

**RESOLUTION OF THE BOARD OF FREEHOLDERS  
COUNTY OF ESSEX**

**RESOLUTION NO. R-2015-00711 AUTHORITY FOR RESOLUTION: N.J.S.A. 40:41A-38(n)**

**PROPOSED BY: COUNTY EXECUTIVE AUTHORITY FOR ACTION: N.J.S.A. 40:41A-36(i)**

**SUBJECT: DEPARTMENT OF PUBLIC WORKS, DIVISION OF ENGINEERING – CONTRACT AWARD TO SHAUGER PROPERTY SERVICES, INC., THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR PONY TRAIL IMPROVEMENTS AT TURTLE BACK ZOO – ONE HUNDRED TWENTY DAY CONTRACT – AMOUNT NOT TO EXCEED \$762,611.00**

**WHEREAS**, the County of Essex has a need to have a vendor for the Pony Trail Improvements at Turtle Back Zoo (the “Services”) for the Department of Public Works; and

**WHEREAS**, the County’s Office of Purchasing has publicly advertised for bids for the Services; and

**WHEREAS**, the County has received, from four (4) vendors, written responses to the aforesaid advertisement for bids; and

**WHEREAS**, the County’s Office of Purchasing recommends the Board of Chosen Freeholders award the contract for the Services to Shauger Property Services, Inc., the lowest responsive and responsible bidder; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds to pay the contract (which certification is attached hereto); and

**WHEREAS**, the New Jersey Public Contracts Law (N.J.S.A. 40a: 11-1 et. seq.) requires that the Board of Chosen Freeholders by resolution approve the awarding of a contract for the provision or performance of any goods or services, the cost of which in the aggregate exceed the statutory bidding threshold; now, therefore, be it.

**RESOLVED**, by the Essex County Board of Chosen Freeholders:

1. That the award of a Contract for the Services at a cost not to exceed \$762,611.00 to Shauger Property Services, Inc., the lowest responsive and responsible bidder, in accordance with the recommendation of the County's Office of Purchasing, be and hereby is approved, and that the County Administrator be and hereby is authorized to enter into and execute said contract as aforesaid together with such other documents incident thereto as may be necessary.
  
2. That the Clerk of the Board of Chosen Freeholders forward two (2) certified copies of the resolution and agreement to the Office of Purchasing and one (1) to the Department of Public Works.

**RECEIVED and FILED**  
Office of the Clerk of the  
Board of Freeholders

SEP - 1 2015

**COUNTY OF ESSEX**

Approved as to form and legality Courtney Arcave Date 9/1/15

a/ ESSEX COUNTY COUNSEL

RECORD OF VOTE (X=Vote N.V.=Abstention ABS=Absent)

Moved By Freeholder Sebold  
 Second by Freeholder Luciano

Freeholder	Yes	No	N.V.	ABS	Freeholder	Yes	No	N.V.	ABS
Bobadilla				✓	Richardson	✓			
Gill, V.P.				✓	Sebold	✓			
Johnson	✓				Timberlake, Pres.	✓			
Jones	✓				Toro	✓			
Luciano	✓								

It is hereby certified that the foregoing Resolution was () adopted ( ) defeated ( ) tabled by roll call vote at a Regular meeting of the Board of Chosen Freeholders of the County of Essex, New Jersey held on September 1, 2015.

Is Publication Required ( ) Yes ( ) No

Date Published \_\_\_\_\_

  
 Britnee N. Timberlake, President

**Shauger Property Services**

jf9/1/15

**MEMORANDUM OF AGREEMENT**  
**BETWEEN**

**VENDOR**

**COUNTY**

NAME: Shauger Property Services, Inc.  
ADDRESS 429 Dodd Street  
East Orange, NJ 07017

County of Essex  
Hall of Records  
465 Dr. Martin Luther King Blvd.  
Newark, New Jersey 07102

BID #: 15-143  
DATE ADVERTISED July 21, 2015  
DATE RECEIVED: August 13, 2015  
CONTRACT PERIOD: One Hundred Twenty (120) Calendar Days from Date of Award  
BASIS OF AWARD: Lowest Responsible and Responsive Bidder  
COMMODITY Pony Trail Improvements at TBZ  
DESCRIPTION:

**CONDITIONS:**

The Essex County Chief Financial Officer has certified that funds are available for this expenditure (N.J.S.A. 5:30-5.1 et seq.).

The vendor identified above hereby agrees to comply with the terms and conditions of the bid specifications, advertisement, and vendor's proposal, as submitted by the vendor listed above, under the bid number stated above, which are incorporated herein and made part hereof, and to faithfully perform the obligations therein to furnish and deliver the good or service listed above.

**The award of this contract is subject to the approval of the Essex County Board of Chosen Freeholders by resolution** and such resolution will be prepared and presented to the Board at its regularly scheduled meeting. This contract becomes binding and effective upon adoption by resolution of the Board of Chosen Freeholders, signature of the County Executive and attested to by the Clerk of the Board

**PAYMENT TERMS:**

CONTRACT PERIOD: One Hundred Twenty (120) Calendar Days from Date of Award  
AWARDED ITEMS: #1 - #38  
AMOUNT NOT TO EXCEED: \$762,611.00  
MONTHLY PAYMENT: N/A  
ANNUAL PAYMENT: N/A  
TOTAL AWARD TO ALL \$762,611.00  
VENDORS UNDER THIS BID:

Shauger Property Services, Inc.

ESSEX COUNTY

VENDOR

DATE Ralph J. Ciallella  
RALPH J. CIALLELLA

DATE Lisa Shauger  
Lisa Shauger, President

Joseph N. DiVincenzo Jr.  
Essex County Executive

Authorized Vendor Signature

ATTEST: Deborah Davis Ford  
Deborah Davis Ford - Clerk of the Board

WITNESS: Linda M. Spahle  
Linda M. Spahle

To: Ralph Ciallella  
County Administrator

Essex County

DEPARTMENT: \_\_\_\_\_  
Dept. of Public Works

From: Julius N. Coltre  
A/Director of Purchasing



DIVISION: \_\_\_\_\_

August 31, 2015

**Subject: Pony Trail Improvements at the Turtle Back Zoo, West Orange, N.J.  
Bid File# 15-143**

**Introduction:**

The Essex County Department of the Public Works has requested to contract for Pony Trail Improvements at the Turtle Back Zoo in West Orange, N.J. as per specifications. In accordance with the Local Public Contract Law (N.J.S.A. 40A:11-1 et seq.), the County's Office of Purchasing advertised for bids on July 21, 2015. Four (4) bidders responded from twelve (12) potential bidders who received specifications. All vendors responded from the public advertisement and the purchasing portal notification. One (1) bidder was disqualified for failure to submit a required bid bond with their bid proposal. The remaining three (3) vendors are eligible for recommendation. The minority status of this awarded vendor cannot be determined. The following information has been obtained:

Vendor:	Total Bid Price (line items: 1-38)
Shauger Property Services	\$762,611.00
Beaver Electric Co., Inc.	\$1,335,900.00
John O'Hara Company	\$1,527,239.00

Completed copies of bid proposals are available in the Office of Purchasing for review. All Affirmative Action requirements have been met.

Project to be completed in (120) calendar days after notice of award to proceed

Rest# 15-00711

**Recommendation:**

Based upon the recommendation of the Director of Public Works which is attached hereto and after reviewing the submitted bids, it is recommended that the Board of Chosen Freeholders award by resolution contract to: Shauger Property Services, Inc. 429 Dodd Street, East Orange, N.J. 07017.

**Reason for Recommendation:**

The Essex County Department of Public Works has determined that this vendor has met the requirements of the advertised specifications to complete the project for Pony Trail Improvements at the Turtle Back Zoo.

**Fiscal Impact:**

Funding for this project will be determined by the Essex County Treasurer as instructed by the Essex County Department of Public Works.

**Alternative:**

There is no alternative to procure this service except to advertise & solicit bids under the "fair & open bidding process in compliance with the Local Public Contracts Law.

**History:**

This vendor has had several awards in the past with Essex County.

JNC:cmc

Attachment: memorandum of agreement (3 originals), political contribution disclosure, price pages, copy of performance bond, business registration certificate, affirmative action.