

WHERE DO I APPLY?

The Home Energy Assistance Program is administrated by La Casa De Don Pedro. Application for HEA will be taken by La Casa De Don Pedro. In most instances those individuals receiving WFNJ/TANF/GA/Food Stamp benefits will if eligible automatically receive a HEA benefit, if eligible. However, in other instances individuals receiving public assistance will have to apply at La Casa De Don Pedro. All individuals receiving public assistance should speak with their Family Service Worker. The addresses and telephone numbers of the welfare and food stamp offices are:

18 Rector Street, 1st fl.
Newark, NJ
(973) 733-2469

18 Rector Street, 3rd fl.
Newark, NJ
(973) 733-3183

18 Rector Street, 6th fl.
Newark, NJ
(973) 733-2473

18 Rector Street, 7th fl.
Newark, NJ
(973) 733-2360

50 South Clinton Street, 1st fl.
East Orange, NJ
(973) 395-8000

All other persons not receiving public assistance should apply at:

La Casa De Don Pedro
317 Roseville Avenue
Newark, New Jersey 07107
(973) 485-0701

All applications for cooling benefits must be made at La Casa De Don Pedro.



COUNTY OF ESSEX DEPARTMENT OF CITIZEN SERVICES DIVISION OF WELFARE

Putting Essex County First

Joseph N. DiVincenzo, Jr.
County Executive

Anibal Ramos, Jr.
Director
Department of Citizen Services

Bruce Nigro
Director
Division of Welfare

**HOW TO OBTAIN HELP
FOR
HOME ENERGY ASSISTANCE**

Benefits In Essex County

HOW TO APPLY FOR HOME ENERGY ASSISTANCE

What is Home Energy Assistance?

The Home Energy Assistance (HEA) program offers assistance to low-income families with the payment of heating cost during winter months as well as help with the payment of cooling costs during summer months to individuals with a medically certified condition. Public assistance recipient automatically receive consideration for payment. Eligibility for low-income residents which includes emergency assistance for the purchase of fuel, completion of furnace repairs, correction of infiltration of cold air and other services is determined by:

LA CASA DE DON PEDRO

317 Roseville Avenue
Newark, NJ 07107
973-485-0701

HOW MUCH INCOME AND RESOURCES CAN I HAVE AND STILL BE ELIGIBLE?

If your total monthly income is less than the following amounts you may be eligible.

MAXIMUM GROSS MONTHLY INCOME

Household Size	Income
1	\$ 1,396
2	1,872
3	2,347
4	2,822
5	3,298
6	3,773
7	4,249
8	4,724

EACH ADDITIONAL MEMBER +\$390

There is No Resource Maximum for Home Energy Assistance.

WHAT DO I NEED TO APPLY FOR

HOME ENERGY ASSISTANCE?

When applying for Home Energy Assistance you will be asked to provide documents concerning your situation. If you have any of the documents listed below bring them with you when you come to the office. If you do not have them the worker will help you obtain the ones you need.

PROOF OF HOME OWNERSHIP
BIRTH CERTIFICATES
SOCIAL SECURITY CARDS
RENT RECEIPTS
SCHOOL ATTENDANCE VERIFICATION FOR CHILDREN
GAS, ELECTRIC AND/OR FUEL OIL BILL
TELEPHONE BILL
PROOF OF ALL INCOME AND RESOURCES
MARRIAGE CERTIFICATE
DIVORCE PAPERS
CUSTODY PAPERS
DOCTOR'S SLIP WITH EXPECTED DATE OF DELIVERY IF YOU ARE PREGNANT
SOCIAL SECURITY OR SSI AWARD LETTER
DEATH CERTIFICATE
ALIEN REGISTRATION, PASSPORT, VISA
DOCTOR'S NOTE RECOMMENDING COOLING NEED

WHAT ARE MY RESPONSIBILITIES?

- To help the agency obtain information needed to determine you eligibility and amount of benefits.
- To notify the welfare agency when you or any family member moves, gets a job or experiences any change of income, resources or circumstances.

NOT MEETING ANY OF THESE RESPONSIBILITIES COULD MEAN THAT YOUR HOME ENERGY ASSISTANCE WILL BE DENIED, REDUCED OR STOPPED.