted to down payment assistance or closing costs, but limit the actual amount recaptured from the homebuyer to no more than net proceeds from a sale of the property (net proceeds = the sales price minus superior loan repayments and any closing costs.) In addition, the County would allow the homebuyer to recover his/her down payment and capital improvements made after the home purchase before recapturing the HOME investment.

For a developer initiated project involving the acquisition of a property using HOME funds, a deed restriction that includes language similar to that presented below would be referenced in the loan agreement and recorded as part of the Deed or a separate instrument upon acquisition of the subject premises: "The grantee hereunder does acknowledge that the cost of acquisition of the property has been satisfied in part out of the proceeds of a certain loan from the County of Essex under the Federal HOME program and that the premises shall be subject to the affordability requirements contained in 24 Code of Federal Regulation, Part 92. The Affordability Period will be 20 years, and will be enforced through a Deed Restriction that runs with the land to be executed by the Borrower. The Affordability Period will not commence until a Certificate of Occupancy (C of O) and a project completion report has been submitted by the Borrower to the Lender, and the Project has met the requirements for Project Completion outlined in 24 CFR 92.2, which will require that the

property acquisition be executed; all HOME funds have been disbursed by the County and drawn from the US Treasury; the project site is fully leased up; and required completion data has been entered in HUD's IDIS system. The County will notify Borrower of the actual date of completion and the exact date of the expiration of the Affordability Period, which shall be calculated based on the date of completion. If necessary, the Borrower shall execute an amendment to the deed or corrective deed that extends the affordability restrictions of 24 CFR 92.252 to the exact date of expiration of the Affordability Period. The Affordability Period shall remain in force despite any prepayment of this Loan. The provisions thereof may be enforced by the County of Essex by an action under the Mortgage in foreclosure, Mortgage Note, the Developer's Written Agreement, or this Loan Agreement for acceleration of the loan as provided in paragraph 4 of the Loan Agreement. The HOME-assisted units must be occupied by an Income Eligible Household tenant within 18 months of the project completion date."

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

### **Emergency Solutions Grant (ESG)**

1. Include written standards for providing ESG assistance (may include as attachment)
2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.
3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

5. Describe performance standards for evaluating ESG.



# ESSEX COUNTY

## Division of Housing & Community Development



# Citizen Participation Plan





**ESSEX COUNTY**  
**DIVISION OF HOUSING & COMMUNITY DEVELOPMENT**

In accordance with the National Affordable Housing Act of 1992, the Division of Housing and Community Development considers the Citizen Participation component to be integral to the Consolidated Planning process. Although the County places particular emphasis on participation from residents of low and moderate-income areas, the programs and projects that are initiated as a result of the Consolidated Plan benefit all County residents. Therefore, all citizens are encouraged to participate in the development of the 2018 One Year Action Plan. Additionally, the County includes the Township of Bloomfield in this process because of their involvement in the HOME consortium.

To meet these requirements, the Division of Housing and Community Development has prepared the following Citizen Participation Plan outlining the Division's objectives and how they will be accomplished.

I. Objective: To provide citizens with information concerning the range of eligible activities, applications, and program requirements.

1. Week of October 16, 2017 notification for the submission of applications was given to:
  - a. All Community Development Representatives as elected by the participating municipalities.
  - b. All Public Service Agencies that have participated in the program previously
  - c. Advertisements for applications were be placed in local papers and posted on the County's website.
2. Deadline for submission of 2018 applications was 4:00 PM on December 21, 2018.

II. Objective: Provide for and encourage citizen participation, with particular emphasis on participation by persons of low and moderate income who are residents of slum and blighted areas and of areas in which funds are proposed to be used, and provides for participation of residents in low and moderate income neighborhoods as defined by the local jurisdiction.

Implementation:

1. The Essex County Division of Housing & Community Development will hold monthly meetings of all Committee Development Representatives. These meetings are scheduled for the third Thursday of each month.
2. The Essex County Division of Housing & Community Development will hold two public hearings. The location of these hearings will be at the Salvation Army, Montclair. This will allow equal opportunity for all county residents to attend.

The locations for the 2018 Program Year will be:

Fall: The Salvation Army  
13 Trinity Place  
Montclair, NJ  
Date: October 16, 2017  
Time: 6:00 PM

Spring: The Salvation Army  
13 Trinity Place  
Montclair, NJ  
Date: July 2, 2018  
Time: 6:00 PM

Notice of Countywide public hearings will be handled as follows:

- a. A letter of invitation will be sent to the following:
  - Community Development Representatives
  - The Mayor of the participating municipality
  - the Directors of the Service Agencies
  - Emergency Shelter Representatives
  - Home Investment Partnership Program recipients
- b. An advertisement will be placed in the legal section of the Star Ledger and local papers as well as the County website <http://www.essex-countynj.org/>
- c. Notices will be placed in various buildings throughout the municipalities by the Community Development Representatives (e.g. Library, police station, municipal building).

Notice of Municipal Hearings will be handled as follows:

- a. A notice must be published in the local paper advertising two public hearings to be held in the municipality prior to the December 2017 municipal application submission deadline.
- b. Community Development Representatives will place notices in various buildings throughout the municipality encouraging local citizen participation.

The hearings are designed to enable citizens to comment on all aspects of the Community Development Programs. Therefore, the citizen comment portion is the largest of all components of the hearing. The Division of Housing & Community Development within a reasonable amount of time will provide response to all written grievances and proposals. This period shall not exceed thirty (30) days from receipt of the written comment.

1. The municipality will notify all residents of the project area at least one week before construction begins.
2. Direct Mailing
3. Posters in the project area.

If the nature of the project warrants, (determined by Essex County Community Development), the individual municipality will hold a meeting with all concerned citizens. Minutes of these meetings will be kept on file at the Town Hall and Essex County Division of Housing & Community Development.

III. Objective: To provide citizens with reasonable and timely access to local meetings, information, and records relating to the grantee's proposed use of funds as required by the regulations of the Secretary and relating to the actual use of funds under the Act.

1. Public Hearings:
  - A public notice appears in the local papers at least fifteen (15) days prior to the scheduled date of the public hearing.
  - An invitation is sent to all Community Development Representatives, Mayors and agency and company representatives at least two (2) weeks before the scheduled date of the Spring and Fall Public Hearings.
  - A follow-up telephone call is placed to each municipality, agency and company within one (1) week prior to the scheduled date of the hearing.
2. Community Development Representative Meetings:
  - Meetings are scheduled for the third Thursday of each month.
  - A reminder is sent to the Representatives, Mayor and clerk of each municipality.
  - Minutes of each meeting are kept on file at the Division of Housing and Community Development within three (3) weeks following the meeting for public access and review.
  - Minutes from each meeting are e-mailed to all representatives and agencies and are reviewed at the beginning of the next meeting. These minutes are also kept on file at the Division of Housing & Community Development and the municipalities for public access and review.
3. Public Accessing of Information:
  - All information regarding Community Development programs is on file at the:

Division of Housing & Community Development  
Kip's Castle Park  
20 Crestmont Road  
Verona, New Jersey 07044

The proposed Essex County Consolidated Plan Objectives and Proposed Use of Funds is published fifteen (15) days prior to the second public hearing. This Statement is also presented to all persons in attendance at the hearing. Additional copies are available upon request from the Division of Housing and Community Development.

4. Submission of the Consolidated Plan to HUD:

-A fifteen (15) day comment period follows the public hearing. During this time, all responses to citizen comments are prepared. Upon completion of this period, the 2018 One Year Action Plan and Use of Funds is submitted to HUD.

IV. Objective: To provide technical assistance to groups representing low and moderate-income persons who request assistance.

1. The Division of Housing and Community Development's staff is available to any person or group requesting assistance. The following areas of expertise is provided upon request:

- Housing
- Public Improvements
- Public Facilities
- Environmental Reviews
- Application Submission

2. Technical assistance is available at, but not restricted to, the Division of Housing and Community Development's offices at Kip's Castle Park (Carriage House), 20 Crestmont Road, Verona, New Jersey 07044.

3. Notification for the availability of technical assistance is made via letter or e-mail to each requesting person or group.

V. Objective: To conduct public hearings to obtain citizen views and respond to proposals and questions at all stages of the Consolidated Plan development process, including, but not limited to, identification of needs, review of proposed activities, and evaluation of program performance.

Implementation:

1. The Division of Housing and Community Development holds at least two (2) public hearings each program year. The first Hearing is held to discuss the application process and the development of the Consolidated Plan. The second public hearing is held to discuss the Plan, including the Proposed Use of Funds. Additional public hearings may be scheduled when the Division substantially amends the action plan. The County must notify HUD of a substantial amendment to the Action plan. The Division will notify the public of availability of reprogrammed funds via a public notice in the Star Ledger and the County's website as well as announcing reprogrammed fund availability at the monthly Community Development Representative's meeting.

Notification of these hearings is handled as follows:

- Advertisements are published in the local papers at least fifteen (15) days prior to the scheduled date.
- Invitations are sent to each Community Development Representative and clerk for each of the participating municipalities. Participating service providers also receive an invitation.

The Division of Housing and Community Development will post the consolidated plan on the Essex County website and ensure that it is available at the 18 Essex County Consortium municipalities, as well as the Division of Community Action, the ARC of Essex County, Mental Health Association and FOCUS.

2. The Division of Housing and Community Development holds monthly Community Development meetings to discuss program performance. This forum allows for the discussion and dissemination of any existing or future HUD regulations or information that is pertinent to the County and the implementation of the CDBG programs.

The location of these meetings will be held at Verona Boat House in Verona and on occasion at various sites throughout the consortium to permit the public complete access to the information that will be disseminated including the County website.

3. The Division of Housing and Community Development also holds individual meetings with the representatives from each municipality. At these meetings, municipalities receive information regarding their funding and current program evaluations. These meetings are scheduled to begin during the first week of January. During these meetings, the following items are discussed:

- a. the town's funding and project implementation history.
- b. 2018 applications
  - Documentation
  - Project evaluation
  - Timely expenditure of funds
  - Current Policy and Procedures

In some cases, supportive documentation is requested. This information is then added to the current municipalities' application and kept on file at the Division for public reference.

VI. Objective:

To provide a timely written answer to written complaints and grievances, within thirty (30) calendar days where practical.

Implementation:

1. Documented complaints and grievances are responded to, in writing, within thirty (30) calendar days from the receipt of the complaint.

2. If written responses cannot be offered within thirty (30) calendar days, notification is made to the complainant in writing. This notification will estimate the approximate time frame for a response to be issued.

## VII. Objective

To provide program information to persons with special needs including, but not limited to, non-English speaking persons, deaf persons, blind or sight impaired persons, or persons with disabilities.

### Implementation:

1. An interpreter, who is fluent in Spanish, is available to provide assistance at the public hearings and technical assistance meetings. Based on current county demographics, the attendance of Spanish speaking residents is anticipated. Interpreters for other languages may be available upon prior request.

2. Interpreter assistance is available throughout the 2015-2019 Consolidated Plan 2018 One Year Action Plan process. (Prior notification to the Division is required.)

3. Blind or sight-impaired persons will receive assistance from E.I.E.S of New Jersey, or any other agency that operates an informational news service for the sight impaired and homebound.

4. Hearing impaired persons will receive written material. All public hearings are transcribed to minutes and circulated throughout participating municipalities.

5. Transportation is provided for individuals with disabilities to and from public hearings and technical assistance meetings. All meetings are scheduled in barrier-free facilities. (Prior notification to the Division is required.)

6. Any additional needs are addressed on an individual basis.

Note: Additional citizen participation may be included by each municipality in their corresponding Citizen Participation Plans. However, UNDER NO CIRCUMSTANCES, may the municipality omit any provision in this plan.

## VIII. Amendments to the Action Plan

An amendment to the One-Year Action Plan is required when a substantial change is requested to the existing annual action plan submitted to HUD.

An amendment is required if:

1. If there is a substantial change in the scope of the activity.
2. If the cost increase is more than 20% of the established allocation of the activity.
3. If it is deemed necessary by the Division, due to unusual or extraordinary circumstances.

An amendment is not required if:

1. If the increase in costs is no more than 20% of the established allocation for an activity.
2. If a new eligible activity is identified by the County and the cost is less than 10% of the existing program year's allocation. The Division shall notify the public of this new activity via a posting on the County's website and ad in the Star-Ledger.
3. If a proposed change of scope is minor and reasonably consistent with the original scope of the activity.

Amendment Procedure for substantial changes to the One-Year Action Plan

1. 15-day public notice of availability of funds due to reprogramming.
2. Public Notice of proposed awards of reprogrammed funds and changes.
3. Public hearing on proposed award of funds and changes to existing action plan.
4. Public Comment period of 15 days.
5. Submit amendment to action plan with public comments to HUD.
6. Decision memo to the Board of Chosen Freeholders for approved amendments.
7. Approval by the Board of Chosen Freeholders.
8. New contracts entered into and signed by all responsible parties.
9. IDIS updated to reflect changes to the action plan.
10. Funding made available to the grantee through the provision of a purchase order by the Division of Accounts & Controls.

Activities can begin once all-applicable bidding requirements and environmental reviews have been performed.

**COUNTY OF ESSEX  
AFFIRMATIVE MARKETING POLICY  
AND  
IMPLEMENTING PROCEDURES**

---

---

**STATEMENT OF POLICY**

In accordance with Title 24 CFR Part 92.351 of the HOME Investment Partnerships Program Interim Rule dated December 16, 1991 and in furtherance of the County of Essex commitment to nondiscrimination and equal opportunity in housing, the County of Essex has established procedures to affirmatively market housing units, consisting of 5 or more units, developed through the HOME Program.

It is the affirmative marketing goal of the County of Essex to insure that individuals of similar economic levels in the same housing market area should have available to them a like range of housing choices regardless of their race, color, religion, sex, national origin, handicap or familial status.

The County of Essex is committed to the goals of this policy and will carry out this policy through affirmative marketing procedures designed specifically for the HOME Program as outlined below.

**I. METHOD FOR INFORMING THE PUBLIC, OWNERS AND POTENTIAL TENANTS ABOUT FEDERAL FAIR HOUSING LAWS AND THE AFFIRMATIVE MARKETING POLICY**

The County of Essex and/or subsequent sub-recipients shall:

Include a statement regarding its affirmative marketing policy and procedures in all media releases and reports informing the public about the program and include a description of applicable fair housing laws; and

Include the Equal Housing Opportunity logo, slogan or statement in all newspaper and other media announcements regarding the program; and

Discuss its affirmative marketing policy and procedures and the fair housing laws directly with recipient of HOME funds.

**II. METHOD REQUIRED BY OWNERS TO AFFIRMATIVELY MARKET TO PERSONS IN THE HOUSING MARKET AREA**

The owner shall:

Use the HUD equal opportunity logo, slogan or statement in press releases; comply with the Special Outreach procedures; and

Maintain records of all actions taken.

**III. SPECIAL OUTREACH PROCEDURES**

To inform and solicit applications from persons in the housing market area who are not likely to apply for housing without special outreach, the owner shall:



Place an advertisement in those papers that are most likely to be read by those persons; and

Place an advertisement in the local newspaper; and

Contact community organizations, places of worship, employment centers, fair housing groups, housing counseling agencies and supply information on available units; and

Further, the owner shall be required to maintain copies of all written correspondence, posters and results of same.

#### **IV. MAINTENANCE OF RECORDS**

The County of Essex, in cooperation with the owner, will keep records of the following:

Copies of published advertisements; and

Copies of letters, posters and other written materials; and

Record reflecting minority and gender data on beneficiaries; and

Information on how potential applicants and assisted applicants became aware of the units.

#### **V. ASSESSMENT AND CORRECTIVE ACTIONS**

The County of Essex shall review:

The steps taken by the owner, as outlined in II and III;

The records submitted by the owner, as outlined in IV and based on results of IV, the County of Essex will determine if sufficient persons least likely to apply for housing were reached. If the determination is positive, the County of Essex shall assume the procedures to be effective; and

If the determination is negative, the County of Essex shall review the procedures to determine what changes, if any, might be made to make the affirmative marketing effort more effective; and

The County of Essex will take corrective action if the owner failed to carry out the procedures required. The County of Essex shall discuss with the owner ways to improve. If the owner continues to fail in meeting the affirmative marketing requirements, the County of Essex shall disqualify the owner from future participation.

# County of Essex Community Development Block Grant (CDBG)

## Language Assessment

### Four – Factor Analysis

In order to determine the estimated needs of Limited English Proficient (LEP) persons in the jurisdiction of the County of Essex, the Division of Housing & Community Development conducted the following analysis:

#### **Factor 1 – Number or proportion of LEP persons served or encountered in the eligible service area**

The Division of Housing & Community Development obtained information from the U.S. Census Bureau's American Factfinder website as recommended by HUD in order to gather data about the jurisdiction's overall population, as well as the population of LEP persons within the jurisdiction and the primary languages spoken. This data indicated the following:

Total population 5 years and over

739,815

Total LEP population 5 years and over

250,367

Spanish speaking LEP population 5 years and over

138,483

Other Indo-European language speaking LEP population 5 years and over

73,109

Asian and Pacific Islander language speaking LEP population 5 years and over

20,329

Other language speaking LEP population 5 years and over

18,446

The above data demonstrates that slightly less than half (46.4%) of the jurisdiction's LEP population is Spanish speaking, 42.4% are other Indo-European language speaking populations, 38.2% speak languages that are either Asian or Pacific Islander.

The Division of Housing & Community Development also completed an informal, in-office survey to determine how many LEP persons visited or called the office, and what was their primary language, over a one-month period. This informal survey revealed that while there were significant numbers of Spanish-speaking LEP persons contacting the Division of Housing & Community Development, there were no LEP persons who spoke languages other than Spanish.

#### **Fact 2 – Frequency of contact with the program**

Through past experiences, the Division of Housing & Community Development determined that on average, there are 2-3 Spanish speaking LEP persons contacting the Division of Housing & Community Development on a weekly basis for information or assistance. Because of this, the Division of Housing & Community Development is committed to maintaining bilingual staff serving in both reception and case management. The Division of Housing & Community Development does not have bilingual management staff on site, however the Department of Economic Development, Training and Employment has bilingual management on staff in order to resolve higher level concern of Spanish speaking LEP persons.

Contacts with LEP persons who speak other languages are infrequent.

**Fact 3 – Importance of service, information, program or activity**

The services provided by the Division of Housing & Community Development are important as they relate to a client's needed for or continued provision of, affordable housing.

**Factor 4 - Costs versus resources and benefits**

Because the Division of Housing & Community Development has Spanish-speaking staff, it is cost effective for the Division of Housing & Community Development to provide Spanish language translation of all vital documents and many others that while not vital, may be beneficial to a client.

The Division of Housing & Community Development will utilize any documents provided by HUD in languages other than English.

The Division of Housing & Community Development will seek to retain the services of a professional interpretation service to provide oral interpretation in languages other than Spanish as needed.

Additionally, the Division has developed a Language Assistance Plan, which is as follows:

## County of Essex Community Development Block Grant (CDBG)

# Language Assistance Plan

### **I. Introduction**

The Division of Housing & Community Development is committed to providing equal opportunity housing in a non-discriminatory manner, and in complying fully with all Federal, State and local nondiscrimination laws and with the rules and regulations governing Fair Housing and Equal Opportunity in housing and employment. This includes complying with Title IV of the Civil Rights Act of 1964 to ensure meaningful access to programs and activities by Limited English Proficient (LEP) persons.

The purpose of this Language Assistance Plan (LAP) is to identify how the Division of Housing & Community Development will ensure its methods of administration will not have the effect of subjecting LEP persons to dissemination because of their national origin, and to ensure LEP persons have full access to the Division of Housing & Community Development's programs services.

### **II. Who is LEP?**

For the purposes of this LAP, anyone whose primary language is not English, and has a limited ability to read, write, speak or understand English may be LEP.

The Division of Housing & Community Development will not identify anyone as LEP; the beneficiaries of the services and activities must identify themselves as LEP (Federal Register Vol. 72, No. 13, January 22, 2007).

### **III. Identification of Languages Needs Within the Jurisdiction**

It was determined through review of the U.S. Census Bureau's American Fact Finder for the County of Essex, as recommended by the U.S. Department of Housing and Urban Development (HUD), that Spanish was the only language to meet the 4 factor analysis criteria (1 – Number or proportion of LEP persons served or encountered in the eligible service area; 2 – Frequency of contact with the program; 3 – Importance of service, information, program or activity; 4 - Costs versus resources and benefits) requiring translation of vital documents, this was supported by the volume of encounters with LEP persons where virtually all were Spanish speaking. According to Fact Finder, there are an estimated 64,213 Spanish-speaking persons over the age of five years in the County of Essex who speaks English less than very well. Guidance provided by HUD states that written translations of vital documents should be provided for each eligible LEP language group constitutes 5% or 1,000, whichever is less, of the population of persons eligible to be serviced or likely to be affected or encountered. The Division of Housing & Community Development has determined that because there are more than 1,000 Spanish-speakers in the County of Essex who speak English less than very well, the Division of Housing & Community Development will translate vital documents into Spanish.

The next largest LEP populations were persons who speak Other Indo-European Languages and identified themselves as speaking English "less than well". This is a population of 30,968 which is less than 3% of the Essex County population of 73,109 of people over the age of five years, and more than 1,000 people. In addition, this number is a combination of many different languages, which signifies that when each individual language is separated from this group, the percentage of LEP persons in this language group is even greater percentage less than 1%. The Division of Housing & Community Development also took into consideration that while there are 30,968 LEP persons in this population, not all of them will seek assistance from the Division of Housing & Community Development programs and services as some of them are children and others will not need the type of services provided by the Division of Housing & Community Development. The Division of Housing & Community Development has determined that because there is less than 1% or 1,000 people in any of the Indo-European languages, it will not translate vital documents into these languages. However, the Division of Housing & Community Development will provide oral interpretation as needed to LEP persons requesting such services.

The next largest LEP populations were persons who speak Asian and Pacific Islander Languages and identified themselves as speaking English "less than well". This is a population of 7,765 which is less than 3% of the Essex County population of 20,329 of people over the age of five years, and more than 1,000 people. In addition, this number is a combination of many different languages, which signifies that when each individual language is separated from this group, the percentage of LEP persons in this language group is even greater percentage less than 1%. The Division of Housing & Community Development also took into consideration that while there are 7,765 LEP persons in this population, not all of them will seek assistance from the Division of Housing &

Community Development programs and services as some of them are children and others will not need the type of services provided by the Division of Housing & Community Development. The Division of Housing & Community Development has determined that because there is less than 1% or 1,000 people in any of the Asian or Pacific Islanders languages, it will not translate vital documents into these languages. However, the Division of Housing & Community Development will provide oral interpretation as needed to LEP persons requesting such services.

Other languages groups in the County of Essex had few LEP persons and therefore did not meet the threshold to require written translation of vital documents into those languages. The Division of Housing & Community Development will provide oral interpretation as needed to LEP persons requesting such services.

#### **IV. Written Translation**

As stated above in Section III, the Division of Housing & Community Development has determined that because there are more than 1,000 Spanish-speakers in the County of Essex who speak English less than very well, the Division of Housing & Community Development will translate vital documents into Spanish. As of the date of the creation of this LAP, Spanish is the only language into which vital documents will be translated. This is subject to change upon review of the LAP as discussed below.

##### ***A. Vital Documents***

HUD has defined “vital documents” to be those documents that are critical for ensuring meaningful access or awareness of rights or services, by beneficiaries or potential beneficiaries generally and LEP persons specifically. In general, the Division of Housing & Community Development will attempt to translate all letters sent to program applicants and participants to Spanish. However, the following is a list of documents the Division of Housing & Community Development has determined to be vital and has committed to translating into or providing HUD-approved version in Spanish:

##### **Already Translated or Have Translations Provided by HUD**

HOMEbuyer Assistance Program Brochure  
HOMEbuyer Assistance Program Program Eligibility Requirements Packet  
Home Improvement Program Brochure  
Home Improvement Program Eligibility Requirements Packet  
Foreclosure Fast Facts  
Guide for Homeowners  
Preventing Foreclosure booklet

##### **To Be Translated**

HOMEbuyer Assistance Program Application  
Home Improvement Program Application  
Public Notices  
NOFA

## **V. Oral interpretation**

The Division of Housing & Community Development will make every effort to provide oral interpretation for all its clients who have identified themselves as LEP and request services.

### ***A. Bilingual Staff***

The Division of Housing & Community Development employs bilingual, Spanish-speaking staff in several positions, including loan advisors, to ensure there are sufficient personnel available to assist Spanish-speaking LEP persons when needed. Currently the Essex County Division of Housing & Community Development has three full-time Spanish-speaking staff. In addition, as part of the County of Essex, the Division of Housing & Community Development has access to other bilingual County employees, including numerous Spanish-speaking staff, as well as staff who are fluent in French-Creole.

The Division of Housing & Community Development staff, as well as other County of Essex bilingual employees, must take and pass a competency test in the other language in order to be designated as a bilingual person. This test includes being required to answer questions in the other languages as in an interview setting, serve as an interpreter in a role-play scenario and to translate written documents from English to the foreign language and from the foreign language to English.

### ***B. Interpretation Services***

When there is not a Division of Housing & Community Development staff person who speaks the LEP person's primary language, the Division of Housing & Community Development will seek interpretation through a professional interpreter service.

In the event that the LEP person's primary language is not widely spoken and the Division of Housing & Community Development is unable to locate a suitable interpreter through a professional interpreter service, the Division of Housing & Community Development may resort to other methods such as seeking community volunteers. As a last resort in cases where the Division of Housing & Community Development is unable to find an acceptable interpreter within a time frame to effectively assist the client, the Division of Housing & Community Development may use an online translation website, such as Google translate or [\\_Free translation.com](http://Free.translation.com), in order to communicate via an in-office computer.

### ***C. Informal Interpreters***

The Division of Housing & Community Development will generally discourage the use of family members or other informal interpreters, but will allow the use of an interpreter of the LEP person's choosing (including family members or a professional interpreter at the LEP person's own expense) when the LEP person rejects the Division of Housing & Community Development free language assistance services. The Division of Housing & Community Development will document the offer and the LEP person's subsequent rejection.

## **VI. Outreach**

The Division of Housing & Community Development will conduct outreach in a method that is inclusive of LEP persons identified through its bi-annual analysis. All Public Notices and marketing advertisements, such as notification of the availability of homebuyer assistance applications, shall be published in Spanish as well as English, and the Division of Housing & Community Development will publish these in local Spanish media. The Division of Housing & Community Development may also participate in community-sponsored events, and make presentations through community organizations to target LEP persons and ensure they are aware of the availability of LEP assistance.

For clients, reception service is provide in Spanish, flyers and other communications posted in the lobby are translated into Spanish, and interviews and programs briefings are conducted in Spanish. Brochures advertising other available programs within the organization are also available in Spanish.

For clients who are LEP but are not Spanish-speaking, the Division of Housing & Community Development Receptionist has a document created by the US Census Bureau translated into 38 different languages to use as a tool to identify the client's primary language. The Division of Housing & Community Development will also seek translation of a notice announcing the availability of primary language assistance into as many languages as possible to be posted in the lobby. Until this is achieved, the Division of Housing & Community Development will post the notice in English.

## **VII. Staff Training**

The Division of Housing & Community Development will provide a copy of this LAP to all existing staff, and will also provide training as to its contents and what is required of them under its policies. This training shall include the types of services available to clients and how to access them. New employee will receive this LAP and the same training as part of their orientation.

## **VIII. Monitoring and Updating of This LAP**

The Division of Housing & Community Development will review/revise this LAP on an as needed basis, but no less than every two years to ensure the populations of the various language groups within the jurisdiction and their needs are reflected in the provision of primary-language services. At that point the Plan will be reviewed to determine if the existing LEP services are sufficient to meet the needs of LEP clients.

Events that will be considered indicators of the need for a review of the LAP and will also be utilized to identify the need for LEP assistance in other languages include but not limited to LEP populations within the jurisdiction encountered or affected; frequency of encounters with LEP population; and continued availability of existing resources and the addition of new resources.

## Organizations that Represent Minorities and individuals with disabilities

On the local level there is myriad of agencies certified by HUD as Approved Housing Counseling Agencies. Below is a list of the certified agencies and the service provided by each that are physically located in Essex County. Complaints in Essex County are not limited to these agencies and there are housing counseling agency not certified by HUD or certified agencies that are located outside Essex County that may be able to provided the necessary assistance.

Tri-City Peoples Corporation  
55 Washington Street  
East Orange, New Jersey 07017  
Phone: 973-675-4484  
Fax: 973-675-4493  
E-mail: [tcaldwell@tri-citypeoples.org](mailto:tcaldwell@tri-citypeoples.org)  
Website: [www.tri-citypeoples.org](http://www.tri-citypeoples.org)  
Services:

- Fair Housing Assistance
- Homebuyer Education Programs
- Loss Mitigation
- Mobility and Relocation Counseling
- Money Debt Management
- Mortgage Delinquency and Default Resolution Counseling
- Post-purchase Counseling
- Pre-purchase Counseling
- Renters Assistance
- Services for Homeless

La Casa De Don Pedro  
75 Park Avenue  
Newark, New Jersey 07104  
Phone: 973-485-0701-4601  
Fax: 973-485-7555  
E-mail: [aries@lacasanwk.org](mailto:aries@lacasanwk.org)  
Website: [www.lacasanwk.org](http://www.lacasanwk.org)  
Services:

- Fair Housing Assistance
- Mobility and Relocation Counseling
- Money Debt Management
- Mortgage Delinquency and Default Resolution Counseling
- Renters Assistance
- Services for Homeless

Neighborhood Assistance Corporation of America  
50 Park Place, Suite 1419  
Newark, New Jersey 07102  
Phone: 973-679-2601  
Toll-free: 888-297-5568  
E-mail: [kcampbell@naca.com](mailto:kcampbell@naca.com)  
Website: [www.naca.com](http://www.naca.com)  
Services:



- Fair Housing Assistance
- Homebuyer Education Programs
- Loss Mitigation
- Money Debt Management
- Mortgage Delinquency and Default Resolution Counseling
- Post-purchase Counseling
- Predatory Lending
- Pre-purchase Counseling

New Community Federal Credit Union  
 274 South Orange Avenue  
 Newark, New Jersey 07103  
 Phone: 973-621-5624

Fax:

973-645-0252

E-mail: [mulu@newcommunity.org](mailto:mulu@newcommunity.org)

Services:

- Fair Housing Assistance
- Homebuyer Education Programs
- Marketing and Outreach Initiatives
- Money Debt Management
- Post-purchase Counseling
- Predatory Lending
- Pre-purchase Counseling

New Jersey Citizen Action  
 744 Broad Street, Suite 2080  
 Newark, New Jersey 07102

Phone:

973-643-8800-14

Toll-free:

800-656-9637

Fax:

973-643-8100

E-mail:

[application@njcitizenaction.org](mailto:application@njcitizenaction.org)

Website: [www.njcitizenaction.org](http://www.njcitizenaction.org)

Services:

- Home Improvement and Rehabilitation Counseling
- Homebuyer Education Programs
- Loss Mitigation
- Marketing and Outreach Initiatives
- Mortgage Delinquency and Default Resolution Counseling
- Predatory Lending
- Pre-purchase Counseling

Fair Housing Council of Northern New Jersey  
 131 Main Street  
 Hackensack, New Jersey 07601

Phone:

201-489-3552

Fax:

201-489-8472

E-mail:

[david@fairhousingnj.org](mailto:david@fairhousingnj.org)

Website: [www.fairhousing.org](http://www.fairhousing.org)

Services:

- Renters Assistance
- Fair Housing Investigations

Finally, complaints that require adjudication may be referred to local attorneys or legal aid services. In Essex County the following Legal Service Referrals exist:

**Legal Services of New Jersey**

New Jersey's statewide legal hotline that provides brief service, advice and referrals over the telephone. Individuals can speak with attorneys, in English and Spanish, about a range of civil legal issues without the need for an in-person interview.

100 Metroplex Drive - P.O. Box 1357  
Edison, NJ 08818-1357  
1-888-LSNJ-LAW (1-888-576-5529)  
www.lsnj.org

**Essex-Newark Legal Services**

Essex County branch of Legal Services of New Jersey provides direct services to income-eligible clients.

5 Commerce Street, 2nd Floor, Newark, NJ 07102  
(973) 624-4500

**Legal Services of New Jersey Kiosks**

Provide online access to information, publications, benefits calculators and court forms. Covers topics including housing, employment, tenancy, immigration and family law.

Hall of Records, 465 Dr. MLK Jr. Blvd., Newark, NJ 07102  
Wilentz Justice Complex, 212 Washington Street, Room 1365, Newark, NJ 07102

**Essex County Legal Aid Association**

Attorneys provide legal advice and assistance to income-eligible Essex County residents.

Hall of Records - Room 118, 465 Dr. Martin Luther King Jr. Blvd., Newark, NJ 07102

Hours: 9:30 a.m. – 1:30 p.m., Monday - Friday  
(973) 622-0063

**Essex County Bar Association Lawyer Referral Service**

Provides caller with the name and telephone number of one attorney upon inquiry. Consultation with that attorney is \$25.00 for the first ½ hour.

(973) 622-6204  
www.essexbar.com

**Essex County Public Defender's Office**

Specializes in criminal defense for income-eligible Essex County residents. Available upon individual's application or appointment by the court.

31 Clinton Street, Newark, NJ 07102  
(973) 648-6200 - Adult  
(973) 648-3470 - Juvenile

**Seton Hall University School of Law**

Law students provide legal assistance in the following areas:

- Civil Litigation
- Civil Rights and Constitutional Law
- Family Law
- Immigrant Workers' Rights

Immigration and Human Rights  
Impact Litigation - Juvenile Justice Center for Social Justice  
833 McCarter Highway, Newark, NJ 07102  
(973) 642-8700  
<http://law.shu.edu/csji/index.html>

Rutgers University School of Law – Newark  
Law students provide legal assistance in the following areas:  
Child Advocacy Clinic  
Community Law Clinic  
Constitutional Litigation Clinic  
Environmental Law Clinic  
Federal Tax Law Clinic  
Special Education Clinic  
Urban Legal Clinic

Center for Law and Justice  
123 Washington Street, Newark, NJ 07102  
(973) 353-5576  
[www.law.newark.rutgers.edu](http://www.law.newark.rutgers.edu)

Rutgers University Law Library (for legal research)  
123 Washington Street, Newark, NJ 07102  
(973) 353-5676  
[www.law-library.rutgers.edu](http://www.law-library.rutgers.edu)

Community Health Law Project  
Provides legal and advocacy services, training, education and related activities to persons with disabilities.  
185 Valley Street, South Orange, NJ 07079  
(973) 275-1175  
650 Essex County Avenue, Suite 210, Essex County, NJ 07003  
(973) 680-5599  
[www.chlp.org](http://www.chlp.org)

Partners for Women and Justice  
Promotes equal access to the judicial system for low-income and abused women who cannot afford legal representation.  
60 South Fullerton Avenue, Montclair, NJ 07042  
(973) 233-0111  
[www.pfwj.org](http://www.pfwj.org)

American Friends Service Committee  
Carries out service, development, social justice and peace programs.  
89 Market Street, Sixth Floor, Newark, NJ 07102  
973-643-3191- Criminal Justice Program - 973-643-1924 - Immigration Rights Program  
[www.afsc.org](http://www.afsc.org)

The Rachel Coalition  
Provides advocacy services and access to legal and medical support for victims of domestic violence.  
256 Columbia Turnpike, Suite 105, Florham Park, NJ 07932

973-765-9050 - General Information 973-740-1233 - 24-Hour Crisis Line -  
Confidential  
[www.rachelcoalition.org](http://www.rachelcoalition.org) [intake@jfs-metronj.org](mailto:intake@jfs-metronj.org)

Community agencies that represent minorities and those with disabilities in Essex  
County

NAACP  
30 Clinton St # 5 Newark, NJ 07102  
Phone: (973) 624-6400 Fax: (973) 624-6402  
<http://www.naacp.org>

ARC  
123 Naylor Ave.  
Livingston, NJ 07039  
(973) 535-1181

COPE Center, Inc.  
60 South Fullerton Ave, Suite 206  
Montclair, NJ 07042  
(973) 783-6655

Family Connections  
395 Centre Street  
Orange, NJ 07050  
(973) 675-3871

NJ Citizen Action Fund, Inc.  
744 Broad Street  
Newark, NJ 07102  
(973) 643-8800

1<sup>st</sup> Cerebral Palsy of NJ  
7 Sanford Ave.  
Belleville, NJ 07109  
973-751-0200

Jewish Family Service of Metrowest  
256 Columbia Turnpike, Suite 105  
Florham Park, NJ  
(973) 765-9050