

## WHERE DO I APPLY?

At the Essex County Division of Welfare Office

### **Military Park Citizen Service Center:**

18 Rector Street, 1<sup>st</sup> Fl.,

Newark, N.J.

(973) 733-2440/2468



**COUNTY OF ESSEX  
DEPARTMENT OF CITIZEN SERVICES  
DIVISION OF WELFARE**

*Putting Essex County First*

Joseph N. DiVincenzo, Jr.  
**County Executive**

Anibal Ramos, Jr.  
Director  
**Department of Citizen Services**

Bruce Nigro  
Division Director  
**Division of Welfare**



**HOW TO OBTAIN HELP  
FOR  
WFNJ  
GENERAL ASSISTANCE**

Benefits In Essex County

**HOW TO APPLY FOR  
WORK FIRST GENERAL ASSISTANCE (GA)**

**WHAT IS WFNJ /GENERAL ASSISTANCE (GA)?**

WFNJ/GA is a cash and medicaid assistance program for single adults and couples without dependent children. This program is designed to provide the assistance needed for individuals to become self-sufficient and improve their quality of life.

**WHAT IS REQUIRED?**

Singles able bodied adults and couples without dependent children must be willing to work or prove that they are looking for or training for work.

**HOW MUCH INCOME & RESOURCES CAN I HAVE AND STILL  
BE ELIGIBLE?**

If the total gross income is less than the following amounts you may be eligible.

**WFNJ/GA EMPLOYABLE ASSISTANCE UNITS**

WFNJ/GA Initial Maximum Allowable Income Levels and Maximum Benefit Payment Levels for Employable Single Adults and Couples without Dependent Children.

WFNJ/GA Employable Maximum Allowable Number in Assistance		WFNJ/GA Employable Maximum Allowable
Income Levels	Unit	Payment Levels
\$210	1	\$140
\$290	2	\$193

**WFNJ/GA UNEMPLOYABLE ASSISTANCE UNITS**

Unemployable Single Adults and Couples without Dependent Children

WFNJ/GA Unemployable Number in Assistance		Maximum Benefit
Unit		Payment Levels
1		\$210
2		\$289

**The total of all of your resources such as cash on hand and money in the bank must be no more than \$2,000.**

**WHAT DO I NEED TO APPLY  
FOR  
WORK FIRST NJ GENERAL ASSISTANCE (GA)**

When applying for WFNJ/GA you will be asked to provide documents concerning your situation. If you have any of the documents listed below bring them with you when you come to the office. If you do not have them the worker will help you obtain the ones you need.

- Birth Certificates
- Social Security Cards
- Rent Receipts
- Gas, Electric and/or fuel oil bill
- Telephone bill
- Proof of all income and resources
- Marriage certificate
- Divorce papers
- Custody papers
- Doctor's slip with expected date of delivery if you are pregnant
- Social Security or SSI Award letter
- Death certificate
- Alien registration, passport, visa
- Copies of Health insurance cards

**WHAT ARE MY RESPONSIBILITIES?**

- To help the welfare agency obtain information needed to determine your eligibility and amount of benefits.
- To notify the welfare agency when you or any family member moves, gets a job or experiences any change of income, resources or circumstances.

**NOT MEETING ANY OF THESE RESPONSIBILITIES COULD MEAN THAT YOUR CASH/MEDICAL ASSISTANCE WILL BE DENIED, REDUCED OR STOPPED.**