

WHERE DO I APPLY?

At the Essex County Division of Welfare Office.

The address and
telephone number is as follows:

MILITARY PARK CITIZEN SERVICE CENTER

18 Rector Street, 1st fl.

Newark, NJ

(973) 733-2440/2468



COUNTY OF ESSEX
DEPARTMENT OF CITIZEN SERVICES
DIVISION OF WELFARE

Putting Essex County First

Joseph N. DiVincenzo, Jr.
County Executive

Anibal Ramos, Jr.
A. Director
Department of Citizen Services

Bruce Nigro
Director
Division of Welfare

**HOW TO OBTAIN HELP
FOR
WORK FIRST NEW JERSEY TEMPORARY
ASSISTANCE FOR NEEDY FAMILIES
BENEFITS IN ESSEX COUNTY**

**HOW TO APPLY
FOR
WORK FIRST NEW JERSEY**

(Now Known As Temporary Assistance For Needy Families)

What is the Work First NJ?

WFNJ Temporary Assistance for Needy Families is a program which provides financial assistance, Medicaid and social services to low-income families with children who are without parental support or care due to the death, absence, or physical or mental incapacity of one or both parents. Families with both parents who have very low or no income and resources may also receive assistance.

**HOW MUCH INCOME & RESOURCES CAN I HAVE
AND STILL BE ELIGIBLE?**

IF YOUR TOTAL GROSS MONTHLY INCOME IS LESS THAN THE FOLLOWING AMOUNTS YOU MAY BE ELIGIBLE:

MAXIMUM INCOME LEVELS

MONTHLY INCOME	NUMBER IN MAXIMUM BENEFIT ELIGIBLE UNIT	PAYMENT LEVELS
\$ 243	1	\$ 162
483	2	322
636	3	424
732	4	488
825	5	552
924	6	616
1,015	7	677
1,092	8	728
ADD \$75.00 FOR ADDITIONAL EACH	MORE THAN 8	ADD \$50.00 FOR EACH ADDITIONAL PERSON

The total value of all of your **RESOURCES**, such as cash on hand & money in the bank must be **NO MORE THAN \$2,000.**

**WHAT DO I NEED TO APPLY
FOR
WORK FIRST NEW JERSEY**

(Temporary Assistance To Needy Families)

When applying for TANF you will be asked to provide documents concerning your situation. If you have any of the documents listed below bring them with you when you come to the office. If you do not have them the worker will help you obtain the ones you need.

BIRTH CERTIFICATES
SOCIAL SECURITY CARDS
RENT RECEIPTS
SCHOOL ATTENDANCE VERIFICATION FOR CHILDREN
GAS, ELECTRIC AND/OR FUEL OIL BILL
TELEPHONE BILL
PROOF OF ALL INCOME AND RESOURCES
MARRIAGE CERTIFICATE
DIVORCE PAPERS
CUSTODY PAPERS (GUARDIANSHIP)
DOCTOR'S SLIP WITH EXPECTED DATE OF DELIVERY IF YOU ARE PREGNANT
SOCIAL SECURITY OR SSI AWARD LETTER
DEATH CERTIFICATE
ALIEN REGISTRATION, PASSPORT, VISA
COPIES OF HEALTH INSURANCE CARDS

WHAT ARE MY RESPONSIBILITIES?

- To help the welfare agency obtain information needed to determine your eligibility and amount of benefits.
- To notify the welfare agency when you or any family member moves, gets a job or experiences any change of income, resources or circumstances.

Not meeting any of these responsibilities could mean that your TANF will be denied, reduced or stopped.